



11 September 2023

**ASTI – BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 23-09-164**

**DECLARATION OF THE BIDDER WITH SINGLE CALCULATED AND RESPONSIVE BID AND  
RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF  
ONE (1) LOT OFFICE CHAIR**

Purchase Request No.	:	<b>GAA-23-07-17224</b>
Date of Purchase Request	:	<b>25 July 2023</b>
Invitation to Bid No.	:	<b>23-08-4473</b>
Solicitation No.	:	<b>23-08-4473</b>
PhilGEPS Reference No.	:	<b>10026821</b>
Approved Budget for the Contract	:	<b>₱5,365,198.28</b>

**WHEREAS**, the **Fiscal Year 2023 Annual Procurement Plan (APP) No. 12, 14 & 17** of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) includes the following procurement projects, to be procured through public bidding, with a total Approved Budget for the Contract (ABC) amounting to **Five Million Three Hundred Sixty-Five Thousand One Hundred Ninety-Eight Pesos 28/100 Only (₱5,365,198.28)**, inclusive of all government taxes, other fees and charges;

Item No.	Item Description	Quantity	Unit	Unit Cost (₱)	Total Amount / ABC (₱)
1	Sofa	1	Lot	428,230.00	428,230.00
2	Executive Table	1	Lot	193,960.00	193,960.00
3	Training Table	1	Lot	233,200.00	233,200.00
4	Office Table	1	Lot	685,476.00	685,476.00
5	Conference Table	1	Lot	72,060.00	72,060.00
6	Reception Counter Table	3	Unit	40,700.00	122,100.00
7	Small Coffee Table	1	Unit	1,650.00	1,650.00
8	Cabinets	1	Lot	489,357.00	489,357.00
9	Cabinet	1	Unit	31,900.00	31,900.00
10	Medicine Cabinet	3	Unit	3,300.00	9,900.00
11	Chairs	1	Lot	301,510.00	301,510.00
12	Steel Rack 4 Layers	2	Unit	25,850.00	51,700.00
13	Coffee Cart	2	Unit	1,650.00	3,300.00
14	Tool Cart Black	3	Unit	14,300.00	42,900.00
15	Key Holder	1	Unit	4,180.00	4,180.00
16	Office Chair	1	Lot	2,485,890.00	2,485,890.00
17	Office Table (VIROS)	8	Unit	16,025.16	128,201.28
18	Office Chair (VIROS)	8	Unit	9,960.50	79,684.00
<b>GRAND TOTAL ABC (₱)</b>					<b>5,365,198.28</b>

**WHEREAS**, Section 7 of Republic Act (RA) No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

**WHEREAS**, Section 10, Article IV of RA No. 91842 provides that all procurement shall be done through Competitive Bidding, except as provided for in Article XVI thereof;

**WHEREAS**, the DOST-ASTI BAC received **Purchase Request No. GAA-23-07-17224 dated 25 July 2023**, together with a market study, for the procurement of the aforesaid items;

**WHEREAS**, on **04 August 2023, 09:00 AM**, the Pre-procurement Conference for said procurement project was conducted by the DOST-ASTI BAC with the end-user through videoconferencing via MS Teams, in compliance with Section 20.1, Rule VII of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184;

**WHEREAS**, on **10 August 2023**, the Invitation to Bid and the DOST-ASTI Philippine Bidding Documents (PBD) for subject procurement were published on the websites of the Philippine Government Electronic Procurement System and DOST-ASTI, as well as in latter's conspicuous place reserved for the purpose, consistent with Section 21, Rule VII of the 2016 revised IRR of RA No. 9184;

**WHEREAS**, on **17 August 2023, 9:00 AM**, the **Pre-bidding Conference** for said procurement was conducted by the DOST-ASTI BAC through videoconferencing via MS Teams, which was opened to prospective bidders, in compliance with Section 22.1, Rule VII of the 2016 revised IRR of RA No. 9184;

**WHEREAS**, as a result of the discussion and clarifications made during the Pre-bidding Conference, the DOST-ASTI BAC issued **Supplemental Bulletin No. BAC-2023-08-012** answering the queries of prospective bidders;

**WHEREAS**, only one (1) prospective bidder purchased and submitted PBD prior to the deadline of submission on **29 August 2023, 9:00 AM**, particularly **Gamma Line Enterprises**;

**WHEREAS**, **Gamma Line Enterprises** only submitted bids for **Item No. 16 – Office Chairs** with an ABC of **Two Million Four Hundred Eighty-Five Thousand Eight Hundred Ninety Pesos Only (₱2,485,890.00)**;

**WHEREAS**, during the scheduled Opening of Bids for subject procurement on **29 August 2023, 9:30 AM**, the DOST-ASTI BAC opened the bid of **Gamma Line Enterprises** in public and in the presence of the bidder's representative to determine the bidder's compliance with the eligibility, technical, and financial requirements specified in the PBD. Said Opening of Bids was conducted by the DOST-ASTI BAC through a blended meeting arrangement;

**WHEREAS**, during the preliminary examination of bids, the DOST-ASTI BAC examined the submitted documents of the sole bidder versus a checklist to ascertain if the required documents were all submitted, using a non-discretionary "pass or fail" criterion;

**WHEREAS**, during the Opening of Bids, **Gamma Line Enterprises** was declared "eligible" for having submitted complete eligibility and technical requirements. Consequently, its financial envelope was opened which revealed its bid amounting to **One Million Six Hundred Forty-Seven Thousand Nine Hundred Sixty Pesos Only (₱1,647,960.00)**, inclusive of all government taxes, and other fees and charges;


**WHEREAS**, the bid submitted by **Gamma Line Enterprises**, having passed the requirements, was subjected to detailed bid evaluation pursuant to Section 32 of the 2016 revised IRR of RA No. 9184 and was found to be complete and substantially complying, and was ranked as follows:

**WHEREAS**, after verification, validation, and ascertainment of all statements made and documents submitted by **Gamma Line Enterprises**, the DOST-ASTI BAC determined that the submission of said bidder passed all the criteria for post-qualification.

**NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING**, the members of the DOST-ASTI BAC hereby resolve the following:

- (1) To declare the bid of **Gamma Line Enterprises** for the procurement project titled, "**Supply and Delivery of One (1) Lot Office Chair**" as the **Single Calculated Responsive Bid**, with a total contract price amounting to **One Million Six Hundred Forty-Seven Thousand Nine Hundred Sixty Pesos Only (₱1,647,960.00)**;
- (2) To recommend to the **DOST-ASTI Director**, as the HoPE, that the contract be awarded to **Gamma Line Enterprises** in the above-mentioned amount, in accordance with Section 37.1.1 of the 2016 revised IRR of RA No. 9184; and
- (3) To notify all other bidders, in writing, of the DOST-ASTI BAC's recommendation within three (3) calendar days from the issuance of the resolution recommending award of the contract, pursuant to Section 371.1 of the 2016 revised IRR of RA No. 9184.

**RESOLVED**, at the DOST-ASTI, Quezon City, this 11<sup>th</sup> day of September 2023

 Digitally signed  
by Cayaban May  
Celjicious  
**MAY C. CAYABAN**  
End-user

 Digitally signed  
by Oleriana  
Anna Liza Pedria

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

  
Digitally signed by  
Meryl Regine Algodon  
**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/DISAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

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