



08 September 2023

**ASTI – BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 23-09-162**

**RECOMMENDING THE AWARD OF CONTRACT TO VJ GRAPHIC ARTS, INC. FOR THE SUPPLY AND DELIVERY OF ONE HUNDRED (100) PIECES CUSTOMIZED CELLPHONE AND TABLET STAND/HOLDER AND OTHER ITEMS**

Purchase Request No.	: <b>NetMeshR11-23-08-17457</b>
Date of Purchase Request	: <b>29 August 2023</b>
Request for Quotation No.	: <b>23-08-4503</b>
Solicitation No.	: <b>23-08-4503</b>
PhilGEPS Reference No.	: <b>10084545</b>
Approved Budget for the Contract	: <b>₱105,920.00</b>

**WHEREAS**, the Solutions and Services Engineering Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. NetMeshR11-23-08-17457** for the **Supply and Delivery of One Hundred (100) Pieces Customized Cellphone and Tablet Stand/Holder and Other Items**, which was included in the **DOST-ASTI Annual Procurement Plan Nos. 5, 12, 13, and 15 for Fiscal Year 2023**. The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Customized Cellphone and Tablet Stand/Holder	100	Piece	523.00	52,300.00
2	Customized Planner/Notebook with built-in USB	40	Piece	1,043.00	41,720.00
3	Lanyards for the Project Closeout	60	Piece	140.00	8,400.00
4	Lanyards for the Training of NTC IT Personnel	25	Piece	140.00	3,500.00
<b>TOTAL ABC (₱)</b>					<b>105,920.00</b>

**WHEREAS**, with an Approved Budget for the Contract (ABC) amounting to **One Hundred Five Thousand Nine Hundred Twenty Pesos Only (₱105,920.00)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, on **31 August 2023**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Zioneyes General Merchandise; (2) Azitorsog Inc.; and (3) Kayrie and Amara Office and School Supplies Trading;

**WHEREAS**, before the lapse of the deadline for submission of quotations on **04 September 2023, 2:00 PM**, only one (1) bidder submitted a quotation, particularly **VJ Graphic Arts, Inc.**;

**WHEREAS**, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **VJ Graphic Arts, Inc.** it was evidenced that said prospective bidder complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **VJ Graphic Arts, Inc.** in the amount of **One Hundred Two Thousand Three Hundred Fifty Pesos Only (₱102,350.00)** inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

**WHEREAS**, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offer of **VJ Graphic Arts, Inc.** compliant with the technical requirements;


**WHEREAS, VJ Graphic Arts, Inc.** was determined to be the bidder with **Single Calculated Responsive Quotation**; and

**WHEREAS,** Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

**WHEREFORE, the DOST-ASTI BAC RESOLVES, as it is hereby RESOLVED, to recommend to the DOST-ASTI HoPE, for his approval, to award the contract for the SUPPLY AND DELIVERY OF ONE HUNDRED (100) PIECES CUSTOMIZED CELLPHONE AND TABLET STAND/HOLDER AND OTHER ITEMS through NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT), to VJ GRAPHIC ARTS, INC. with a total bid amount of ONE HUNDRED TWO THOUSAND THREE HUNDRED FIFTY PESOS ONLY (P102,350.00), inclusive of all government taxes and fees (see below details).**

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
1	Customized Cellphone and Tablet Stand/Holder	100	Piece	515.00	51,500.00
2	Customized Planner/Notebook with built-in USB	40	Piece	1,040.00	41,600.00
3	Lanyards for the Project Closeout	60	Piece	100.00	6,000.00
4	Lanyards for the Training of NTC IT Personnel	25	Piece	130.00	3,250.00
<b>TOTAL BID AMOUNT (P)</b>					<b>102,350.00</b>

Done in Quezon City, Philippines, this 8<sup>th</sup> day of September 2023.

 Digitally signed  
by Retamar  
Alvin Estoquia

**ALVIN E. RETAMAR**

End-user 

Digitally signed  
by Lumauig  
Maricar Racho

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

 Digitally signed by  
Meryl Regine Algodon  
**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/D** APPROVED:

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

/bac-sec/sdda/vvvv