



03 May 2023

**ASTI – BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 23-05-068**

**DECLARATION OF THE BIDDER WITH SINGLE CALCULATED RESPONSIVE BID AND  
RECOMMENDING THE AWARD OF CONTRACT FOR THE SUPPLY, DELIVERY, AND INSTALLATION OF  
ONE (1) LOT GLASS DOORS**

Purchase Request No.	:	<b>GAA-23-02-16189</b>
Date of Purchase Request	:	<b>20 March 2023</b>
Invitation to Bid No.	:	<b>23-03-4300</b>
Solicitation No.	:	<b>23-03-4300</b>
PhilGEPS Reference No.	:	<b>9609770</b>
Approved Budget for the Contract	:	<b>₱1,400,000.00</b>

**WHEREAS**, the **Fiscal Year 2023 Annual Procurement Plan (APP) No. 5** of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) includes a procurement project titled, **Supply, Delivery, and Installation of One (1) Lot Glass Doors**, to be procured through public bidding, with a total Approved Budget for the Contract (ABC) amounting to **One Million Four Hundred Thousand Pesos Only (₱1,400,000.00)**, inclusive of all government taxes, other fees and charges;

**WHEREAS**, Section 7 of Republic Act (RA) No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

**WHEREAS**, Section 10, Article IV of RA No. 91842 provides that all procurement shall be done through Competitive Bidding, except as provided for in Article XVI thereof;

**WHEREAS**, the DOST-ASTI BAC received **Purchase Request No. GAA-23-02-16189 dated 20 March 2023**, together with a market study, for the procurement of **Supply, Delivery, and Installation of One (1) Lot Glass Doors**;

**WHEREAS**, on **28 March 2023**, the Invitation to Bid and the DOST-ASTI Philippine Bidding Documents (PBD) for subject procurement were published on the websites of the Philippine Government Electronic Procurement System and DOST-ASTI, as well as in latter's conspicuous place reserved for the purpose, consistent with Section 21, Rule VII of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184;

**WHEREAS**, on **04 April 2023 at 9:00 AM**, the **Pre-bidding Conference** for said procurement was conducted by the DOST-ASTI BAC through videoconferencing via MS Teams, which was opened to prospective bidders, in compliance with Section 22.1, Rule VII of the 2016 revised IRR of RA No. 9184;

**WHEREAS**, as a result of the discussion and clarifications made during the Pre-bidding Conference, the DOST-ASTI BAC issued **Supplemental Bulletin No. BAC-2023-04-007 on 11 April 2023**, amending Section VII. Technical Specifications of the DOST-ASTI PBD;

**WHEREAS**, only one (1) prospective bidder purchased and submitted PBD prior to the deadline of submission on **17 April 2023 at 9:00 AM**, particularly **MZR Builders**;

**WHEREAS**, during the scheduled **Opening of Bids** for subject procurement on **17 April 2023 at 9:30 AM**, the DOST-ASTI BAC opened the bid of **MZR Builders** in public and in the presence of the bidder's representative to determine the bidder's compliance with the eligibility, technical, and financial requirements specified in the PBD. Said Opening of Bids was conducted by the DOST-ASTI BAC through a blended meeting arrangement;

**WHEREAS**, during the preliminary examination of bids, the DOST-ASTI BAC examined the submitted documents of the sole bidder versus a checklist to ascertain if the required documents were all submitted, using a non-discretionary "pass or fail" criterion;

**WHEREAS**, during the Opening of Bids, **MZR Builders** was declared "eligible" for having submitted complete eligibility and technical requirements. Consequently, its financial envelope was opened which revealed

its bid amounting to **One Million Three Hundred Ninety-Eight Thousand Pesos Only (₱1,398,000.00)**, inclusive of all government taxes, and other fees and charges;

**WHEREAS**, the bid submitted by **MZR Builders**, having passed the requirements, was subjected to detailed bid evaluation pursuant to Section 32 of the 2016 revised IRR of RA No. 9184 and was found to be complete and substantially complying, and was ranked as follows:

Name of Bidder	Bid Price as Read	Bid Price as Calculated	Ranking
MZR Builders	₱1,398,000.00	₱1,398,000.00	Single Calculated Bid

**WHEREAS**, after verification, validation, and ascertainment of all statements made and documents submitted by **MZR Builders**, the DOST-ASTI BAC determined that the submission of said bidder passed all the criteria for post-qualification.

**NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING**, the members of the DOST-ASTI BAC hereby resolve the following:

- 1) To declare the bid of **MZR Builders** for the procurement project titled, **“Supply, Delivery, and Installation of One (1) Lot Glass Doors”** as the **Single Calculated Responsive Bid**, with a total contract price amounting to **One Million Three Hundred Ninety-Eight Thousand Pesos Only (₱1,398,000.00)**;
- 2) To recommend to the **DOST-ASTI Director**, as the HoPE, that the contract be awarded to **MZR Builders** in the above-mentioned amount, in accordance with Section 37.1.1 of the 2016 revised IRR of RA No. 9184; and
- 3) To notify all other bidders, in writing, of the DOST-ASTI BAC’s recommendation within three (3) calendar days from the issuance of the resolution recommending award of the contract, pursuant to Section 371.1 of the 2016 revised IRR of RA No. 9184.

**RESOLVED**, at the DOST-ASTI, Quezon City, this 3<sup>rd</sup> day of May 2023.

 Digitally signed by  
Cayaban May  
Celicious

**MAY C. CAYABAN**  
End-user

 Digitally signed by  
Gilla Mary Drol  
Dee Quijano



Digitally signed by  
Melendrez Lester Mae  
Dela Cruz

**LESTER MAE D. MELENDREZ**  
BAC Member



Digitally signed by  
Meryl Regine Algodon

**MERYL REGINE L. ALGODON**  
BAC Member



Digitally signed  
by Paler Harold  
Bryan Solano

**HAROLD BRYAN S. PALER**  
BAC Member



Digitally signed  
by Martinez  
Philip Abela

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/D** APPROVED:

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

/bac-sec/kbr