



02 August 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-08-138**

RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR 3RD QUARTER

Purchase Request No.	: GAA-23-07-17135
Date of Purchase Request	: 06 July 2023
Request for Quotation No.	: 23-07-4452
Solicitation No.	: 23-07-4452
PhilGEPS Reference No.	: 9963812
Approved Budget for the Contract	: ₱65,068.00

WHEREAS, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-07-17135** for the **Supply and Delivery of Various Office Supplies for 3rd Quarter** which was included in the **DOST-ASTI Annual Procurement Plan for Common Supplies- Equipment for Fiscal Year 2023**. The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Alcohol, Ethyl, 1 Gallon	31	Gallon	440.00	13,640.00
2	Staple Wire, standard	19	Box	47.00	893.00
3	Clip, backfold, 19mm	19	Box	23.00	437.00
4	Clip, backfold, 25mm	20	Box	30.00	600.00
5	Clip, backfold, 32mm	23	Box	39.00	897.00
6	Data Folder	52	Piece	159.00	8,268.00
7	Toilet Tissue Paper	132	Pack	165.00	21,780.00
8	Battery	70	Pack	71.00	4,970.00
9	Marker, Permanent, black	50	Piece	33.00	1,650.00
10	Marker, Whiteboard, black	49	Piece	51.00	2,499.00
11	Marker, whiteboard, blue	49	Piece	51.00	2,499.00
12	Paper, parchment	5	Box	435.00	2,175.00
13	Surgical Mask, Disposable	20	Box	93.00	1,860.00
14	Special Board Paper	50	Pack	58.00	2,900.00
TOTAL ABC (₱)					65,068.00

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **Sixty-Five Thousand Sixty-Eight Pesos Only (₱65,068.00)**, the mode of procurement is pursuant to Section 52 (b) (Shopping) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on **21 July 2023**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to five (5) suppliers of known qualifications, viz: (1) Jassen Harris Industries Corp.; (2) Ryrah Merchandising; (3) 347 School Office Supplies Inc.; (4) Hermacus Corp.; and (5) J1Tek Trading;

WHEREAS, before the lapse of the deadline for submission of quotations on **25 July 2023, 2:00 PM**, three (3) bidders submitted quotations, particularly **(1) Jassen Harris Industries Corp.; (2) Ryrah Merchandising; (3) ROSHQ Trading; and (4) J & J Consumer Goods Trading;**

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Jassen Harris Industries Corp., Ryrah Merchandising, ROSHQ Trading, and J & J Consumer Goods Trading** it was evidenced that **Jassen Harris Industries Corp., Ryrah Merchandising, ROSHQ Trading, and J & J Consumer Goods Trading** complied with the eligibility

requirements. Likewise, the DOST-ASTI BAC determined that the financial proposals submitted by **Jassen Harris Industries Corp., Ryrah Merchandising, ROSHQ Trading, and J & J Consumer Goods Trading** in the amounts of **One Thousand Six Hundred Sixty Pesos Only (₱1,660.00), Two Thousand Eight Hundred Twenty Pesos Only (₱2,820.00), Seven Thousand Four Hundred Sixty-Eight Pesos Only (₱7,468.00), and Twenty-Seven Thousand Three Hundred Ninety-Five Pesos Only (₱27,395.00)**, inclusive of all government taxes and fees, are within the ABC and, thus, compliant with the financial requirements;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offers of **Jassen Harris Industries Corp., Ryrah Merchandising, ROSHQ Trading, and J & J Consumer Goods Trading** compliant with the technical requirements;

WHEREAS, **Jassen Harris Industries Corp., Ryrah Merchandising, ROSHQ Trading, and J & J Consumer Goods Trading** were determined to be the bidders with **Lowest Calculated Responsive Quotations**, respectively; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, the following:

- (1) To award the contract for the **SUPPLY AND DELIVERY OF TWENTY (20) BOXES SURGICAL MASK, DISPOSABLE** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (b) (SHOPPING)**, to **JASSEN HARRIS INDUSTRIES CORP.** with a total bid amount of **ONE THOUSAND SIX HUNDRED SIXTY PESOS ONLY (₱1,660.00)**, inclusive of all government taxes and fees;
- (2) To award the contract for the **SUPPLY AND DELIVERY OF NINETEEN (19) BOXES CLIP, BACKFOLD, 19MM** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (b) (SHOPPING)**, to **RYRAH MERCHANDISING** with a total bid amount of **TWENTY-SEVEN THOUSAND THREE HUNDRED NINETY-FIVE PESOS ONLY (₱27,395.00)**, inclusive of all government taxes and fees (*see below details*);

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
3	Clip, backfold, 19mm	19	Box	16.00	304.00
5	Clip, backfold, 32mm	23	Box	29.00	667.00
6	Data Folder	52	Piece	112.00	5,824.00
7	Toilet Tissue Paper	132	Pack	105.00	13,860.00
8	Battery	70	Pack	20.00	1,400.00
9	Marker, Permanent, black	50	Piece	15.00	750.00
10	Marker, Whiteboard, black	49	Piece	30.00	1,470.00
11	Marker, whiteboard, blue	49	Piece	30.00	1,470.00
12	Paper, parchment	5	Box	330.00	1,650.00
TOTAL BID AMOUNT (₱)					27,395.00

- (3) To award the contract for the **SUPPLY AND DELIVERY OF THIRTY-ONE (31) GALLONS OF ALCOHOL, ETHYL, 1 GALLON AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (b) (SHOPPING)**, to **ROSHQ TRADING** with a total bid amount of **SEVEN THOUSAND FOUR HUNDRED SIXTY-EIGHT PESOS ONLY (₱7,468.00)**, inclusive of all government taxes and fees (*see below details*);

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Alcohol, Ethyl, 1 Gallon	31	Gallon	228.00	7,068.00
4	Clip, backfold, 25mm	20	Box	20.00	400.00
TOTAL BID AMOUNT (₱)					7,468.00

- (4) To award the contract for the **SUPPLY AND DELIVERY OF NINETEEN (19) BOXES STAPLE WIRE, STANDARD AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (b) (SHOPPING)**, to **J & J CONSUMER GOODS TRADING** with a total bid amount

of **TWO THOUSAND EIGHT HUNDRED TWENTY PESOS ONLY (₱2,820.00)**, inclusive of all government taxes and fees (*see below details*).

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
2	Staple Wire, standard	19	Box	30.00	570.00
14	Special Board Paper	50	Pack	45.00	2,250.00
TOTAL BID AMOUNT (₱)					2,820.00

Done in Quezon City, Philippines, this 2nd day of August 2023.

 Digitally signed by
Cayaban May
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MAY C. CAYABAN
End-user

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Leon Romith Ann
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Date: 2023.08.03
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NARCISA JUVILYN C. CASTAÑEDA
BAC Member

on leave
HAROLD BRYAN S. PALER
BAC Member

 Digitally signed by
Meryl Regine Algodon
MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

on leave
JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

for
FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv