



25 July 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-07-127**

**DECLARING THE HIGHEST RATED AND RESPONSIVE QUOTATION AND RECOMMENDING THE
AWARD OF CONTRACT TO CLEARVISION OUTSOURCING CONSULTANTS FOR THE
CONSULTANCY SERVICES FOR THE DEVELOPMENT OF COMPETENCY-BASED HUMAN
RESOURCE MANAGEMENT SYSTEM FOR DOST-ASTI**

Purchase Request No. : **GAA-23-06-16909**
Date of Purchase Request : **02 June 2023**
Request for Expression of Interest No. : **CONS-2023-06-003**
Solicitation No. : **2023-06-003**
PhilGEPS Reference No. : **9867784**
Approved Budget for the Contract : **₱1,000,000.00**

WHEREAS, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) Purchase Request No. GAA-23-06-16909 for the Consultancy Services for the Development of Competency-Based Human Resource Management System for DOST-ASTI with an Approved Budget for the Contract (ABC) amounting to One Million Pesos Only (₱1,000,000.00), which was included in the Annual Procurement Plan (APP) No. 10 for Fiscal Year 2023;

WHEREAS, the mode of procurement is based on Item No. 8, Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, which provides that the Procuring Entity may resort to Small Value Procurement to promote economy and efficiency if the ABC does not exceed One Million Pesos (₱1,000,000.00);

WHEREAS, on 21 June 2023, the DOST-ASTI BAC published the Request for Expression of Interest (RFEI) and invited three (3) Consulting Firms of known qualifications to participate in said procurement, namely: (1) Clearvision Outsourcing Consultants, (2) People Dynamics, Inc., and (3) Rosehall Management Consultants, Inc.;

WHEREAS, before the lapse of the deadline for submission of Expression of Interest and Eligibility Documents on 26 June 2023, 5:00 in the afternoon, two (2) consulting firms submitted sealed envelopes containing said requirements, particularly (1) Clearvision Outsourcing Consultants and (2) People Dynamics, Inc.;

WHEREAS, on 29 June 2023, the DOST-ASTI BAC opened the sealed envelopes of the prospective bidders to determine their compliance with the eligibility requirements provided in the RFEI. The DOST-ASTI BAC examined the submitted documents of the prospective bidders versus a checklist in order to ascertain if the required documents were all submitted, using a non-discretionary “pass/fail” criterion;

WHEREAS, the DOST-ASTI BAC proceeded with the shortlisting evaluation of the eligible prospective bidders pursuant to Section 24.5 of the 2016 revised IRR of RA No. 9184 using the following criteria reflected in the RFEI:

Criteria	Weight
Applicable experience of consultants	50
Qualification of personnel to be assigned to the job	30
Current workload capacity	20
Total	100

The minimum score required is seventy-five (75).

WHEREAS, 29 June 2023, the DOST-ASTI BAC evaluated Clearvision Outsourcing Consultants and People Dynamics, Inc. and said prospective bidders were able to meet the minimum score for shortlisting consultants for the procurement project. The consulting firms obtained the following total scores, which are above the minimum score of seventy-five (75) as set in the RFEI:

CONSULTING FIRM	AVERAGE SCORE	REMARKS
Clearvision Outsourcing Consultants	87.5	PASSED
People Dynamic, Inc.	90	PASSED

WHEREAS, on 03 July 2023, the DOST-BAC issued the Notice of Eligibility and Shortlisting to the Clearvision Outsourcing Consultants and People Dynamics, Inc. for subject procurement;

WHEREAS, shortlisted bidders are required to submit their technical and financial bids on or before 10 July 2023, 9:00 AM, in which Clearvision Outsourcing Consultants and People Dynamics, Inc. complied;

WHEREAS, on the same day, 10 July 2023, the DOST-ASTI BAC opened the envelopes containing the technical proposals of the bidders to determine its compliance with the technical requirements stated in the RFEI using a non-discretionary “pass/fail” criterion;

WHEREAS, the DOST-ASTI BAC evaluated the documents submitted by Clearvision Outsourcing Consultants and People Dynamic, Inc. using the Quality-Based Evaluation (QBE) - Individual Evaluation Process;

WHEREAS, on 21 July 2023, the DOST-ASTI BAC convened to tabulate, disregard the highest and lowest rates, and average and calculate all the remaining rates pursuant Section 33.2 of the 2016 revised IRR of RA No. 9184 the bidders obtained the following total scores:

CONSULTANCY FIRM	RATING	RANK
Clearvision Outsourcing Consultants	99	1 st
People Dynamic, Inc.	95.80	2 nd

WHEREAS, on the same date, pursuant to the provisions of the 2016 revised IRR of RA No. 9184 on the Procedures for Consulting Services using a QBE Procedure, the DOST-ASTI BAC declared Clearvision Outsourcing Consultants as the Highest Rated Bid and proceeded to the opening of its financial proposal and negotiation;

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical and financial requirements submitted by Clearvision Outsourcing Consultants by the end-user representatives and the BAC, the quotation of said bidder was found to be responsive to all the requirements and conditions specified for the procurement project, hence making its bid as the **Highest Rated Responsive Quotation**; and

WHEREAS, Section 12.1(h) of the 2016 revised IRR of RA No. 9184 empowers the BAC to recommend the award of contract to the Head of Procuring Entity (HoPE) or his/her duly authorized representative.

NOW, THEREFORE, on the basis of the foregoing, **WE**, the members of the DOST-ASTI BAC, hereby recommend to the HoPE to **AWARD THE CONTRACT** via Small Value Procurement to **CLEARVISION OUTSOURCING CONSULTANTS** for the **CONSULTANCY SERVICES FOR THE DEVELOPMENT OF COMPETENCY-BASED HUMAN RESOURCE MANAGEMENT SYSTEM FOR DOST-ASTI**, with a total contract price amounting to **NINE HUNDRED NINETY-FIVE THOUSAND PESOS ONLY (₱995,000.00)**.

RESOLVED, at the DOST-ASTI, Quezon City, this 25th day of July 2023.

ma.cayaban Digitally signed
by Cayaban May
Celicious
MAY C. CAYABAN
End-user

Jenny Ann Digitally signed
by Jenny Ann
Tenorio

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

 Digitally signed by
Meryl Regine Algodon
MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/kbr