



16 December 2025

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No.: 25-12-015-EPA

RECOMMENDING THE RENEWAL OF CONTRACT WITH CASTLE POWER SOLUTIONS PHILIPPINES, INC. FOR THE PREVENTIVE MAINTENANCE SERVICES FOR GENERATOR SETS FOR CY 2026

Purchase Request No. : **GAA-25-09-21979**
Date of Purchase Request : **18 September 2025**
Approved Budget for the Contract : **₱487,320.00**

WHEREAS, the Bids and Awards Committee (BAC) of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) received Purchase Request No. **GAA-25-09-21979** dated **18 September 2025**, for the “Renewal of Preventive Maintenance Services for Generator Sets”, which is in the DOST-ASTI Indicative Annual Procurement Plan (APP) for Fiscal Year (FY) 2026 with an Approved Budget for the Contract (ABC) amounting to **Four Hundred Eighty-Seven Thousand Three Hundred Twenty Pesos Only (₱487,320.00)**, inclusive of all government taxes, other charges, viz:

Item No.	Description	Quantity	Unit	Unit Cost	Total Amount
1	Preventive Maintenance Services for Generator Sets	1	Lot	₱487,320.00	₱487,320.00
TOTAL ABC					₱487,320.00

WHEREAS, pursuant to Section 18. Renewal of Regular Recurring Services of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, refer to those:

1. “Those which by their nature are necessary to the day-to-day operations of the Procuring Entity such as (i) janitorial services; (ii) security services; (iii) telecommunication requirements; (iv) supply of drinking water; (v) rental of office space, or lease of venue, and equipment; (vi) fuel fleet card services; (vii) water supply and distribution services (viii) electricity distribution; and (ix) other services as may be determined by the DBM;
2. Services that, by their nature, are deemed essential, indispensable, or necessary to the day-to-day operations of the Procuring Entity; and
3. Services that have been procured repeatedly by the Procuring Entity over the past three (3) years.”

WHEREAS, the end-user conducted a Cost-Benefit Analysis (CBA) to determine the available providers for said procurement project. Only one (1) bidder submitted a quotation, specifically **Castle Power Solutions Philippines, Inc.**;

WHEREAS, based on the submitted quotation/s, the following data were gathered by the end-user:

Item No.	Description	Service Provider/s	One-Year Cost
1	Preventive Maintenance Services for Generator Sets	Castle Power Solutions Philippines, Inc.	₱487,320.00

WHEREAS, based on the submitted performance evaluation of the service provider on the Preventive Maintenance Services for Generator Sets, **Castle Power Solutions Philippines, Inc.** provided a satisfactory performance to the PE;

WHEREAS, the DOST-ASTI BAC validated the CBA, performance evaluation, and the updated eligibility documents of the service provider;

WHEREAS, the DOST-ASTI BAC perceived that the renewal of **Castle Power Solutions Philippines, Inc.’s** contract remains most advantageous to the PE;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the DOST-ASTI BAC, hereby RESOLVE, as it is hereby **RESOLVED** to recommend to the Head of the Procuring Entity, the following:

- 1) Inclusion of the renewal of contract in the final and approved Fiscal Year 2026 APP of the DOST-ASTI;
- 2) Approve the renewal of contract with **Castle Power Solutions Philippines, Inc.**, for the “**Renewal of Preventive Maintenance Services for Generator Sets**”, from 01 January 2026 to 31 December 2026, in the amount of **Four Hundred Eighty-Seven Thousand Three Hundred Twenty Pesos Only (₱487,320.00)**, inclusive of all government taxes and fees and issue Notice of Renewal for said purpose; and
- 3) Execute a new contract or purchase order after the service provider posts its performance security in favor of the DOST-ASTI within ten (10) calendar days from the receipt of the Notice of Renewal.

DONE in Quezon City this 16th day of December 2025.

MAY C. CAYABAN
End-user

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

On leave

RAMON VANN CLEFF B. RARO
BAC Member

JELINA TANYA H. TETANGCO
BAC Vice Chairperson

JEFFREY A. ABOROT
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv