



11 February 2025

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No.: 25-02-016

**RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS
FOR THE SUPPLY AND DELIVERY OF SIXTY (60) PIECES POLO SHIRTS (EMBROIDERED) AND OTHER
ITEMS**

Purchase Request No.	:	ALAM-25-01-20506
Date of Purchase Request	:	02 January 2025
Request for Quotation No.	:	25-02-5139
Solicitation No.	:	25-02-5139
PhilGEPS Reference No.	:	11727721
Approved Budget for the Contract	:	₱115,700.00

WHEREAS, the Computer Software Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. ALAM-25-01-20506** for the **Supply and Delivery of Sixty (60) Pieces Polo Shirt (Embroidered) and Other Items** which was included in the **DOST-ASTI Annual Procurement Plan No. 1 & 2 for Fiscal Year 2025**. The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Polo Shirts (Embroidered)	60	Piece	600.00	36,000.00
2	Corporate Jackets (embroidered)	25	Piece	2,000.00	50,000.00
3	Customized Notebooks	100	Piece	150.00	15,000.00
4	Token for Invited Guests and Speakers during Program Wide Congress	15	Piece	980.00	14,700.00
TOTAL ABC (₱)					115,700.00

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **One Hundred Fifteen Thousand Seven Hundred Pesos Only (₱115,700.00)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on **06 February 2025**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to four (4) suppliers of known qualifications, viz: (1) DOT/ ON&IT Fine Embroider / IBYK-Kurt Printing Services.; (2) Giftbox Handy Crafts; (3) Kingtian Pros Advertising; and (4) AVECOM General Merchandise;

WHEREAS, before the lapse of the deadline for submission of quotations on **10 February 2025, 2:00 PM**, three (3) bidders submitted their respective quotations, particularly: **(1) Light Energy Enterprise; (2) Zioneys General Merchandise; and (3) Giftbox Handy Crafts;**

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Light Energy Enterprise** and **Zioneys General Merchandise** it was evidenced that said prospective bidders complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposals submitted by **Light Energy Enterprise** and **Zioneys General Merchandise** in the amounts of **Fourteen Thousand Pesos Only (₱14,000.00)** and **Eighty-One Thousand Five Hundred Seventy-Five Pesos Only (₱81,575.00)** respectively, inclusive of all government taxes and fees, are within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offers of **Light Energy Enterprise** and **Zioneys General Merchandise** compliant with the technical requirements;

WHEREAS, **Light Energy Enterprise** and **Zioneys General Merchandise** were determined to be the bidders with **Lowest Calculated Responsive Quotations;** and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, the following:

- 1.) To award the contract for the **SUPPLY AND DELIVERY OF ONE HUNDRED (100) PIECES CUSTOMIZED NOTEBOOKS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **LIGHT ENERGY ENTERPRISE** with a total bid amount of **FOURTEEN THOUSAND PESOS ONLY (₱14,000.00)**, inclusive of all government taxes and fees; *and*
- 2.) To award the contract for the **SUPPLY AND DELIVERY OF SIXTY (60) PIECES POLO SHIRT (EMBROIDERED) AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **ZIONEYES GENERAL MERCHANDISE** with a total bid amount of **EIGHTY-ONE THOUSAND FIVE HUNDRED SEVENTY-FIVE PESOS ONLY (₱81,575.00)**, inclusive of all government taxes and fees; *(see below details)*

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Polo Shirts (Embroidered)	60	Piece	540.00	32,400.00
2	Corporate Jackets (embroidered)	25	Piece	1,475.00	36,875.00
4	Token for Invited Guests and Speakers during Program Wide Congress	15	Piece	820.00	12,300.00
TOTAL BID AMOUNT (₱)					81,575.00

Done in Quezon City, Philippines, this 11th day of February 2025.

JOANNA G. SYJUCO
End-user

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

RAMON VANN CLEFF B. RARO
BAC Member

JAYMAR L. JARINA
BAC Member

BAYANI BENJAMIN R. LARA
BAC Vice Chairperson

JEFFREY A. ABOROT
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv