

DEPARTMENT OF SCIENCE AND TECHNOLOGY ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE





13 January 2025

ASTI – BIDS AND AWARDS COMMITTEE BAC Resolution No.: 25-01-001

RECOMMENDING THE RENEWAL OF CONTRACT BETWEEN THE DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST) – ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE (ASTI) AND LOC&STOR 24/7, INC. FOR ONE (1) LOT LEASE OF STORAGE UNIT

Purchase Request No. : GAA-24-12-20494

Date of Purchase Request : 27 December 2024

Approved Budget for the Contract : ₱222,222.00

WHEREAS, the Office of the Director submitted to the DOST-ASTI Bids and Awards Committee (BAC) Purchase Request No. GAA-24-12-20494 dated 27 December 2024, for the "Renewal of Lease of Storage Unit", which was included in the DOST-ASTI Annual Procurement Plan No. 1 for Fiscal Year 2025, with an Approved Budget for the Contract amounting to Two Hundred Twenty-Two Thousand Two Hundred Twenty-Two Pesos Only (₱222,222.00), viz:

Item No.	Item Description	Quantity	Unit	Unit Cost	Total Amount
1	Renewal of Lease of Storage Unit	1	Lot	₱222,222.00	₱222,222.00

WHEREAS, Appendix 37 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the "Guidelines on Renewal of Regular Recurring Services" allows renewal of procurement projects which are regular and recurring, specifically:

- "1) Defined under Department of Budget and Management National Budget Circular No. 570, s. 2017 and other issuances that may be issued for the purpose, such as (i) janitorial services; (ii) security services; (iii) telecommunication requirements; (iv) supply of drinking water; and (v) rental of office space, venue, and equipment;
- 2) Which by their nature are deemed essential, indispensable, or necessary to the day-to-day operations of the Procuring Entity (PE); or
- 3) Procured repeatedly by the PE in the last three (3) years."

WHEREAS, the DOST-ASTI has a contract for the One (1) Lot Lease of Storage Unit, with an expiry date of 31 December 2024;

WHEREAS, the original contract of the Lease of Storage Unit was awarded pursuant to Section 53.10 Negotiated Procurement – Lease of Real Property and Venue of the 2016 revised IRR of RA No. 9184;

WHEREAS, the end-user submitted a Memorandum dated 25 November 2024 addressed to the DOST-ASTI BAC and Cost-Benefit Analysis for said purpose. The end-user manifested that it would be administratively disadvantageous to the government to conduct new procurement of new storage unit lease beginning of 2025 as the current lease was only recently turned over to the DOST-ASTI as of 01 October 2024. Transferring to a new contract, according to the end-user unit, entails additional costs as well as payment of new upfront administrative fees and the like;

WHEREAS, in the same Memorandum, a market study was conducted by the end-user unit showing that other lessor/s offers higher rates compared to Loc&Stor 24/7, Inc.;

WHEREAS, based on the performance evaluation conducted by the end-user, Loc&Stor 24/7, Inc. garnered a score of one hundred (100) showing a Satisfactory performance;

WHEREAS, all the documentary requirements of Loc&Stor 24/7, Inc. are current and updated;

WHEREAS, the end-user requested for twelve (12) months renewal of contract based on the documents submitted, particularly from 01 January 2025 to 31 December 2025;

Postal Address : DOST-ASTI Bldg., UP Technology Park Complex

C.P. Garcia Ave., Diliman, Quezon City 1101

Website : www.asti.dost.gov.ph

Tel. Nos. : +63 2 8249 8500

+63 2 8426 9755 Email : info@asti.dost.gov.ph ASTI – FM 03-13 REV 3 / 22 November 2023 **NOW, THEREFORE,** WE, the Members of the DOST-ASTI BAC, hereby **RESOLVE** to recommend to the Head of Procuring Entity to approve the **Renewal of Contract of Lease of Storage Unit** entered into by and between the DOST-ASTI and Loc&Stor 24/7, Inc., with a total contract price amounting to **Two Hundred Twenty-Two Thousand Two Hundred Twenty-Two Pesos Only (₱222,222.00).**

DONE in Quezon City, this 13th day of January 2025.

PEDRITO B. MANGAHAS

End-user

NARCISA JUVILYN C. CASTAÑEDA BAC Member

HAROLD BRYAN S. PALER

BAC Member

MERYL REGINE L. ALGODON, Ph.D.

BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROTBAC Vice Chairperson

BAYANI BENJAMIN R. LARA BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D. Director, DOST-ASTI

/bac-sec/sdda/kbr