



25 November 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No.: 24-11-264-EPA

RECOMMENDATING THE RENEWAL OF CONTRACT WITH
CASTLE POWER SOLUTIONS PHILIPPINES, INC. FOR THE
PREVENTIVE MAINTENANCE OF GENERATOR SETS FOR CY 2025

Purchase Request No.	: GAA-24-09-19839
Date of Purchase Request	: 25 September 2024
Approved Budget for the Contract	: ₱487,320.00

WHEREAS, the Bids and Awards Committee (BAC) of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) received Purchase Request No. **GAA-24-09-19839** dated **25 September 2024**, for the **Renewal of Preventive Maintenance of Generator Sets**, which is in the DOST-ASTI Fiscal Year (FY) 2025 Indicative Annual Procurement Plan (APP);

WHEREAS, the Approved Budget for the Contract amounting **Four Hundred Eighty-Seven Thousand Three Hundred Twenty Pesos Only (₱487,320.00)**, inclusive of all government taxes, other fees and charges;

WHEREAS, pursuant to Appendix 37 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the “Guidelines on Renewal of Regular Recurring Services”, the renewal of contract may be undertaken as an Early Procurement Activity following Sections 7.5 and 7.6 of the 2016 revised IRR of RA No. 9184;

WHEREAS, said Guidelines cover procurement projects which are regular and recurring, specifically:

- “1) Defined under Department of Budget and Management National Budget Circular No. 570, s. 2017 and other issuances that may be issued for the purpose, such as (i) janitorial services; (ii) security services; (iii) telecommunication requirements; (iv) supply of drinking water; and (v) rental of office space, venue, and equipment;
- 2) Which by their nature are deemed essential, indispensable, or necessary to the day-to-day operations of the Procuring Entity (PE); or
- 3) Procured repeatedly by the PE in the last three (3) years.”

WHEREAS, the end-user conducted a Cost-Benefit Analysis (CBA) to determine the available providers for said procurement project. Only one (1) bidder submitted quotation, specifically **Castle Power Solutions Philippines, Inc.**;

WHEREAS, based on the submitted quotation/s, the following data were gathered by the end-user:

Service Provider/s	Description	One-year Cost
Castle Power Solutions Philippines, Inc.	Service Repair and Preventive Maintenance of Generator Sets	₱487,320.00
JT Max Power Equipment Corporation	No quotation submitted	
Zeus Power Systems, Inc.		

WHEREAS, based on the submitted performance evaluation of the service provider on the Preventive Maintenance of Generator Sets, **Castle Power Solutions Philippines, Inc.** provided satisfactory performance to the PE;

WHEREAS, the DOST-ASTI BAC validated the CBA, performance evaluation of the service provider, and the updated eligibility documents of the service provider;

WHEREAS, the DOST-ASTI BAC perceived that the renewal of **Castle Power Solutions Philip-pines, Inc.’s** contract remains most advantageous to the PE;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the DOST-ASTI BAC, hereby RESOLVE, as it is hereby RESOLVED to recommend to the Head of the Procuring Entity, the following:

- 1) Inclusion of the renewal of contract in the final and approved Fiscal Year 2025 APP of the DOST-ASTI;
- 2) Approve the renewal of contract with Castle Power Solutions Philippines, Inc., for the “**Re-novel of Preventive Maintenance of Generator Sets**”, from 01 January 2025 to 31 De-cember 2025, in the amount of **Four Hundred Eighty-Seven Thousand Three Hundred Twenty Pesos Only (P487,320.00)** and issue Notice of Renewal for said purpose; and
- 3) Execute a new contract or purchase order after the service provider posts its performance security in favor of the DOST-ASTI within ten (10) calendar days from the receipt of the Notice of Renewal.

DONE in Quezon City this 25th day of November 2024.

MAY C. CAYABAN
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

On official business

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED BY:

FRANZ A. DE LEON, Ph.D.
Director

/bac-sec/sdda/kbr