



10 December 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No.: 24-12-286-EPA

RECOMMENDING THE RENEWAL OF CONTRACT WITH SMART COMMUNICATIONS, INC. FOR
THE SUPPLY AND DELIVERY OF MOBILE COMMUNICATION PLANS

Purchase Request No.	:	GAA-24-09-20005
Date of Purchase Request	:	15 July 2024
Approved Budget for the Contract	:	₱12,000.00

WHEREAS, the Bids and Awards Committee (BAC) of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) received Purchase Request No. **GAA-24-09-20005** dated **15 July 2024**, which is in the DOST-ASTI Fiscal Year (FY) 2025 Indicative Annual Procurement Plan (APP), for the Renewal of Telecommunications (Landline and Cellular Phones) pursuant to Appendix 21 or the Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers (WETI) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, viz:

Item No.	Description	Quantity	Unit	Unit Cost	Total Amount
1	Renewal of Mobile Communication Plan	12	Months	₱1,000.00	₱12,000.00

WHEREAS, the Approved Budget for the Contract amounting **Twelve Thousand Pesos Only (₱12,000.00)**, inclusive of all government taxes, other fees and charges;

WHEREAS, Section 3.2. of the Guidelines of Procurement of WETI or the 2016 revised IRR of RA No. 9184, provides:

“3.2. Telecommunications (Landline and Cellular Phones)

3.2.1. Existing Lines

Telephone and cellular lines are critical in the day-to-day pursuit of public business. Their continuity ensures proper coordination within the organization and the efficient delivery of public service. Further, telephone and cellular numbers are usually identified with certain government agencies or a range of public services that the government may offer. As such:

- 3.2.1.1. Contractual agreements previously entered into with telecommunication companies shall be respected.
- 3.2.1.2. At the end of each year, however, the procuring entity must assess the quality of service provided by its telecommunication service provider. For instance, it must compare the cost charged by its existing telephone or cellular phone service provider and the range of services it offers as against other service providers in the area.
- 3.2.1.3 If results of said assessment or cost-benefit analysis, conducted by the end-user, continue to favor the existing service provider, then the Head of the Procuring Entity may renew its services subject to the Guidelines on Renewal of Regular and Recurring Services. If it does not, then the procuring entity should bid said services in accordance with Subsection 3.2.2 of these guidelines.
- 3.2.1.4. Repeat order under Section 51 of R.A. 9184 may be resorted to by the procuring entity if additional lines are needed during the year.

For this purpose, the requirement under Section 51 (c) of the IRR that the repeat order may only be availed of within six (6) months from the effectivity period stated in the Notice to Proceed arising from the original contract may be dispensed with.”

WHEREAS, pursuant to Appendix 37 of the 2016 revised IRR of RA No. 9184 or the “Guidelines on Renewal of Regular Recurring Services”, the renewal of contract may be undertaken as an Early Procurement Activity following Sections 7.5 and 7.6 of the 2016 revised IRR of RA No. 9184;

WHEREAS, said Guidelines cover procurement projects which are regular and recurring, specifically:

- “1) Defined under Department of Budget and Management National Budget Circular No. 570, s. 2017 and other issuances that may be issued for the purpose, such as (i) janitorial services; (ii) security services; (iii) telecommunication requirements; (iv) supply of drinking water; and (v) rental of office space, venue, and equipment;
- 2) Which by their nature are deemed essential, indispensable, or necessary to the day-to-day operations of the Procuring Entity (PE); or
- 3) Procured repeatedly by the PE in the last three (3) years.”

WHEREAS, the end-user conducted a Cost-Benefit Analysis (CBA) to determine the available providers for said procurement project. Two (2) bidders submitted quotations, specifically **Smart Communications, Inc.** and **Globe Telecom, Inc.**;

WHEREAS, based on the submitted quotation/s, the following data were gathered by the end-user:

Service Provider/s	Description	One-year Cost
Smart Communications, Inc.	Renewal of Mobile Telecommunication Plans	₱12,000.00
Globe Telecom, Inc.		₱14,376.00

WHEREAS, based on the submitted performance evaluation of the service provider on the Renewal of Mobile Communication Plans **Smart Communications, Inc.** provided satisfactory performance to the PE;

WHEREAS, the DOST-ASTI BAC validated the CBA, performance evaluation, and the updated eligibility documents of the service provider;

WHEREAS, the DOST-ASTI BAC perceived that the renewal of **Smart Communications, Inc.’s** contract remains most advantageous to the PE;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the DOST-ASTI BAC, hereby RESOLVE, as it is hereby RESOLVED to recommend to the HoPE, the following:

- 1) Inclusion of the renewal of contract in the final and approved Fiscal Year 2025 APP of the DOST-ASTI;
- 2) Approve the renewal of contract with **Smart Communications, Inc.**, for the “**Renewal of Mobile Communication Plan**”, from 01 January 2025 to 31 December 2025, in the amount of **Twelve Thousand Pesos Only (₱12,000.00)** and issue Notice of Renewal for said purpose; and
- 3) Execute a renewal contract or purchase order after the service provider posts its performance security in favor of the DOST-ASTI within ten (10) calendar days from the receipt of the Notice of Renewal.

DONE in Quezon City this 10th day of December 2024.

JOVEN C. JAVIER
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED BY:

FRANZ A. DE LEON, Ph.D.
Director