



10 December 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No.: 24-12-290-EPA

RECOMMENDING THE TWELVE (12) MONTHS RENEWAL OF CONTRACT BETWEEN THE DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST) – ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE (ASTI) AND CONVERGE ICT SOLUTIONS, INC. FOR THE RENEWAL OF LEASE ROOM SPACE IN SECONDARY DATA CENTER FACILITY WITH SERVICES (INCLUDING RACK CABINET RENTAL)

Purchase Request No.	:	INNOVATE-24-10-20095
Date of Purchase Request	:	24 September 2024
Approved Budget for the Contract	:	₱8,638,887.96

WHEREAS, the Solutions and Services Engineering Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. INNOVATE-24-10-20095** dated **24 September 2024**, for the **“Renewal of Lease of Room Space in Secondary Data Center Facility with Services (including Rack Cabinet Rental)”**, which was included in the DOST-ASTI Indicative Annual Procurement Plan (APP) for Fiscal Year 2025, with an Approved Budget for the Contract amounting to **Eight Million Six Hundred Thirty-Eight Thousand Eight Hundred Eighty-Seven Pesos and 96/100 Only (₱8,638,887.96)**, viz:

Item No.	Item Description	Quantity	Unit	Unit Cost	Total Amount
1	Renewal of Lease of Room Space in Secondary Data Center Facility with Services (including Rack Cabinet Rental)	12	Months	₱719,907.33	₱8,638,887.96

WHEREAS, one of the purposes of the approval of said Indicative APP for FY 2025 is to ensure the timely delivery of goods, implementation of infrastructure projects, and rendition of consultancy services of the DOST-ASTI, through Early Procurement Activities (EPA) consistent with the Government Procurement Policy Board Resolution No. 14-2019 dated 17 July 2019 where Procuring Entities are encouraged to start procurement activity short of award;

WHEREAS, EPA is the conduct of procurement activities, from posting of the procurement opportunity, if required, until the recommendation of the BAC to the Head of Procuring Entity (HoPE) as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year, pending approval of the respective funding sources;

WHEREAS, pursuant to Appendix 37 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the “Guidelines on Renewal of Regular Recurring Services”, the renewal of contract may be undertaken as an Early Procurement Activity following Sections 7.5 and 7.6 of the 2016 revised IRR of RA No. 9184;

WHEREAS, said Guidelines cover procurement projects which are regular and recurring, specifically:

- “1) Defined under Department of Budget and Management National Budget Circular No. 570, s. 2017 and other issuances that may be issued for the purpose, such as (i) janitorial services; (ii) security services; (iii) telecommunication requirements; (iv) supply of drinking water; and (v) rental of office space, venue, and equipment;
- 2) Which by their nature are deemed essential, indispensable, or necessary to the day-to-day operations of the Procuring Entity (PE); or
- 3) Procured repeatedly by the PE in the last three (3) years.”

WHEREAS, the DOST-ASTI has an existing contract for the One (1) Lot Lease of Room Space, which shall expire on 31 December 2024;

WHEREAS, the original contract of the Lease of Room Space was awarded pursuant to Section 10 Competitive Bidding of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the end-user submitted a Memorandum dated **24 September 2024** addressed to the DOST-ASTI BAC and Cost-Benefit Analysis for said purpose. The end-user manifested that the renewal of lease of real property would be advantageous for the DOST-ASTI to avoid interruption of services as and is part of the critical infrastructures being maintained and operated by the DOST-ASTI, as its mandate is to operate and maintain S&T infrastructures;

WHEREAS, based on the performance evaluation conducted by the end-user, **Converge ICT Solutions, Inc.** garnered a score of eighty-one (81) showing a Satisfactory performance;

WHEREAS, all the documentary requirements of **Converge ICT Solutions, Inc.** are current and updated;

WHEREAS, the end-user requested for twelve (12) months renewal of contract based on the documents submitted, particularly, the renewal of lease requested by the end-user was from 01 January 2025 to 31 December 2025;

NOW, THEREFORE, WE, the Members of the DOST-ASTI BAC, hereby **RESOLVE** to recommend to the Head of Procuring Entity to approve the **Renewal of Lease of Room Space in Secondary Data Center Facility with Services (including Rack Cabinet Rental)** entered into by and between the DOST-ASTI and Converge ICT Solutions, Inc., with a total contract price amounting to **Eight Million Six Hundred Thirty-Eight Thousand Eight Hundred Eighty-Seven Pesos and 96/100 Only (P8,638,887.96)**.

DONE in Quezon City this 10th day of December 2024.

ALVIN E. RETAMAR
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED BY:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI