



21 January 2025

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 25-01-004

RECOMMENDING THE AWARD OF CONTRACT TO THE PLAZA GARDEN HOTEL & RESIDENCES CORP. FOR THE PROCUREMENT OF ONE (1) LOT LEASE OF VENUE FOR DOST-ASTI 2024 PERFORMANCE ASSESSMENT AND PLANNING FOR 2025-2026

Purchase Request No.	: GAA-25-01-20533
Date of Purchase Request	: 13 January 2025
Request for Quotation No.	: 25-01-5122
Solicitation No.	: 25-01-5122
PhilGEPS Reference No.	: 11668859
Approved Budget for the Contract	: ₱360,249.34

WHEREAS, the Office of the Director submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-25-01-20533** for the **Lease of Venue for DOST-ASTI 2024 Performance Assessment and Planning for 2025 - 2026** and shall be undertaken through Section 53.10 (Lease of Venue) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, the **Lease of Venue** shall be conducted within **Baguio** on **29-31 January 2025** (tentative schedule), with an Approved Budget for the Contract (ABC) amounting to **Three Hundred Sixty Thousand Two Hundred Forty-Nine Pesos and 34/100 Only (₱360,249.34)**;

WHEREAS, it is preferred that government agencies lease publicly-owned real property or venue from other government agencies. However, in a Memorandum dated **14 January 2025**, the end-user unit justified that leasing a privately-owned venue is more advantageous than leasing a government-owned venue. Likewise, in support of its position, the end-user unit conducted market research and submitted a cost-benefit analysis;

WHEREAS, the Consolidated Guidelines for the Alternative Methods of Procurement, item V-D 9(c)(ii)(a) of Annex “H” in the 2016 revised IRR of RA No. 9184 provides that “the BAC shall send the RFQ to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof”;

WHEREAS, on 17 January 2025, the DOST-ASTI BAC, through its Secretariat initiated the procurement activity by publishing a Request for Quotation (RFQ) and inviting three (3) prospective lessors, namely: (1) The Plaza Garden Hotel and Residences Corp.; (2) Baguio Burnham Suites; and (3) Venus Parkview Hotel;

WHEREAS, before the deadline for submission of quotation on 20 January 2025, 2:00 PM, two (2) bidders submitted quotations, viz: **(1) The Plaza Garden Hotel and Residences Corp.**; and **(2) Venus Parkview Hotel**;

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by the prospective lessor, it was evidenced that **The Plaza Garden Hotel and Residences Corp.** complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **The Plaza Garden Hotel and Residences Corp.** in the amount of **Three Hundred Two Thousand Four Hundred Pesos Only (₱302,400.00)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the venue being offered by **The Plaza Garden Hotel and Residences Corp.** was rated by the end-user unit in accordance with the technical specifications prepared pursuant to Appendix B (Rating Factors and Determination of Reasonableness of Rental Rates) of the Consolidated Guidelines for the Alternative Methods of Procurement, as follows:

	RATING FACTORS	WEIGHT (%)	THE PLAZA GARDEN HOTEL & RESIDENCES CORP.
I	Availability	X (.20)	20
II	Location and Site Condition	X (.20)	20
III	Neighborhood Data	X (.20)	19
IV	Venue	X (.40)	37
		TOTAL	96%

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement project, **The Plaza Garden Hotel and Residences Corp.** was determined to be the **Single Calculated and Responsive Quotation**; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **LEASE OF VENUE FOR DOST-ASTI 2024 PERFORMANCE ASSESSMENT AND PLANNING FOR 2025 - 2026**, through **NEGOTIATED PROCUREMENT UNDER SECTION 53.10 LEASE OF REAL PROPERTY AND VENUE**, to **THE PLAZA GARDEN HOTEL AND RESIDENCES CORP.**, with a total bid amount of **THREE HUNDRED TWO THOUSAND FOUR HUNDRED PESOS ONLY (P302,400.00)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 21st day of January 2025.

On leave

EMMA P. JUCO
End-user

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

RAMON VANN CLEFF B. RARO
BAC Member

JAYMAR L. JARINA
BAC Member

JELINA TANYA H. TETANGCO
BAC Vice Chairperson

JEFFREY A. ABOROT
BAC Chairperson

APPROVED/DISAPPROVED:

for
FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

004 [Lease of Venue] GAA-25-01-20533