



11 December 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No.: 24-12-294-EPA

**RECOMMENDING THE EXTENSION OF CONTRACT BETWEEN THE
DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST) – ADVANCED SCIENCE AND TECHNOLOGY
INSTITUTE (ASTI) AND COMCLARK NETWORK AND TECHNOLOGY CORPORATION (COMCLARK) FOR
THE SUPPLY, DELIVERY AND INSTALLATION OF LOCAL TRANSPORT - NATIONAL MAPPING AND
RESOURCE INFORMATION AUTHORITY (NAMRIA) BINONDO 100MBPS**

Purchase Request No. : **INNOVATE-24-10-20047**
Date of Purchase Request : **24 September 2024**
Approved Budget for the Contract : **₱60,000.00**

WHEREAS, the Solutions and Services Engineering Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. INNOVATE-24-10-20047** dated **24 September 2024**, for the “Contract Extension of Local Transport – National Mapping and Resource Information Authority (NAMRIA) Binondo 100Mbps”, with an Approved Budget for the Contract amounting to **Sixty Thousand Pesos Only (₱60,000.00)**, viz:

Item No.	Description	Quantity	Unit	Unit Cost	Total Amount
1	Contract Extension of Local Transport - National Mapping and Resource Information Authority (NAMRIA) Binondo 100Mbps	3	Months	₱20,000.00	₱60,000.00

WHEREAS, the aforesaid local transport is included in the Fiscal Year 2025 Indicative Annual Procurement Plan (APP) of the DOST-ASTI;

WHEREAS, the end-user submitted a Memorandum dated **24 September 2024** and Cost-Benefit Analysis (CBA) to the DOST-ASTI BAC for said purpose. The end-user manifested that the extension of contract is necessary to avoid interruption of services;

WHEREAS, in the performance evaluation conducted by the end-user, **ComClark Network and Technology Corporation** garnered ninety (90) points which showed its beyond satisfactory performance;

WHEREAS, pursuant to Appendix 37 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the “Guidelines on Renewal of Regular Recurring Services”, regular and recurring services refer to those:

- “1) Defined under Department of Budget and Management National Budget Circular No. 570, s. 2017 and other issuances that may be issued for the purpose, such as (i) janitorial services; (ii) security services; (iii) telecommunication requirements; (iv) supply of drinking water; and (v) rental of office space, venue, and equipment;
- 2) Which by their nature are deemed essential, indispensable, or necessary to the day-to-day operations of the Procuring Entity (PE); or
- 3) Procured repeatedly by the PE in the last three (3) years.”

WHEREAS, the extension of contract for Regular and Recurring Services is allowed in the same Guidelines, to avoid any interruption of service, if the “PE has commenced with another procurement or the renewal process but was unable to award a new contract or renew the existing contract”;

WHEREAS, the aforementioned local transport belongs to the Early Procurement Activities of the PE and the same were procured by the PE short of award until the approval and effectivity of the appropriate funding;

WHEREAS, the DOST-ASTI BAC validated the CBA, performance evaluation, and the updated eligibility documents of the service provider;

WHEREAS, the DOST-ASTI BAC perceived that the extension of **ComClark Network and Technology Corporation's** contract remains most advantageous to the PE;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the DOST-ASTI BAC, hereby RESOLVE, as it is hereby RESOLVED to recommend to the Head of the Procuring Entity, the following:

- 1) Inclusion of the extension of contract in the final and approved Fiscal Year 2025 APP of the DOST-ASTI;
- 2) Approve the extension of contract with **ComClark Network and Technology Corporation**, for three (3) months, specifically from 01 January 2025 to 31 March 2025, in the amount of **Sixty Thousand Pesos Only (₱60,000.00)**;
- 3) Issue a Notice of Extension for the purpose; and
- 4) Execute an extension contract or purchase order after the service provider posts its performance security in favor of the DOST-ASTI within ten (10) calendar days from the receipt of the Notice of Extension.

DONE in Quezon City this 11th day of December 2024.

ALVIN E. RETAMAR
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

bac-sec/sdda/kbr