



Republic of the Philippines

Department of Science and Technology

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



05 July 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-07-114**

RECOMMENDING THE AWARD OF CONTRACT TO KUBIERTOS CATERING INC. FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT CATERING SERVICES

Purchase Request No.	:	GAA-23-06-17019
Date of Purchase Request	:	20 June 2023
Request for Quotation No.	:	23-06-4423
Solicitation No.	:	23-06-4423
PhilGEPS Reference No.	:	9883538
Approved Budget for the Contract	:	₱83,500.00

WHEREAS, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-06-17019** for the **Supply and Delivery of One (1) Lot Catering Services**, which was included in the **DOST-ASTI Annual Procurement Plan 11 for Fiscal Year 2023**;

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **Eighty-Three Thousand Five Hundred Pesos Only (₱83,500.00)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on 27 June 2023, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Kubiertos Catering Inc.; (2) BB Marciano Catering Services; and (3) M Catering & Fine Foods;

WHEREAS, before the lapse of the deadline for submission of quotations on 30 June 2023, 2:00 PM, only one (1) bidder submitted a quotation, particularly **Kubiertos Catering Inc.**;

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Kubiertos Catering Inc.**, it was evidenced that said prospective bidder complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Kubiertos Catering Inc.**, in the amount of **Eighty-Three Thousand Four Hundred Pesos Only (₱83,400.00)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offers of **Kubiertos Catering Inc.** compliant with the technical requirements;

WHEREAS, **Kubiertos Catering Inc.** was determined to be the bidder with **Single Calculated Responsive Quotation**; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **SUPPLY AND DELIVERY OF ONE (1) LOT CATERING SERVICES** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **KUBIERTOS CATERING INC.**, with a total bid amount of **EIGHTY-THREE THOUSAND FOUR HUNDRED PESOS ONLY (₱83,400.00)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 5th day of July 2023.


Digitally signed
by Cayaban May
Celicious
MAY C. CAYABAN
End-user

Digitally signed by
Barbara
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BAC Vice Chairperson

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BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI