



22 June 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-06-102**

**RECOMMENDING THE AWARD OF CONTRACT TO THE ORCHARD HOTEL BAGUIO FOR THE
SUPPLY AND DELIVERY OF ONE (1) LOT LEASE OF VENUE- BAGUIO CITY- REGIONAL
STAKEHOLDERS' EVENT**

Purchase Request No.	:	GAA-23-05-16654
Date of Purchase Request	:	06 May 2023
Request for Quotation No.	:	23-06-4400
Solicitation No.	:	23-06-4400
PhilGEPS Reference No.	:	9827888
Approved Budget for the Contract	:	₱194,800.00

WHEREAS, the Office of the Director submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-05-16654** for the **Lease of Venue - Baguio City - Regional Stakeholders' Event**, which was included in the **DOST-ASTI Annual Procurement Plan No. 9 for Fiscal Year 2023** and shall be undertaken through Section 53.10 (Lease of Real Property and Venue) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, the **Lease of Venue - Baguio City - Regional Stakeholders' Event** shall be within **Baguio City** from **12 to 14 July 2023 (Tentative Schedule)**, with an Approved Budget for the Contract (ABC) amounting to **One Hundred Ninety-Four Thousand Eight Hundred Pesos Only (₱194,800.00)**

WHEREAS, it is preferred that government agencies lease publicly-owned real property or venue from other government agencies. However, in a Memorandum dated 02 June 2023, the end-user unit justified that leasing a privately-owned venue is more advantageous than leasing a government-owned venue. Likewise, in support of its position, the end-user unit conducted market research and submitted a cost-benefit analysis;

WHEREAS, the Consolidated Guidelines for the Alternative Methods of Procurement, item V-D 9(c)(ii)(a) of Annex "H" in the 2016 revised IRR of RA No. 9184 provides that "the BAC shall send the RFQ to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof";

WHEREAS, on 08 June 2023, the DOST-ASTI BAC, through its Secretariat initiated the procurement activity by publishing a Request for Quotation (RFQ) and inviting three (3) prospective lessors, namely: (1) The Orchard Hotel Baguio; (2) 456 Hotel and Condominium; and (3) Le Monet Hotel;

WHEREAS, before the deadline for submission of quotation on 19 June 2023, 2:00 PM, only one (1) bidder submitted its quotation, particularly **The Orchard Hotel Baguio**;

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by the prospective lessor, it was evidenced that **The Orchard Hotel Baguio** complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **The Orchard Hotel Baguio** in the amount of **One Hundred Eighty-Three Thousand Six Hundred Pesos Only (₱183,600.00)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the venue being offered by **The Orchard Hotel Baguio** was rated by the end-user unit in accordance with the technical specifications prepared pursuant to Appendix B (Rating Factors and Determination of Reasonableness of Rental Rates) of the Consolidated Guidelines for the Alternative Methods of Procurement;

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the procurement project, **The Orchard Hotel Baguio** was determined to be the **Single Calculated and Responsive Quotation**; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **LEASE OF VENUE** for the conduct of the **REGIONAL STAKEHOLDERS' EVENT**, through **NEGOTIATED PROCUREMENT UNDER SECTION 53.10 LEASE OF REAL PROPERTY AND VENUE**, to **THE ORCHARD HOTEL BAGUIO**, with a total bid amount of **ONE HUNDRED EIGHTY-THREE THOUSAND SIX HUNDRED PESOS ONLY (₱183,600.00)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 22nd day of June 2023.



Digitally signed by
Maria Irene S.
Amatorio

MARIA IRENE S. AMATORIO
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member



Digitally signed by
Meryl Regine Algodon

MERYL REGINE L. ALGODON
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI