



30 September 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 24-09-210

**DECLARATION OF THE BIDDERS WITH THE SINGLE CALCULATED RESPONSIVE BID AND
RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS
FURNITURE AND FIXTURES**

Purchase Request No.	: GAA-24-08-19770
Date of Purchase Request	: 13 August 2024
Invitation to Bid No.	: 24-08-4966
Solicitation No.	: 24-08-4966
PhilGEPS Reference No.	: 11176818
Approved Budget for the Contract	: ₱2,967,967.00

WHEREAS, the **Fiscal Year 2024 Annual Procurement Plan (APP) and Common-use Supplies and Equipment (CSE) Nos. 5, 7 & 13** of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) includes the following supplies in which the original mode of procurement was Negotiated Procurement – Small Value Procurement:

LOT NO.	DESCRIPTION	QTY.	UNIT	UNIT COST (₱)	TOTAL AMOUNT / ABC (₱)
1	Executive Table	1	Lot	162,560.00	162,560.00
2	Office Table	6	Unit	10,500.00	63,000.00
3	Customized Dining Table	1	Unit	41,000.00	41,000.00
4	Mobile Pedestal	15	Unit	90,000.00	1,350,000.00
5	Storage Rack	1	Lot	515,000.00	515,000.00
6	Steel Cabinet	1	Lot	369,000.00	369,000.00
7	Pantry Cabinet	1	Unit	16,000.00	16,000.00
8	Coffee Cabinet	1	Unit	46,200.00	46,200.00
9	Podium Stand	1	Unit	25,000.00	25,000.00
10	Safe Drawer	1	Lot	246,700.00	246,700.00
11	Serving Cart	1	Unit	11,000.00	11,000.00
12	Roll-up Blinds	1	Lot	122,507.00	122,507.00
GRAND TOTAL					₱2,967,967.00

WHEREAS, Section 7 of Republic Act (RA) No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 10, Article IV of RA No. 9184 provides that all procurement shall be done through Competitive Bidding, except as provided for in Article XVI thereof;

WHEREAS, the end-user unit submitted **Purchase Request (PR) No. GAA-24-08-19770** dated **13 August 2024**, with a total Approved Budget for the Contract amounting **Two Million Nine Hundred Sixty-Seven Thousand Nine Hundred Sixty-Seven Pesos Only (₱2,967,967.00)**, inclusive of all government taxes, other fees and charges;

WHEREAS, on **16 August 2024, 09:00 AM**, a Pre-procurement Conference was held online via Microsoft Teams Application with the DOST-ASTI BAC, DOST-ASTI BAC Secretariat, and end-user representatives in attendance, to determine the readiness of the procurement project;

WHEREAS, on **22 August 2024**, the Invitation to Bid and the DOST-ASTI Philippine Bidding Documents (PBD) for subject procurement were published on the websites of the Philippine Government Electronic Procurement System and DOST-ASTI, as well as in latter's conspicuous place reserved for the purpose, consistent with Section 21, Rule VII of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184;

WHEREAS, on **30 August 2024, 9:00 AM**, a **Pre-bidding Conference** for said procurement was conducted by the DOST-ASTI BAC through videoconferencing via MS Teams, which was opened to prospective bidders, in compliance with Section 22.1, Rule VII of the 2016 revised IRR of RA No. 9184;

WHEREAS, due to the discussion and clarifications made during the Pre-bidding Conference, the DOST-ASTI BAC issued **Supplemental Bid Bulletin No. BAC-2024-09-027** on **04 September 2024**, amending Section I. Invitation to bid, Section II. Instruction to Bidders, Section III. Bid Data Sheet Section, Section VI. Schedule of Requirements, and VII. Technical Specifications of the DOST-ASTI PBD, which include the cancellation of procurement of Lot No. 4 Mobile Pedestal and answers to queries of the prospective bidders;

WHEREAS, only one (1) prospective bidder purchased and submitted PBDs prior to the deadline of submission on **11 September 2024, 09:00 AM**, particularly **Peniton Trading**;

WHEREAS, as the majority of the members of the DOST-ASTI BAC were on official business, the DOST-ASTI BAC Chairperson instructed the DOST-ASTI BAC Secretariat members, who were physically present, to conduct the Opening of Bids;

WHEREAS, on **11 September 2024, 09:30 AM**, the Secretariat opened the bids of **Peniton Trading**, in public and in the presence of their representatives to determine their compliance with the eligibility, technical, and financial requirements specified in the DOST-ASTI PBD. Said Opening of Bids was conducted by the DOST-ASTI BAC through a blended meeting arrangement;

WHEREAS, during the preliminary examination of bids, the DOST-ASTI BAC and Secretariat examined the submitted documents of the sole bidder versus a checklist to ascertain if the required documents were all submitted, using a non-discretionary "pass or fail" criterion;

WHEREAS, after the opening of the first envelope (technical component) submitted by **Peniton Trading**, the DOST-ASTI BAC declared that said bidder was able to submit the required legal, technical, and financial documents/requirements. Thus, the DOST-ASTI BAC rated the legal, technical, and financial documents/requirements comprising the technical component of the bids of **Peniton Trading** as "**passed**";

WHEREAS, the DOST-ASTI BAC instructed the Secretariat to open the second envelope (financial component of the bids) of **Peniton Trading** and the bid amounts submitted by the bidder are as follows:

LOT NO.	DESCRIPTION	ABC (₱)	QTY.	UNIT	PENITON TRADING	
					UNIT AMOUNT (₱)	TOTAL AMOUNT (₱)
1	Executive Table	162,560.00	1	Lot	119,460.00	119,460.00
2	Office Table	63,000.00	6	Unit	9,800.00	58,800.00
3	Customized Dining Table	41,000.00	1	Unit	39,800.00	39,800.00
5	Storage Rack	515,000.00	1	Lot	441,000.00	441,000.00
6	Steel Cabinet	369,000.00	1	Lot	296,380.00	296,380.00
7	Pantry Cabinet	16,000.00	1	Unit	13,880.00	13,880.00
8	Coffee Cabinet	46,200.00	1	Unit	44,800.00	44,800.00
9	Podium Stand	25,000.00	1	Unit	23,800.00	23,800.00
10	Safe Drawer	246,700.00	1	Lot	238,780.00	238,780.00
11	Serving Cart	11,000.00	1	Unit	11,000.00	11,000.00
12	Roll-up Blinds	122,507.00	1	Lot	111,300.00	111,300.00
TOTAL BID AMOUNT (₱)						₱1,399,000.00

WHEREAS, the bid submitted by **Peniton Trading** having passed the requirements, was subjected to detailed bid evaluation pursuant to Section 32 of the 2016 revised IRR of RA No. 9184 and was found to be complete and substantially complying, and was ranked as follows:

Name of Bidder	Bid Price as Read	Bid Price as Calculated	Ranking
Peniton Trading	₱1,399,000.00	₱1,399,000.00	Single Calculated Bid (SCB)

WHEREAS, after verification, validation, and ascertainment of all statements made and documents submitted by **Peniton Trading**, the DOST-ASTI BAC determined that the submission of said bidder passed all the criteria for post-qualification.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING, the members of the DOST-ASTI BAC hereby resolve the following:

- 1.) To declare the bid of **Peniton Trading** for the **Supply and Delivery of Various Furniture and Fixtures**, as the **Single Calculated Responsive Bid**, with a total contract price amounting to **One Million Three Hundred Ninety-Nine Thousand Pesos Only (₱1,399,000.00)**, specifically for the following lots:

LOT NO.	DESCRIPTION	QTY.	UNIT	UNIT AMOUNT (₱)	TOTAL AMOUNT (₱)
1	Executive Table	1	Lot	119,460.00	119,460.00
2	Office Table	6	Unit	9,800.00	58,800.00
3	Customized Dining Table	1	Unit	39,800.00	39,800.00
5	Storage Rack	1	Lot	441,000.00	441,000.00
6	Steel Cabinet	1	Lot	296,380.00	296,380.00
7	Pantry Cabinet	1	Unit	13,880.00	13,880.00
8	Coffee Cabinet	1	Unit	44,800.00	44,800.00
9	Podium Stand	1	Unit	23,800.00	23,800.00
10	Safe Drawer	1	Lot	238,780.00	238,780.00
11	Serving Cart	1	Unit	11,000.00	11,000.00
12	Roll-up Blinds	1	Lot	111,300.00	111,300.00
TOTAL BID AMOUNT (₱)					₱1,399,000.00

- 2.) To recommend to the **DOST-ASTI Director**, as the HoPE, that the contract be awarded to **Peniton Trading** in the above-mentioned amount, in accordance with Section 37.1.1 of the 2016 revised IRR of RA No. 9184; and
- 3.) To notify all other bidders, in writing, of the DOST-ASTI BAC's recommendation within three (3) calendar days from the issuance of the resolution recommending the award of the contract, pursuant to Section 37.1 of the 2016 revised IRR of RA No. 9184.

RESOLVED, at the DOST-ASTI, Quezon City, this 30th day of September 2024.

MAY C. CAYABAN
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI