



14 June 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-06-096**

**RECOMMENDING THE AWARD OF CONTRACT TO ALELEN ENTERPRISE FOR THE
SUPPLY AND DELIVERY OF COMMON RESTROOM SUPPLIES**

Purchase Request No.	:	GAA-23-05-16770
Date of Purchase Request	:	19 May 2023
Request for Quotation No.	:	23-06-4404
Solicitation No.	:	23-06-4404
Approved Budget for the Contract	:	₱67,000.00

WHEREAS, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-05-16770** for **Supply and Delivery of Common Restroom Supplies**, with an Approved Budget for the Contract (ABC) amounting to **Sixty-Seven Thousand Pesos Only (₱67,000.00)**, which was included in the **DOST-ASTI Annual Procurement Plan No. 11 for Fiscal Year 2023**;

WHEREAS, the procurement to replace defective and non-serviceable CR supplies in DOST-ASTI and EPDC Buildings;

WHEREAS, the mode of procurement is pursuant to Section 52.1 (a) or Shopping under Unforeseen Contingency of the 2016 revised Implementing Rules and Regulations of Republic Act (RA) No. 9184;

WHEREAS, Shopping under Section 52.1 (a), where it is not necessary to obtain at least three (3) quotations and posting may be dispensed with, contract award may be made to the lone supplier that submitted its quotation subject to compliance with the specifications and terms and conditions stated in the Request for Quotation (RFQ);

WHEREAS, the DOST-ASTI BAC Secretariat sent directly the RFQ to **ALVCO Enterprise**;

WHEREAS, due to attendant circumstances and urgency of procurement, **ALVCO Enterprise** is required to respond to the RFQ on or before **08 June 2023, 2:00 PM**;

WHEREAS, before the lapse of the deadline for submission of quotation, **Alelen Enterprises** submitted a proposal/quotation;

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Alelen Enterprises**, it was evidenced that only **Alelen Enterprises** complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Alelen Enterprises** in the amount of **Sixty- One Thousand Four Hundred Six & 40/100 Pesos Only (₱61,406.40)**, inclusive of all government taxes and fees, are within the ABC and, thus, compliant with the financial requirements;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offers of **Alelen Enterprises** compliant with the technical specifications;

WHEREAS, **Alelen Enterprises** was determined to be the bidder with **Single Calculated Responsive Quotation**; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval to award the contract for the **SUPPLY AND DELIVERY OF COMMON RESTROOM SUPPLIES**, through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (a) (SHOPPING)**, to **ALELEN ENTERPRISES** with a total bid amount of **SIXTY- ONE THOUSAND FOUR HUNDRED SIX & 40/100 PESOS ONLY (P61,406.40)**, inclusive of all government taxes and fees;

Done in Quezon City, Philippines, this 14th day of June 2023.

 Digitally signed
by Cayaban May
Celicious

MAY C. CAYABAN

End-user

 Digitally signed by
Gilla Mary Drol
Dee Quijano

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

 Digitally signed by
Meryl Regine Algodon

MERYL REGINE L. ALGODON
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/kbr