



17 September 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 24-09-194

**DECLARATION OF THE BIDDER WITH THE SINGLE CALCULATED RESPONSIVE BID AND
RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF SIX (6)
UNITS OF LAPTOP FOR EPDC ADMIN**

Purchase Request No.	:	GAA-24-07-19616
Date of Purchase Request	:	12 July 2024
Invitation to Bid No.	:	24-08-4946
Solicitation No.	:	24-08-4946
PhilGEPS Reference No.	:	11134230
Approved Budget for the Contract	:	₱241,974.00

WHEREAS, the **Fiscal Year 2024 Supplemental Annual Procurement Plan - Common Use Supplies and Equipment No. 4** of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) includes a procurement project titled, “**Supply and Delivery of Six (6) Units of Laptop for EPDC Admin**”, to be procured through public bidding, with a total Approved Budget for the Contract amounting **Two Hundred Forty-One Thousand Nine Hundred Seventy-Four Pesos Only (₱241,974.00)**, inclusive of all government taxes, other fees, and charges;

WHEREAS, Section 7 of Republic Act (RA) No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 10, Article IV of RA No. 91842 provides that all procurement shall be done through Competitive Bidding, except as provided for in Article XVI thereof;

WHEREAS, the DOST-ASTI Bids and Awards Committee (BAC) received **Purchase Request No. GAA-24-07-19616** dated **12 July 2024**, together with a market study, for the procurement of the aforesaid item;

WHEREAS, on **09 August 2024**, the Invitation to Bid and the DOST-ASTI Philippine Bidding Documents (PBD) for subject procurement were published on the websites of the Philippine Government Electronic Procurement System and DOST-ASTI, as well as in latter’s conspicuous place reserved for the purpose, consistent with Section 21, Rule VII of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184;

WHEREAS, on **16 August 2024, 09:00 AM**, a **Pre-bidding Conference** for said procurement was conducted by the DOST-ASTI BAC through videoconferencing via MS Teams, which was opened to prospective bidders, in compliance with Section 22.1, Rule VII of the 2016 revised IRR of RA No. 9184;

WHEREAS, as a result of the discussion and clarifications made during the Pre-bidding Conference, the DOST-ASTI BAC issued **Supplemental Bid Bulletin No. BAC-2024-08-025** on **20 August 2024**, amending technical requirements from Section VII. Technical Specifications of the DOST-ASTI PBD;

WHEREAS, only one (1) prospective bidder purchased and submitted PBDs prior to the deadline of submission on **28 August 2024, 09:00 AM**, particularly **Jassen Harris Industries Corp.**;

WHEREAS, on **28 August 2024**, a Notice of Postponement was issued by the DOST-ASTI BAC rescheduling the Opening of Bids to **03 September 2024, 9:30 AM** due to government work suspension in the National Capital Region due to heavy rains brought by the Southwest Monsoon or Habagat;

WHEREAS, on **03 September 2024** the DOST-ASTI BAC issued another Notice of Postponement, rescheduling the Opening of Bids to **05 September 2024, 9:30 AM**, due to the inclement weather brought by Typhoon Storm “Enteng”;

WHEREAS, the postponement was made by the DOST-ASTI BAC in accordance with Section 29 of the 2016 revise IRR of RA No. 9184, viz:

“In case the bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the bids submitted and reschedule the opening of bids on the next working day or at the soonest possible time through the issuance of a Notice of Postponement to be posted in the PhilGEPS website and the website of the Procuring Entity concerned.”

WHEREAS, during the scheduled Opening of Bids for subject procurement on **05 September 2024, 09:30 AM**, the DOST-ASTI BAC opened the bids of **Jassen Harris Industries Corp.** in public and in the presence of the bidder’s representatives to determine the bidder’s compliance with the eligibility, technical, and financial requirements specified in the DOST-ASTI PBD. Said Opening of Bids was conducted by the DOST-ASTI BAC through a blended meeting arrangement;

WHEREAS, during the preliminary examination of bids, the DOST-ASTI BAC examined the submitted documents of the sole bidder versus a checklist to ascertain if the required documents were all submitted, using a non-discretionary “pass or fail” criterion;

WHEREAS, after the opening of the first envelope (technical component) submitted by **Jassen Harris Industries Corp.**, the DOST-ASTI BAC declared that said bidder was able to submit the required legal, technical, and financial documents/requirements. Thus, the DOST-ASTI BAC rated the legal, technical, and financial documents/requirements comprising the technical component of the bids of **Jassen Harris Industries Corp.** as **“passed”**;

WHEREAS, during the Opening of Bids, **Jassen Harris Industries Corp.** was declared “eligible” for having submitted complete eligibility and technical requirements. Consequently, its financial envelope was opened which revealed its bid amounting to **Two Hundred Thirty-One Thousand Pesos Only (₱231,000.00)**, inclusive of all government taxes and other fees and charges;

WHEREAS, the bid submitted by **Jassen Harris Industries Corp.**, having passed the requirements, was subjected to detailed bid evaluation pursuant to Section 32 of the 2016 revised IRR of RA No. 9184 and was found to be complete and substantially complying, and was ranked as follows:

Name of Bidder	Bid Price as Read	Bid Price as Calculated	Ranking
Jassen Harris Industries Corp.	₱231,000.00	₱231,000.00	Single Calculated Bid (SCB)

WHEREAS, after verification, validation, and ascertainment of all statements made and documents submitted by **Jassen Harris Industries Corp.**, the DOST-ASTI BAC determined that the submission of said bidder passed all the criteria for post-qualification.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING, the members of the DOST-ASTI BAC hereby resolve the following:

- (1) To declare the bid of **Jassen Harris Industries Corp.** for the procurement project titled, **“Supply and Delivery of Six (6) Units of Laptop for EPDC Admin”** as the **Single Calculated Responsive Bid**, with a total contract price amounting to **Two Hundred Thirty-One Thousand Pesos Only (₱231,000.00)**;
- (2) To recommend to the **DOST-ASTI Director**, as the HoPE, that the contract be awarded to **Jassen Harris Industries Corp.** in the above-mentioned amount, in accordance with Section 37.1.1 of the 2016 revised IRR of RA No. 9184; and
- (3) To notify all other bidders, in writing, of the DOST-ASTI BAC’s recommendation within three (3) calendar days from the issuance of the resolution recommending the award of the contract, pursuant to Section 37.1.1 of the 2016 revised IRR of RA No. 9184.

RESOLVED, at the DOST-ASTI, Quezon City, this 17th day of September 2024.

ALVIN E. RETAMAR
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

On official business

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/kbr