



06 August 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No.: 24-08-151

RECOMMENDING THE AWARD OF CONTRACT TO SEVEN CROWNS TOUR AND EVENTS MANAGEMENT FOR THE PROCUREMENT OF SERVICES OF TOUR OPERATOR AND/OR TRAVEL/TOUR AGENCY FOR THE CONDUCT OF SITE VISIT: PERFORMANCE EXCELLENCE ASSESSMENT AT DOST-ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE

Purchase Request No.	:	GAA-24-07-19692
Date of Purchase Request	:	02 August 2024
Request for Quotation No.	:	24-08-4941
Solicitation No.	:	24-08-4941
PhilGEPS Reference No.	:	11114135
Approved Budget for the Contract	:	₱180,738.10

WHEREAS, the Knowledge Management Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-24-07-19692** for the **Procurement of Services of Tour Operator and/or Travel/Tour Agency for the Conduct of Site Visit: Performance Excellence Assessment at DOST-Advanced Science and Technology Institute** which was included in the **DOST-ASTI Annual Procurement Plan No. 16 for Fiscal Year 2024**;

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **One Hundred Eighty Thousand Seven Hundred Thirty-Eight Pesos and 10/100 Only (₱180,738.10)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on **03 August 2024**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Transglobal Travel and Tours, Inc.; (2) Seven Crowns Tour and Events Management; and (3) RR Travacation;

WHEREAS, before the lapse of the deadline for submission of quotations on **06 August 2024, 2:00 PM**, two (2) bidders submitted quotations, particularly: (1) **Seven Crowns Tour and Events Management** and (2) **Travel Warriors PH Travel and Tours**;

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Seven Crowns Tour and Events Management** it was evidenced that said prospective bidder complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Seven Crowns Tour and Events Management** in the amount of **One Hundred Thirty-Six Thousand Seven Hundred Thirty-Eight Pesos and 10/100 Only (₱136,738.10)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offer of **Seven Crowns Tour and Events Management** compliant with the technical requirements;

WHEREAS, **Seven Crowns Tour and Events Management** was determined to be the bidder with **Lowest Calculated Responsive Quotation**; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **PROCUREMENT OF SERVICES OF TOUR OPERATOR AND/OR TRAVEL/TOUR AGENCY FOR THE CONDUCT OF SITE VISIT: PERFORMANCE EXCELLENCE ASSESSMENT AT DOST-ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **SEVEN CROWNS TOUR AND EVENTS MANAGEMENT** with a total bid amount of **ONE HUNDRED THIRTY-SIX THOUSAND SEVEN HUNDRED THIRTY-EIGHT PESOS AND 10/100 ONLY (₱136,738.10)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 6th day of August 2024.

PAUL JOHN M. SERRANO
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv