



18 July 2024

**ASTI – BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No.: 24-07-140**

**RECOMMENDING THE AWARD OF CONTRACT TO SHAYNE PORTE BAUTISTA TRAVEL AND TOURS FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT VEHICLE RENTAL FOR MASID ACTIVITIES**

|                                  |   |                        |
|----------------------------------|---|------------------------|
| Purchase Request No.             | : | <b>GAA-24-07-19526</b> |
| Date of Purchase Request         | : | <b>01 July 2024</b>    |
| Request for Quotation No.        | : | <b>24-07-4901</b>      |
| Solicitation No.                 | : | <b>24-07-4901</b>      |
| PhilGEPS Reference No.           | : | <b>11019195</b>        |
| Approved Budget for the Contract | : | <b>₱50,400.00</b>      |

**WHEREAS**, the Solutions and Services Engineering Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-24-07-19526** for the **Supply and Delivery of One (1) Lot Vehicle Rental for MASID Activities** which was included in the **DOST-ASTI Annual Procurement Plan No. 14 for Fiscal Year 2024**;

**WHEREAS**, with an Approved Budget for the Contract (ABC) amounting to **Fifty Thousand Four Hundred Pesos Only (₱50,400.00)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, on **05 July 2024**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Shayne Porte Bautista Travel and Tours; (2) Thorita Transportation Services; and (3) Cavite Tigers;

**WHEREAS**, before the lapse of the deadline for submission of quotations on **09 July 2024, 2:00 PM**, two (2) bidders submitted quotations, particularly: **(1) Shayne Porte Bautista Travel and Tours** and **(2) 7SQ OPC**;

**WHEREAS**, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Shayne Porte Bautista Travel and Tours** it was evidenced that said prospective bidder complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Shayne Porte Bautista Travel and Tours** in the amount of **Forty-Nine Thousand Six Hundred Pesos Only (₱49,600.00)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

**WHEREAS**, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offer of **Shayne Porte Bautista Travel and Tours** compliant with the technical requirements;

**WHEREAS**, **Shayne Porte Bautista Travel and Tours** was determined to be the bidder with **Lowest Calculated Responsive Quotation**; and

**WHEREAS**, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

**WHEREFORE**, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **SUPPLY AND DELIVERY OF**

**ONE (1) LOT VEHICLE RENTAL FOR MASID ACTIVITIES** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **SHAYNE PORTE BAUTISTA TRAVEL AND TOURS** with a total bid amount of **FORTY-NINE THOUSAND SIX HUNDRED PESOS ONLY (₱49,600.00)** inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 18<sup>th</sup> day of July 2024.

**ALVIN E. RETAMAR**  
End-user

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/D** **SAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

/bac-sec/sdda/vvvv