



08 July 2024

**ASTI – BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No. 24-07-126**

**RECOMMENDING THE AWARD OF CONTRACT TO ARANETA HOTELS, INC. (NOVOTEL MANILA-ARANETA CENTER) FOR THE ONE (1) LOT LEASE OF VENUE FOR THE ASTI TECHNICAL FORUMS FOR STAKEHOLDERS AND PARTNERS AND FELLOWSHIP NIGHT**

Purchase Request No.	: <b>GAA-24-06-19518</b>
Date of Purchase Request	: <b>28 June 2024</b>
Request for Quotation No.	: <b>24-07-4898</b>
Solicitation No.	: <b>24-07-4898</b>
PhilGEPS Reference No.	: <b>11005057</b>
Approved Budget for the Contract	: <b>₱2,300,000.00</b>

**WHEREAS**, the Office of the Director submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-24-06-19518** for the **Lease of Venue for the ASTI Technical Forums for Stakeholders and Partners and Fellowship Night** and shall be undertaken through Section 53.10 (Lease of Venue) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, the **Lease of Venue** shall be conducted within **Quezon City** on **18-19 July 2024** (tentative schedule), with an Approved Budget for the Contract (ABC) amounting to **Two Million Three Hundred Thousand Pesos Only (₱2,300,000.00)**;

**WHEREAS**, it is preferred that government agencies lease publicly-owned real property or venue from other government agencies. However, in a Memorandum dated **28 June 2024**, the end-user unit justified that leasing a privately-owned venue is more advantageous than leasing a government-owned venue. Likewise, in support of its position, the end-user unit conducted market research and submitted a cost-benefit analysis;

**WHEREAS**, the Consolidated Guidelines for the Alternative Methods of Procurement, item V-D 9(c)(ii)(a) of Annex “H” in the 2016 revised IRR of RA No. 9184 provides that “the BAC shall send the RFQ to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof”;

**WHEREAS**, on **02 July 2024**, the DOST-ASTI BAC, through its Secretariat initiated the procurement activity by publishing a Request for Quotation (RFQ) and inviting three (3) prospective lessors, namely: (1) Novotel/ Araneta Hotels, Inc.; (2) Seda Manila Bay; and (3) Park Inn;

**WHEREAS**, before the deadline for submission of quotation on **05 July 2024, 2:00 PM**, one (1) bidder submitted quotation, viz: **(1) Araneta Hotels, Inc. (Novotel Manila- Araneta Center)**;

**WHEREAS**, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by the prospective lessor, it was evidenced that **Araneta Hotels, Inc. (Novotel Manila- Araneta Center)** complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Araneta Hotels, Inc. (Novotel Manila- Araneta Center)** in the amount of **Two Million Two Hundred Ninety-Two Thousand Five Hundred Twenty-Five Pesos Only (₱2,292,525.00)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

**WHEREAS**, the venue being offered by **Araneta Hotels, Inc. (Novotel Manila- Araneta Center)** was rated by the end-user unit in accordance with the technical specifications prepared pursuant to Appendix B (Rating Factors and Determination of Reasonableness of Rental Rates) of the Consolidated Guidelines for the Alternative Methods of Procurement, as follows:

	<b>RATING FACTORS</b>	<b>WEIGHT (%)</b>	<b>NOVOTEL MANILA- ARANETA CENTER</b>
I	Availability	X (.15)	15
II	Location and Site Condition	X (.15)	15
III	Neighborhood Data	X (.05)	5
IV	Venue	X (.40)	38
V.	Affordability	X (.25)	21.25
		<b>TOTAL</b>	<b>94.25%</b>

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement project, **Araneta Hotels, Inc. (Novotel Manila- Araneta Center)** was determined to be the **Single Calculated and Responsive Quotation**; and

**WHEREAS**, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

**WHEREFORE**, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **LEASE OF VENUE FOR THE ASTI TECHNICAL FORUMS FOR STAKEHOLDERS AND PARTNERS AND FELLOWSHIP NIGHT**, through **NEGOTIATED PROCUREMENT UNDER SECTION 53.10 LEASE OF REAL PROPERTY AND VENUE**, to **ARANETA HOTELS, INC. (NOVOTEL MANILA- ARANETA CENTER)**, with a total bid amount of **TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND FIVE HUNDRED TWENTY-FIVE PESOS ONLY (₱2,292,525.00)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 8<sup>th</sup> day of July 2024.

**EDUARDO LORENZO P. BUÑAG**  
End-user

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

APPROVED/DISAPPROVED:

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

*bac-sec/sdda/vvvv*