



20 June 2024

ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 24-06-110

**DECLARATION OF THE BIDDER WITH THE LOWEST CALCULATED RESPONSIVE BIDS
AND RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS
WORKSTATIONS**

Purchase Request No.	:	<u>GAA-24-03-18928 GAA-24-03-18956 GAA-24-03-18940 GAA-24-04-19041</u>
Date of Purchase Request	:	<u>22 March 2024 26 March 2024 26 March 2024 11 April 2024</u>
Invitation to Bid No.	:	<u>24-04-4791</u>
Solicitation No.	:	<u>24-04-4791</u>
PhilGEPS Reference No.	:	<u>10837483</u>
Approved Budget for the Contract	:	<u>₱2,407,112.00</u>

WHEREAS, the Fiscal Year 2024 Supplemental Annual Procurement Plan (APP) - Common-Use Supplies Equipment (CSE) Nos. 1 and 3 of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) include the following procurement project:

Lot No.	Description	Quantity	Unit	Unit Cost (₱)	Total Amount / ABC (₱)
1	Workstation Computers	10	Unit	100,000.00	1,000,000.00
2	Laptops	2	Unit	100,000.00	200,000.00
3	Laptop Computer with Accessories	5	Unit	95,425.00	477,125.00
4	Laptop Computer with Accessories	1	Unit	80,000.00	80,000.00
5	Laptops	13	Unit	49,999.00	649,987.00
GRAND TOTAL					2,407,112.00

WHEREAS, Section 7 of Republic Act (RA) No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 10, Article IV of RA No. 9184 provides that all procurement shall be done through Competitive Bidding, except as provided for in Article XVI thereof;

WHEREAS, the DOST-ASTI Bids and Awards Committee (BAC) received the following Purchase Requests (PRs), together with market studies:

- 1) PR No. GAA-24-03-18928 dated 22 March 2024;
- 2) PR No. GAA-24-03-18956 dated 26 March 2024;
- 3) PR No. GAA-24-03-18940 dated 26 March 2024; and
- 4) PR No. GAA-24-04-19041 dated 11 April 2024.

WHEREAS, the said PRs were consolidated into one (1) procurement opportunity, to be awarded per lot, with a procurement project titled, “**Supply and Delivery of Various Workstations**”, with a total Approved Budget for the Contract (ABC) amounting to **Two Million Four Hundred Seven Thousand One Hundred Twelve Pesos Only (₱2,407,112.00)**;

WHEREAS, on **30 April 2024, 09:00 AM**, a Pre-procurement Conference was held online via Microsoft Teams Application with the BAC, BAC Secretariat, and end-user representatives in attendance, to determine the readiness of the procurement project;

WHEREAS, on **10 May 2024**, the Invitation to Bid and the Philippine Bidding Documents (PBD) for subject procurement were published on the websites of the Philippine Government Electronic Procurement System and

DOST-ASTI, as well as in the latter's conspicuous place reserved for the purpose, consistent with Section 21, Rule VII of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184;

WHEREAS, on **17 May 2024, 09:00 AM**, a Pre-bidding Conference for said procurement was conducted by the DOST-ASTI BAC through videoconferencing via MS Teams, which was opened to prospective bidders, in compliance with Section 22.1, Rule VII of the 2016 revised IRR of RA No. 9184;

WHEREAS, only two (2) prospective bidders purchased and submitted PBDs prior to the deadline of submission on **29 May 2024, 09:00 AM**, particularly **(1) 3Tech Innovation Master Corporation** and **(2) Quartz Business Products Corporation**;

WHEREAS, during the scheduled Opening of Bids for subject procurement on **29 May 2024, 09:30 AM**, the DOST-ASTI BAC opened the bid of **(1) 3Tech Innovation Master Corporation** and **(2) Quartz Business Products Corporation** in public and in the presence of the bidders' representative/s to determine the bidders' compliance with the eligibility, technical, and financial requirements specified in the PBD. Said Opening of Bids was conducted by the DOST-ASTI BAC through a blended meeting arrangement;

WHEREAS, during the preliminary examination of bids, the DOST-ASTI BAC examined the submitted documents of the prospective bidders versus a checklist to ascertain if the required documents were all submitted, using a non-discretionary "pass or fail" criterion;

WHEREAS, during the Opening of Bids, **(1) 3Tech Innovation Master Corporation** and **(2) Quartz Business Products Corporation** were declared "eligible" for having submitted complete eligibility and technical requirements. Consequently, their financial envelopes were opened, which revealed their respective bids amounting to, inclusive of all government taxes and other fees and charges, as follows:

LOT NO.	ITEM DESCRIPTION	ABC (₱)	BID AMOUNT (₱)	
			3TECH INNOVATION MASTER CORPORATION	QUARTZ BUSINESS PRODUCTS CORPORATION
1	Workstation Computers	1,000,000.00	863,000.00	844,640.00
2	Laptops	200,000.00	172,600.00	168,928.00
3	Laptop Computer with Accessories	477,125.00	384,050.00	325,330.00
4	Laptop Computer with Accessories	80,000.00	76,810.00	62,298.00
5	Laptops	649,987.00	546,000.00	512,785.00
TOTAL BID AMOUNT (₱)			2,042,460.00	1,913,981.00

WHEREAS, the bids submitted by **(1) 3Tech Innovation Master Corporation** and **(2) Quartz Business Products Corporation** having passed the requirements, were subjected to detailed bid evaluation pursuant to Section 32 of the 2016 revised IRR of RA No. 9184 and were found to be complete and substantially complying, and were ranked as follows:

NAME OF BIDDER	BID PRICE AS READ	BID PRICE AS CALCULATED	RANKING
Quartz Business Products Corporation	₱1,913,981.00	₱1,913,981.00	Lowest Calculated Bid (LCB)
3Tech Innovation Master Corporation	₱2,042,460.00	₱2,042,460.00	2 nd LCB

WHEREAS, after verification, validation, and ascertainment of all statements made and documents submitted by **Quartz Business Products Corporation** the DOST-ASTI BAC determined that the submission of said bidders passed all the criteria for post-qualification, viz.:

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING, the members of the DOST-ASTI BAC hereby resolve the following:

- 1) To declare the bid **Quartz Business Products Corporation** for the procurement project titled, "**Supply and Delivery of Various Workstations**" as the bidder with **Lowest Calculated Responsive Bid (LCRB)**, with a total bid price amounting to **One Million Nine Hundred Thirteen Thousand Nine Hundred Eighty-One Pesos Only (₱1,913,981.00)**, viz:

LOT NO.	ITEM DESCRIPTION	BID AMOUNT (₱)
1	Workstation Computers	844,640.00
2	Laptops	168,928.00
3	Laptop Computer with Accessories	325,330.00
4	Laptop Computer with Accessories	62,298.00
5	Laptops	512,785.00
TOTAL BID PRICE		1,913,981.00

- 2) To recommend to the **DOST-ASTI Director**, as the HoPE, that the contract be awarded to **Quartz Business Products Corporation** in the above-mentioned amounts; and
- 3) To notify all other bidders, in writing, of the DOST-ASTI BAC's recommendation within three (3) calendar days from the issuance of the resolution recommending the award of the contract, pursuant to Section 37.1.1 of the 2016 revised IRR of RA No. 9184.

RESOLVED, at the DOST-ASTI, Quezon City, this 20th day of June 2024.

ALVIN E. RETAMAR
End-user

MAY C. CAYABAN
End-user

JOANNA G. SYJUCO
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/kbr