



23 April 2024

**ASTI – BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No.: 24-04-057**

**RECOMMENDING THE AWARD OF CONTRACT TO LIL'S CAFÉ FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT CATERING SERVICES FOR ISO-RELATED TRAINING**

Purchase Request No. : **GAA-24-03-18947**

Date of Purchase Request : **26 March 2024**

Request for Quotation No. : **24-04-4743**

Solicitation No. : **24-04-4743**

PhilGEPS Reference No. : **10719962**

Approved Budget for the Contract : **₱63,000.00**

**WHEREAS**, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-24-03-18947** for the **Supply and Delivery of One (1) Lot Catering Services for ISO-related Training** which was included in the **DOST-ASTI Annual Procurement Plan Nos. 6 & 7 for Fiscal Year 2024**;

**WHEREAS**, with an Approved Budget for the Contract (ABC) amounting to **Sixty-Three Thousand Pesos Only (₱63,000.00)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, on **12 April 2024**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Sweet Onion Cuisine & Catering Services Corporation; (2) Beverick Catering Services; and (3) BB Marciano Catering Services;

**WHEREAS**, before the lapse of the deadline for submission of quotations on **16 April 2024, 2:00 PM**, two (2) bidders submitted their respective quotations, particularly: **(1) BB Marciano Catering Services** and **(2) Lil's Cafe**;

**WHEREAS**, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Lil's Cafe** it was evidenced that said prospective bidder complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Lil's Cafe** in the amount of **Fifty-Eight Thousand Five Hundred Pesos Only (₱58,500.00)** inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

**WHEREAS**, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offer of **Lil's Cafe** compliant with the technical requirements;

**WHEREAS**, **Lil's Cafe** was determined to be the bidder with **Single Calculated Responsive Quotation**; and

**WHEREAS**, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

**WHEREFORE**, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **SUPPLY AND DELIVERY OF ONE (1) LOT CATERING SERVICES FOR ISO-RELATED TRAINING** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **LIL'S CAFÉ** with a total bid amount of **FIFTY-EIGHT THOUSAND FIVE HUNDRED PESOS ONLY (₱58,500.00)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 23<sup>rd</sup> day of April 2024.

**MAY C. CAYABAN**  
End-user

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/DISAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

*/bac-sec/sdda/vvvv*