



26 April 2024

**ASTI – BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No. 24-04-062**

**RECOMMENDING THE AWARD OF CONTRACT TO CLUB BALAI ISABEL, INC.**  
**FOR THE PROVISION OF ONE (1) LOT LEASE OF VENUE FOR STRENGTHENING TEAM**  
**DYNAMICS TRAINING ON 09-10 MAY 2024**

Purchase Request No.	: <b>GAA-24-04-19022</b>
Date of Purchase Request	: <b>08 April 2024</b>
Request for Quotation No.	: <b>24-04-4763</b>
Solicitation No.	: <b>24-04-4763</b>
PhilGEPS Reference No.	: <b>10762035</b>
Approved Budget for the Contract	: <b>₱836,000.00</b>

**WHEREAS**, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-24-04-19022** for the **Lease of Venue for the Strengthening Team Dynamics Training on 09-10 May 2024** and shall be undertaken through Section 53.10 (Lease of Venue) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, the **Lease of Venue** shall be conducted within **Talisay, Batangas** on **09-10 May 2024** (tentative schedule), with an Approved Budget for the Contract (ABC) amounting to **Eight Hundred Thirty-Six Thousand Pesos Only (₱836,000.00)**;

**WHEREAS**, it is preferred that government agencies lease publicly-owned real property or venue from other government agencies. However, in a Memorandum dated **12 April 2024**, the end-user unit justified that leasing a privately-owned venue is more advantageous than leasing a government-owned venue. Likewise, in support of its position, the end-user unit conducted market research and submitted a cost-benefit analysis;

**WHEREAS**, the Consolidated Guidelines for the Alternative Methods of Procurement, item V-D 9(c)(ii)(a) of Annex "H" in the 2016 revised IRR of RA No. 9184 provides that "the BAC shall send the RFQ to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof";

**WHEREAS**, on **18 April 2024**, the DOST-ASTI BAC, through its Secretariat initiated the procurement activity by publishing a Request for Quotation (RFQ) and inviting three (3) prospective lessors, namely: (1) Club Balai Isabel, Inc.; (2) Pontefino Hotel & Residences; and (3) Microtel Inn & Suites;

**WHEREAS**, before the deadline for submission of quotation on **22 April 2024, 2:00 PM**, one (1) bidder submitted quotations, viz: **(1) Club Balai Isabel, Inc.**;

**WHEREAS**, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by the prospective lessor, it was evidenced that **Club Balai Isabel, Inc.** complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Club Balai Isabel, Inc.** in the amount of **Eight Hundred Thirty-One Thousand Eight Hundred Seventeen Pesos and 80/100 Only (₱831,817.80)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

**WHEREAS**, the venue being offered by **Club Balai Isabel, Inc.** was rated by the end-user unit in accordance with the technical specifications prepared pursuant to Appendix B (Rating Factors and

Determination of Reasonableness of Rental Rates) of the Consolidated Guidelines for the Alternative Methods of Procurement, as follows:

	<b>RATING FACTORS</b>	<b>WEIGHT (%)</b>	<b>CLUB BALAI ISABEL INC.</b>
I	Availability	X (.20)	20
II	Location and Site Condition	X (.20)	18
III	Neighborhood Data	X (.20)	18
IV	Venue	X (.40)	39.2
		<b>TOTAL</b>	<b>95.20%</b>

**WHEREAS**, upon review and evaluation of the compliance with the technical requirements of the procurement project, **Club Balai Isabel, Inc.** was determined to be the **Single Calculated and Responsive Quotation**; and

**WHEREAS**, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

**WHEREFORE**, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **LEASE OF VENUE FOR STRENGTHENING TEAM DYNAMICS TRAINING ON 09-10 MAY 2024**, through **NEGOTIATED PROCUREMENT UNDER SECTION 53.10 LEASE OF REAL PROPERTY AND VENUE**, to **CLUB BALAI ISABEL INC.**, with a total bid amount of **EIGHT HUNDRED THIRTY-ONE THOUSAND EIGHT HUNDRED SEVENTEEN PESOS AND 80/100 ONLY (₱831,817.80)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 26<sup>th</sup> day of April 2024.

**MAY C. CAYABAN**  
End-user

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/DISAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

*bac-sec/sdda/vvvv*