



31 May 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-05-086**

RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS FOR THE SUPPLY AND DELIVERY OF TEN (10) PIECES ACCESSORY- ERGONOMIC MOUSE PAD AND OTHER ITEMS

Purchase Request No.	:	GAA-23-02-16201
Date of Purchase Request	:	21 February 2023
Request for Quotation No.	:	23-05-4366
Solicitation No.	:	23-05-4366
PhilGEPS Reference No.	:	9767877
Approved Budget for the Contract	:	₱62,500.00

WHEREAS, the Solutions and Services Engineering Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-02-16201** for the **Supply and Delivery of Ten (10) Pieces Accessory- Ergonomic Mouse Pad and Other Items** which was included in the **DOST-ASTI Annual Procurement Plan for Common-use Supplies and Equipment for Fiscal Year 2023**. The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Accessory - Ergonomic Mouse Pad	10	Piece	300.00	3,000.00
2	Accessory - Laptop Stand	4	Piece	1,925.00	7,700.00
3	Accessory - Keyboard	10	Piece	3,200.00	32,000.00
4	Portable Speaker	1	Piece	19,800.00	19,800.00
TOTAL ABC (₱)					62,500.00

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **Sixty-Two Thousand Five Hundred Pesos Only (₱62,500.00)**, the mode of procurement is pursuant to Section 52 (b) (Shopping) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on 19 May 2023, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Jassen Harris Industries Corp.; (2) Uly Tech Trading; and (3) Artjohnley Enterprises;

WHEREAS, before the lapse of the deadline for submission of quotations on 23 May 2023, 2:00 PM, five (5) bidders submitted quotations, particularly: **(1) Jassen Harris Industries Corp.; (2) Artjohnley Enterprises; (3) JDR Trading Services; (4) Gophertech Corporation; and (5) Maitilink Systems, Inc.;**

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Maitilink Systems, Inc.** and **JDR Trading Services** and it was evidenced that said prospective bidders complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Maitilink Systems, Inc.** and **JDR Trading Services** in the amount of **Eighteen Thousand Two Hundred Fifty Pesos Only (₱18,250.00)** and **Twenty-Eight Thousand Sixty Pesos Only (₱28,060.00)**, inclusive of all government taxes and fees, are within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offers of **Maitilink Systems, Inc.** and **JDR Trading Services** compliant with the technical requirements;

WHEREAS, Maitilink Systems, Inc. and JDR Trading Services were determined to be the bidders with **Lowest Calculated Responsive Quotations**, respectively; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES,** as it is hereby **RESOLVED,** to recommend to the **DOST-ASTI HoPE,** for his approval, the following:

- 1) To award the contract for the **SUPPLY AND DELIVERY OF TEN (10) PIECES ACCESSORY - ERGONOMIC MOUSE PAD AND ONE (1) PIECE PORTABLE SPEAKER** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (B) (SHOPPING),** to **MAITILINK SYSTEMS, INC.,** with a total bid amount of **EIGHTEEN THOUSAND TWO HUNDRED FIFTY PESOS ONLY (P18,250.00),** inclusive of all government taxes and fees (*see below details*); and

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
1	Accessory - Ergonomic Mouse Pad	10	Piece	275.00	2,750.00
4	Portable Speaker	1	Piece	15,500.00	15,500.00
TOTAL BID AMOUNT (P)					18,250.00

- 2) To award the contract for the **SUPPLY AND DELIVERY OF FOUR (4) PIECES ACCESSORY - LAPTOP STAND AND TEN (10) PIECES ACCESSORY - KEYBOARD** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (B) (SHOPPING),** to **JDR TRADING SERVICES,** with a total bid amount of **TWENTY-EIGHT THOUSAND SIXTY PESOS ONLY (P28,060.00)** inclusive of all government taxes and fees (*see below details*);

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
2	Accessory - Laptop Stand	4	Piece	1,265.00	5,060.00
3	Accessory - Keyboard	10	Piece	2,300.00	23,000.00
TOTAL BID AMOUNT (P)					28,060.00

Done in Quezon City, Philippines, this 31st day of May 2023.

 Digitally signed
by Retamar
Alvin Estoquia

ALVIN E. RETAMAR
End-user

 Digitally signed
by Dellagas
Adrian Aristotie
Picardal

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

 Digitally signed by
Meryl Regine Algodon
MERYL REGINE L. ALGODON
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv