



29 May 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-05-084**

RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (2ND QUARTER)

Purchase Request No. : **GAA-23-04-16507**

Date of Purchase Request : **13 April 2023**

Request for Quotation No. : **23-04-4339**

Solicitation No. : **23-04-4339**

PhilGEPS Reference No. : **9763806**

Approved Budget for the Contract : **₱103,234.72**

WHEREAS, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-04-16507** for the **Supply and Delivery of Various Office Supplies (2nd Quarter)** which was included in the **DOST-ASTI Annual Procurement Plan for Common-use Supplies and Equipment for Fiscal Year 2023**. The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	ALCOHOL, Ethyl	169	Bottle	95.33	16,110.77
2	BATTERY	21	Pack	85.43	1,794.03
3	LIQUID HAND SOAP	12	Bottle	140.43	1,685.16
4	PHILIPPINE NATIONAL FLAG	1	Piece	365.75	365.75
5	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	21	Piece	165.00	3,465.00
6	TAPE, PACKAGING	27	Roll	36.30	980.10
7	TAPE, TRANSPARENT	27	Roll	18.33	494.91
8	TAPE, TRANSPARENT	12	Roll	37.03	444.36
9	FILE TAB/INDEX DIVIDER, Bristol board, A4	14	Set	44.28	619.92
10	FILE TAB/INDEX DIVIDER, Bristol board, legal	26	Set	46.48	1,208.48
11	MARKER, fluorescent	13	Set	88.00	1,144.00
12	PAPER, parchment	3	Box	362.27	1,086.81
13	Mouse, Wireless, USB	5	Unit	1,382.33	6,911.65
14	Tire Black	6	Can	324.50	1,947.00
15	Synthetic Chamois	18	Piece	139.33	2,507.94
16	Car Air Freshener	36	Piece	272.25	9,801.00
17	Tape flags, Sign Here	16	Pack	180.13	2,882.08
18	Overhead Projector Transparency Film	1	Pack	464.75	464.75
19	3-Ring Binder	5	Piece	271.70	1,358.50
20	Disposable Gloves, Vinyl	6	Box	392.33	2,353.98
21	Tape Cartridge	10	Piece	733.33	7,333.30
22	Tape Cartridge	5	Piece	592.17	2,960.85
23	Tape Cartridge	5	Piece	739.75	3,698.75
24	Certificate Folder	34	Piece	57.75	1,963.50
25	Ballpen, for desk top with coil cord	1	Piece	68.75	68.75
26	Note pad	33	Pad	197.73	6,525.09
27	Colored Bond/Multicolor Paper, Pink	3	Ream	497.75	1,493.25
28	Colored Bond/Multicolor Paper, Yellow	6	Ream	517.00	3,102.00
29	Colored Bond/Multicolor Paper, Green	3	Ream	517.00	1,551.00
30	Heavy-Duty Glue	27	Piece	76.27	2,059.29
31	Stick On Page Markers	55	Pack	270.05	14,852.75
TOTAL ABC (₱)					103,234.72

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **One Hundred Three Thousand Two Hundred Thirty-Four Pesos and 72/100 Only (₱103,234.72)**, the mode of procurement is pursuant to Section 52 (b) (Shopping) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on 18 May 2023, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Jassen Harris Industries Corp.; (2) Ryrah Merchandising; and (3) Sunshine Officelink Ventures Corp.;

WHEREAS, before the lapse of the deadline for submission of quotations on 22 May 2023, 2:00 PM, three (3) bidders submitted quotations, particularly: **(1) Jassen Harris Industries Corp.; (2) Sunshine Officelink Ventures Corp.; and (3) Ryrah Merchandising;**

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Sunshine Officelink Ventures Corp.** and **Ryrah Merchandising** it was evidenced that said prospective bidders complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Sunshine Officelink Ventures Corp.** and **Ryrah Merchandising** in the amount of **Nine Hundred Ten Pesos Only (₱910.00)** and **Six Thousand Three Hundred Forty Pesos Only (₱6,340.00)**, inclusive of all government taxes and fees, are within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offers of **(2) Sunshine Office Links** and **(3) Ryrah Merchandising** compliant with the technical requirements;

WHEREAS, **Sunshine Officelink Ventures Corp.** and **Ryrah Merchandising** were determined to be the bidders with **Lowest Calculated Responsive Quotations**, respectively; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, the following:

- 1) To award the contract for the **SUPPLY AND DELIVERY OF TWENTY-SIX (26) SETS FILE TAB/INDEX DIVIDER, BRISTOL BOARD LEGAL** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (B) (SHOPPING)**, to **SUNSHINE OFFICELINK VENTURES CORP.**, with a total bid amount of **NINE HUNDRED TEN PESOS ONLY (₱910.00)**, inclusive of all government taxes and fees;
- 2) To award the contract for the **SUPPLY AND DELIVERY OF FOURTEEN (14) SETS FILE TAB/INDEX DIVIDER, BRISTOL BOARD, A4 AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (B) (SHOPPING)**, to **RYRAH MERCHANDISING**, with a total bid amount of **SIX THOUSAND THREE HUNDRED FORTY PESOS ONLY (₱6,340.00)**, inclusive of all government taxes and fees (*see below details*); and

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
9	FILE TAB/INDEX DIVIDER, Bristol board, A4	14	Set	30.00	420.00
11	MARKER, fluorescent	13	Set	40.00	520.00
27	Colored Bond/Multicolor Paper, Pink	3	Ream	450.00	1,350.00
28	Colored Bond/Multicolor Paper, Yellow	6	Ream	450.00	2,700.00
29	Colored Bond/Multicolor Paper, Green	3	Ream	450.00	1,350.00
TOTAL BID AMOUNT (₱)					6,340.00

- 3) To declare procurement failure for the following items, due to insufficient quotations received:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	ALCOHOL, Ethyl	169	Bottle	95.33	16,110.77
2	BATTERY	21	Pack	85.43	1,794.03
3	LIQUID HAND SOAP	12	Bottle	140.43	1,685.12
4	PHILIPPINE NATIONAL FLAG	1	Piece	365.75	365.75
5	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	21	Piece	165.00	3,465.00
6	TAPE, PACKAGING	27	Roll	36.30	980.10
7	TAPE, TRANSPARENT	27	Roll	18.33	494.91
8	TAPE, TRANSPARENT	12	Roll	37.03	444.36
12	PAPER, parchment	3	Box	362.27	1,086.81
13	Mouse, Wireless, USB	5	Unit	1,382.33	6,911.65
14	Tire Black	6	Can	324.50	1,947.00
15	Synthetic Chamois	18	Piece	139.33	2,507.94
16	Car Air Freshener	36	Piece	272.25	9,801.00
17	Tape flags, Sign Here	16	Pack	180.13	2,882.08
18	Overhead Projector Transparency Film	1	Pack	464.74	464.74
19	3-Ring Binder	5	Piece	271.70	1,358.50
20	Disposable Gloves, Vinyl	6	Box	392.33	2,353.98
21	Tape Cartridge	10	Piece	733.33	7,333.30
22	Tape Cartridge	5	Piece	592.17	2,960.85
23	Tape Cartridge	5	Piece	739.71	3,698.75
24	Certificate Folder	34	Piece	57.75	1,963.50
25	Ballpen, for desk top with coil cord	1	Piece	68.75	68.75
26	Note pad	33	Pad	197.73	6,525.09
30	Heavy-Duty Glue	27	Piece	76.27	2,059.29
31	Stick On Page Markers	55	Pack	270.05	14,852.75
TOTAL BID AMOUNT (₱)					94,116.02

Done in Quezon City, Philippines, this 29th day of May 2023.

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NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

Meryl Regine L. Algodon
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MERYL REGINE L. ALGODON
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv