



15 March 2024

**ASTI – BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No. 24-03-021**

**RECOMMENDING THE AWARD OF CONTRACTS TO VARIOUS SUPPLIERS FOR THE SUPPLY AND DELIVERY OF THREE HUNDRED (300) PACKS BATTERY, DRY CELL, SIZE AA AND OTHER ITEMS**

Purchase Request No.	: SAR-AIS-18688
Date of Purchase Request	: 20 February 2024
Request for Quotation No.	: 24-03-4695
Solicitation No.	: 24-03-4695
PhilGEPS Reference No.	: 10627879
Approved Budget for the Contract	: ₱83,100.00

**WHEREAS**, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. SAR-AIS-24-02-18688** for the **Supply and Delivery of Three Hundred (300) Packs Battery, Dry Cell, Size AA and other Items**, which was included in the **DOST-ASTI Annual Procurement Plan for Common-use Supplies and Equipment No. 01 for Fiscal Year 2024**. The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Battery, dry Cell, size AA	300	Pack	50.00	15,000.00
2	Battery, dry Cell, size AAA	200	Pack	50.00	10,000.00
3	INK, for Stamp Pad	30	Bottle	30.00	900.00
4	Plastic Clip Board	30	Piece	90.00	2,700.00
5	Certificate Holder	50	Piece	70.00	3,500.00
6	Clip Board Folder	20	Piece	150.00	3,000.00
7	Paper, Multicopy A4	200	Ream	240.00	48,000.00
<b>TOTAL ABC (₱)</b>					<b>83,100.00</b>

**WHEREAS**, with an Approved Budget for the Contract (ABC) amounting to **Eighty-Three Thousand One Hundred Pesos Only (₱83,100.00)**, the mode of procurement is pursuant to Section 52 (b) (Shopping) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, on **06 March 2024**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to five (5) suppliers of known qualifications, viz: (1) Aldrei Trading; (2) Ban Bee Commercial Co. Inc.; (3) Ryrah Merchandising; (4) Sunshine Officelink Ventures Corp.; and (5) Zab Enterprises, Inc.;

**WHEREAS**, before the lapse of the deadline for submission of quotations on **11 March 2024, 2:00 PM**, six (6) bidders submitted quotations, particularly: (1) Aldrei Trading; (2) Ban Bee Commercial Co., Inc.; (3) Ryrah Merchandising; (4) Sunshine Officelink Ventures Corp.; (5) Zab Enterprises, Inc.; and (6) ROSHQ Trading;

**WHEREAS**, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Zab Enterprises Inc.** and **Ban Bee Commercial Co., Inc.**, it was evidenced that the said prospective bidders complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposals submitted by **Zab Enterprises, Inc.** and **Ban Bee Commercial Co., Inc.** in the amounts of **Twenty-Three Thousand Five Pesos Only (₱23,005.00)**, and **Forty-Four Thousand Two Hundred Fifty Pesos Only (₱44,250.00)**, inclusive of all government taxes and fees, are within the ABC and, thus, compliant with the financial requirements;

**WHEREAS**, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offers of **Zab Enterprises, Inc.** and **Ban Bee Commercial Co., Inc.** compliant with the technical requirements;

**WHEREAS**, **Zab Enterprises, Inc.** and **Ban Bee Commercial Co., Inc.** were determined to be the bidders with **Lowest Calculated Responsive Quotations**; and

**WHEREAS**, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

**WHEREFORE**, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, the following:

- 1) To award the contract for the **SUPPLY AND DELIVERY OF THREE HUNDRED (300) PACKS BATTERY, DRY CELL, SIZE AA AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (b) (SHOPPING)**, to **ZAB ENTERPRISES, INC.** with a total bid amount of **TWENTY-THREE THOUSAND FIVE PESOS ONLY (₱23,005.00)**, inclusive of all government taxes and fees (*see below details*); and

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Battery, dry Cell, size AA	300	Pack	38.00	11,400.00
2	Battery, Dry Cell, Size AAA	200	Pack	38.00	7,600.00
3	Ink, for Stamp Pad	30	Bottle	18.50	555.00
4	Plastic Clip Board	30	Piece	55.00	1,650.00
6	Clip Board Folder	20	Piece	90.00	1,800.00
<b>TOTAL BID AMOUNT (₱)</b>					<b>23,005.00</b>

- 2) To award the contract for the **SUPPLY AND DELIVERY OF FIFTY (50) PIECES CERTIFICATE HOLDER AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53 (b) (SHOPPING)**, to **BAN BEE COMMERCIAL CO., INC.** with a total bid amount of **FORTY-FOUR THOUSAND TWO HUNDRED FIFTY PESOS ONLY (₱44,250.00)**, inclusive of all government taxes and fees (*see below details*).

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
5	Certificate Holder	50	Piece	45.00	2,250.00
7	Paper, Multicopy A4	200	Ream	210.00	42,000.00
<b>TOTAL BID AMOUNT (₱)</b>					<b>44,250.00</b>

Done in Quezon City, Philippines, this 15<sup>th</sup> day of March 2024.

**MAY C. CAYABAN**  
End-user

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED**/DISAPPROVED:

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

/bac-sec/reg/vvvv