



15 November 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-11-217**

RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS FOR THE SUPPLY AND DELIVERY OF ONE HUNDRED SEVENTY (170) PIECES PROMOTIONAL MATERIAL: POLO SHIRT WITH LOGO (EMBROIDERED) AND OTHER ITEMS

Purchase Request No.	:	INNOVATE-23-10-18111
Date of Purchase Request	:	20 October 2023
Request for Quotation No.	:	23-10-4603
Solicitation No.	:	23-10-4603
PhilGEPS Reference No.	:	10264030
Approved Budget for the Contract	:	₱357,922.80

WHEREAS, the Solutions and Services Engineering Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. INNOVATE-23-10-18111** for the **Supply and Delivery of One Hundred Seventy (170) Pieces Promotional Material: Polo Shirt with Logo (Embroidered) and Other Items**, which was included in the **DOST-ASTI Annual Procurement Plan No. 20 for Fiscal Year 2023**. The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Promotional Material: Polo Shirt with Logo (Embroidered)	170	Piece	528.00	89,760.00
2	Promotional Material: USB Card	170	Piece	377.67	64,203.90
3	Promotional Material: Metal Pen	170	Piece	130.17	22,128.90
4	Promotional Material: Button Pin	170	Piece	99.00	16,830.00
5	Promotional Material: Desk Clock	100	Piece	1,650.00	165,000.00
TOTAL ABC (₱)					357,922.80

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **Three Hundred Fifty-Seven Thousand Nine Hundred Twenty-Two Pesos and 80/100 Only (₱357,922.80)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on **27 October 2023**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Zioneys General Merchandise; (2) Tanjer Enterprises; and (3) Tangerine Print Shop;

WHEREAS, before the lapse of the deadline for submission of quotations on **31 October 2023, 2:00 PM**, two (2) bidders submitted their respective quotations, particularly **(1) Tanjer Enterprises** and **(2) Zioneys General Merchandise**;

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Tanjer Enterprises** and **Zioneys General Merchandise** it was evidenced that said prospective bidders complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposals submitted by **Tanjer Enterprises** and **Zioneys General Merchandise** in the amounts of **Two Hundred Forty-Four Thousand Nine Hundred Pesos Only (₱244,900.00)** and **Ninety Thousand Six Hundred Ten Pesos Only (₱90,610.00)** inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offer **Tanjer Enterprises** and **Zioneys General Merchandise** compliant with the technical requirements;

WHEREAS, **Tanjer Enterprises** and **Zioneys General Merchandise** were determined to be the bidders with **Lowest Calculated Responsive Quotations**; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, the following:



- (1) To award the contract for the **SUPPLY AND DELIVERY OF ONE HUNDRED SEVENTY (170) PIECE PROMOTIONAL MATERIAL: USB CARD AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **TANJER ENTERPRISE** with a total bid amount of **TWO HUNDRED FORTY-FOUR THOUSAND NINE HUNDRED PESOS ONLY (₱244,900.00)**, inclusive of all government taxes and fees (see below details); and

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
2	Promotional Material: USB Card	170	Piece	350.00	59,500.00
3	Promotional Material: Metal Pen	170	Piece	120.00	20,400.00
5	Promotional Material: Desk Clock	100	Piece	1,650.00	165,000.00
TOTAL BID AMOUNT (₱)					244,900.00

- (2) To award the contract for the **SUPPLY AND DELIVERY OF PROMOTIONAL MATERIAL: POLO SHIRT WITH LOGO (EMBROIDERED) AND OTHER ITEMS** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **ZIONEYES GENERAL MERCHANDISE** with a total bid amount of **NINETY THOUSAND SIX HUNDRED TEN PESOS ONLY (₱90,610.00)**, inclusive of all government taxes and fees (see below details).

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Promotional Material: Polo Shirt with Logo (Embroidered)	170	Piece	448.00	76,160.00
4	Promotional Material: Button Pin	170	Piece	85.00	14,450.00
TOTAL BID AMOUNT (₱)					90,610.00

Done in Quezon City, Philippines, this 15th day of November 2023.

 Digitally signed
by Alvin E.
Retamar
ALVIN E. RETAMAR
End-user 

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv