



10 November 2023

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 23-11-209**

RECOMMENDING THE AWARD OF CONTRACT TO SWEET ONION CUISINE & CATERING SERVICES FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT CATERING SERVICE

Purchase Request No.	:	GAA-23-10-18078
Date of Purchase Request	:	19 October 2023
Request for Quotation No.	:	23-10-4606
Solicitation No.	:	23-10-4606
PhilGEPS Reference No.	:	10260830
Approved Budget for the Contract	:	₱84,000.00

WHEREAS, the Office of the Director submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-10-18078** for the **Supply and Delivery of One (1) Lot Catering Service**, which was included in the **DOST-ASTI Annual Procurement Plan No. 20 for Fiscal Year 2023**;

WHEREAS, with an Approved Budget for the Contract (ABC) amounting to **Eighty-Four Thousand Pesos Only (₱84,000.00)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on **26 October 2023**, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) Best Choice Gourmet & Catering Services; (2) BB Marciano Catering; and (3) M Catering & Fine Goods;

WHEREAS, before the lapse of the deadline for submission of quotations on **31 October 2023, 2:00 PM**, only one (1) bidder submitted a quotation, particularly **Sweet Onion Cuisine & Catering Services**;

WHEREAS, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Sweet Onion Cuisine & Catering Services** it was evidenced that said prospective bidder complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Sweet Onion Cuisine & Catering Services** in the amount of **Eighty-Four Thousand Pesos Only (₱84,000.00)** inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

WHEREAS, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offer of **Sweet Onion Cuisine & Catering Services** compliant with the technical requirements;

WHEREAS, **Sweet Onion Cuisine & Catering Services** was determined to be the bidder with **Single Calculated Responsive Quotation**; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

WHEREFORE, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **SUPPLY AND DELIVERY OF ONE (1) LOT CATERING SERVICE** through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **SWEET ONION CUISINE & CATERING SERVICES** with a total

bid amount of **EIGHTY-FOUR THOUSAND PESOS ONLY (₱84,000.00)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 10th day of November 2023.

 Digitally signed
by Eduardo
Lorenzo P. Buñag
EDUARDO LORENZO BUÑAG
End-user

NARCISA JUVILYN C. CASTAÑEDA
BAC Member

HAROLD BRYAN S. PALER
BAC Member

 Digitally signed by
Meryl Regine Algodon
MERYL REGINE L. ALGODON, Ph.D.
BAC Member

PHILIP A. MARTINEZ
BAC Member

JEFFREY A. ABOROT
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/D APPROVED:

for
FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/sdda/vvvv