



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	May-20-2022, 2:00 PM		
RFQ No.:	22-05-3841	Date:	May-16-2022
PR No.:	GAA-22-05-13791	Date:	May-13-2022

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>RJ45 Rubber Boots</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of four (4) packs of RJ45 rubber boots.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of RJ45 rubber boots will be for use in crimping LAN cables in the ASTI local area network.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. length: 27.5 mm</p> <p>2.2. 6mm hole</p> <p>2.3. 100 pcs per pack</p> <p>2.4. color: white</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items</p>	4	pack	385.00	1,540.00

	<p>were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
2	<p>RJ45 Connector</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) packs of RJ45 Connectors.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of RJ45 connector will be for use in crimping LAN cables in the ASTI local area network events.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. for CAT5e UTP cable</p> <p>2.2. 100 pcs per pack</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	3	pack	700.00	2,100.00
3	<p>Thermal Paste</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of ten (10) pieces of thermal paste.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of thermal paste will be for use in repairing ASTI-issued laptops and desktops.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. for use in laptop and desktop heat sink</p> <p>2.2. syringe type</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p>	10	pc	38.50	385.00

	<p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
4	<p>HDMI Cable</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of ten (10) rolls of HDMI cable.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of HDMI Cable will be for the connection of monitors in KMD and projectors during meetings in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Length: 1 meter</p> <p>2.2. durable</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	10	roll	354.75	3,547.50
5	<p>HDMI Cable</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of four (4) rolls of HDMI cables.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of HDMI Cable will be for the connection of monitors in KMD and projectors during meetings in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Length: 5 meters</p> <p>2.2. durable</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items</p>	4	roll	600.00	2,400.00

	<p>were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
6	<p>Super Glue</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of ten (10) pieces of super glue.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of super glue will be for use in repairing ASTI-issued laptops and desktops.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Content: 1gram per tube</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	10	pc	27.50	275.00
7	<p>Wireless gooseneck mic set</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of two (2) sets of wireless gooseneck mic.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of wireless gooseneck mic set will be for use in ASTI meetings, trainings and events.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Professional UHF wireless microphone system</p> <p>2.2. four-channel wireless receiver and four transmitters of gooseneck condenser microphone with base</p> <p>2.3. with fixed frequency and enhanced anti-jamming capability</p> <p>2.4. one set can be assigned a frequency different from the other set to avoid interference</p> <p>3. WARRANTY</p>	2	set	13090.00	26,180.00

	<p>3.1. With at least one (1) year warranty coverage.</p> <p>3.2. Parts and incidental costs related to the unit will be shouldered by the supplier provided that the error or damage on the equipment is not a result of user damage or misuse.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
8	<p>Electrical Tape</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three(3) pieces of electrical tape.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of electrical tape will be for use in repairing ASTI-issued laptops and desktops.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Color: black</p> <p>2.2. Length: 16 meters</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	3	pc	55.00	165.00
9	<p>SATA to USB adapter</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of two (2) pieces of SATA to USB adapter.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of SATA to USB adapter will be for use in connecting internal hard disks to laptops for</p>	2	pc	1100.00	2,200.00

	<p>file recovery.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. for 2.5 and 3.5 inch Hard Drives</p> <p>2.2. comes with a 12V 2A power supply for 3.5inch hard drives</p> <p>2.3. compatible with Windows, Mac OS, and Linux</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
10	<p>Cat5e UTP cable</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of two (2) boxes of Cat5e UTP cable.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of Cat5e UTP cable will be for use in ASTI local area network.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. at least 305 meters per box</p> <p>2.2. color: gray</p> <p>2.3. AWG: 24</p> <p>2.4. conductor material: bare copper</p> <p>2.5. Insulation material: polyolefin</p> <p>2.6. PVC Outer Jacket</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	2	box	7050.00	14,100.00
11	<p>USB extension cable</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) rolls USB extension cable.</p> <p>1.2. The approved budget for the contract is inclusive</p>	3	roll	346.50	1,039.50

	<p>of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of USB extension cable will be for use during live streaming of ASTI events.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. male to female USB</p> <p>2.2. Length: at least 3 meters</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
12	<p>USB-C Multifunction Adapter Hub</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) pieces of USB-C Multifunction Adapter Hub.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of USB-C Multifunction Adapter Hub will be for use in ASTI meetings, trainings and events.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. compatible with Windows, Mac OS and Linux</p> <p>2.2. with PD charging</p> <p>2.3. with ports for SD and micro-SD cards, USB ports, and HDMI port</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	3	pc	1265.00	3,795.00
13	<p>8-port PoE Switch</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) units of 8-port PoE</p>	3	unit	14990.00	44,970.00

	<p>Switches.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of 8-port PoE Switch will be for the network connections in ASTI lobby and setup during ASTI events.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. gigabit, managed</p> <p>2.2. 8 x 10/100/1000BASE-T PoE ports</p> <p>2.3. at least 64W PoE budget</p> <p>2.4. PoE Standard: 802.3af/at</p> <p>2.5. Auto MDI/MDIX</p> <p>2.6. L2 switching features</p> <p>2.6.1. VLAN</p> <p>2.6.2. QoS</p> <p>2.6.3. STP</p> <p>2.6.4. link aggregation</p> <p>3. WARRANTY</p> <p>3.1. With at least one (1) year warranty coverage.</p> <p>3.2. Parts and incidental costs related to the unit will be shouldered by the supplier provided that the error or damage on the equipment is not a result of user damage or misuse.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
14	<p>12-channel Network Camera Recorder</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) lot 12-channel Network Camera Recorder .</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of 12-channel Network Camera Recorder will be for ASTI's CCTV system.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. at least one (1) hard disk with a total capacity of at least 2TB</p> <p>2.2. Configuration of the Network Video Recorder (NVR) and existing network switches to integrate one (1) existing CCTV camera</p>	1	lot	14000.00	14,000.00

	<p>2.3. Network Video Recorder specs:</p> <p>2.3.1. Max 16 channels IP camera inputs, each channel up to 8MP; Max 128 Mbps incoming bandwidth</p> <p>2.3.2. H.265+/H.265 dual-stream video compression</p> <p>2.3.3. Supports HDCVI/AHD/TVI/CVBS/IP video inputs</p> <p>2.3.4. Up to 2 channels video stream (analog channel) Perimeter Protection</p> <p>2.3.5. Up to 8 channels video stream (analog channel) SMD Plus</p> <p>2.3.6. Up to 2 channels video</p> <p>2.4. Can be integrated and is compatible with the existing CCTV system of DOST-ASTI</p> <p>3. WARRANTY</p> <p>3.1. With at least one (1) year warranty coverage.</p> <p>3.2. Parts and incidental costs related to the unit will be shouldered by the supplier provided that the error or damage on the equipment is not a result of user damage or misuse.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
15	<p>Anti-static mat</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of two (2) pieces of Anti-static mat.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of Anti-static mat will be for use in repairing ASTI-issued laptops and desktops.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. for PC repair</p> <p>2.2. Material: rubber</p> <p>2.3. Dimension: at least 47cm * 23.5cm * 2mm</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p>	2	pc	660.00	1,320.00

	<p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
16	<p>Camera Tripod</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) unit of Camera Tripod.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of Camera Tripod will be for use during video conferences and live streaming of ASTI events.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. with padded carrying bag</p> <p>2.2. 9 lb capacity fluid head</p> <p>2.3. spring-loaded fixed counterbalance</p> <p>2.4. 30-62" height range</p> <p>2.5. sliding balance plate with safety lock</p> <p>2.6. 65mm Bowl Base</p> <p>2.7. 2-stage tripod with mid-level spreader</p> <p>2.8. Independent leg adjustments</p> <p>3. WARRANTY</p> <p>3.1. With at least one (1) year warranty coverage.</p> <p>3.2. Parts and incidental costs related to the unit will be shouldered by the supplier provided that the error or damage on the equipment is not a result of user damage or misuse.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>	1	unit	14945.00	14,945.00
17	<p>Label Printer</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) unit of Label Printer.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of network switches will be for use in labeling MIS equipment and network cables in</p>	1	lot	8250.00	8,250.00

ASTI LAN.

2. TECHNICAL SPECIFICATIONS

- 2.1. bundled with 5 pieces tape cartridge and power adapter
- 2.2. large, easy-to-read, 16-digit, 4-line LCD
- 2.3. handles 24, 18, 12, 9 and 6mm tape widths
- 2.4. wide, high-definition print head with max. 12mm print height/ 200 dpi resolution
- 2.5. prints up to 3 lines for 24 or 18mm tape

3. DELIVERY and PAYMENT TERMS

- 3.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).
- 3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.
- 3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.
- 3.4. The price of the bid must be inclusive of government taxes and other fees.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 141,212.00

GUIDELINES

A. Content and Format of Quotations

- 1. The Quotation/s must include the RFQ Number or the PR Number indicated above
- 2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
- 3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
- 4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

- 1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
- 2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

- 1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License

2. Upon issuance of NOA

- a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
- b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.