



ASTI-FM 03-10
REV 3/13 January 2020

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	Jul-09-2021, 2:00 PM		
RFQ No.:	21-07-3464	Date:	July-05-2021
PR No.:	GAA-21-06-11679	Date:	June-28-2021

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the item/s listed below. As such, suppliers, contractors, or distributors are invited to submit their quotation/s duly signed by authorized representative. Prospective bidder/s who will submit a proposal with the single/lowest calculated and responsive quotation shall be selected. Guidelines on the format and eligibility documents are listed at the box below the item/s to be procured.

Quotations may be sent via **a)** electronic mail at bac-sec@asti.dost.gov.ph, **b)** fax message, or **c)** delivering documents to the BAC Secretariat. For further inquiries, you may contact +63 2 249-8500 local 1206/1212 or +63 2 426-7423.

Thank you.

Respectfully,

GERWIN P. GUBA
BAC Chairman

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>ID/CARD PRINTER Dual sided CARD PRINTER with Contact Less Printing Tech.: Dye sublimation (direct-to-card) Print Capability: Near Edge to edge printing, DUAL SIDED Full color and monochrome printing Print Resolution: 300x300 dpi resolution and 16.7 Million colors Display: Liquid Crystal Monitor(LCM) Memory: 128MB RAM Print Speed: Color :180 cards per hour(O) Monochrome : 1400 cards per hour Card Format: CR-80ISO7810 (53.98mm x 85.60mm) Thickness from 0.25mm-1.0mm(10mil-40mil) Input Capacity: 100 Cards (0.76mm / 30mil) Output Capacity: 50 Cards(0.76mm/ 30mil) OS: Windows 2000 Pro(SP4),XP,Vista 7,8 & 10 (32/64bit compatible) Server 2003 R2 SP2, 2008 (32/64bit), Linux, Unix Interfaces: USB and Ethernet Connection ready Others: With Reject Card Tray Encoding : Contactless Card Encoder Module (Mifare S50, 1KB)</p> <p>•Inclusive of DRIVER for RASPBIAN (Arm Architecture (Raspberry Pi)</p>	1	unit	120000.00	120,000.00

- Inclusive of SDK for LINUX
- Inclusive of YMCKO 5 panel color Ribbon 300 Images/ Roll
With Cleaning Kit
- Inclusive of 300 pcs of PVC Blank Cards/roll
- Inclusive of ID SOFTWARE, ICARDE
- Free Installation and On Site Training of personnel on the detailed mechanics of the machine
- Free Demonstration
- Service unit is available in case of malfunction of printer.
- Semi-Annual Service Maintenance
- Availability of spare parts and supplies are guaranteed.
- Unlimited Email Support
- Unlimited Phone Support (24x7)

Inclusive of Cleaning Kit and 300pcs of Blank PVC Cards
Others:

- Warranty of Parts and Service: TWO (2) Years
- Warranty of Printer Head : TWO (2) Years

Inclusive of taxes.
Delivery date: 30 days upon receipt of Notice to Proceed.

TOTAL APPROVED BUDGET FOR THE CONTRACT:

Php 120,000.00

GUIDELINES

A. Submission of Quotations

1. Quotation/s shall include the Request for Quotation and/or the Purchase Request Number as state above;
2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation/s; and
3. Quotation/s must be signed by the company's duly authorized representative.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, as amended by Government Procurement Policy Board Resolution No. 21-2017 dated 30 May 2017, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - ✓ PhilGEPS Platinum Membership Certificate including Annex "A". If not available, the following alternate documents may be submitted:
 - PhilGEPS Registration Number
 - Mayor's Permit
 - For individuals/professionals engaged under Section 53.6, 53.7 and 53.9 of the 2016 IRR of RA No. 9184, only the Bureau of Internal Revenue (BIR) Certificate of Registration shall be submitted in lieu of the Mayor's Permit.
2. Upon issuance of Notice of Award (NOA)
 - ✓ Omnibus Sworn Statement
 - Applicable only for bidders who have submitted their quotation on item/s with a total Approved Budget for the Contract (ABC) of above Php50,000.00.
 - ✓ Income/Business Tax Return

- Applicable only for: **a)** bidders who have submitted their quotation on item/s with a total ABC of above Php500,000.00; and **b)** bidders for Lease of Real Property and Venue (except for government agencies as lessors).

For Procurement of Infrastructure

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Philippine Contractors Accreditation Board License.

For Procurement of Consulting Services

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Professional Regulation Commission License or Curriculum Vitae.

NOTE: For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. For all kinds of procurement, the bidder who passed the bid evaluation, shall submit a duly notarized Omnibus Sworn Statement upon issuance of NOA, unless otherwise provided;
3. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery; and
5. The DOST-ASTI reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.