



ASTI-FM 03-10
REV 3/13 January 2020

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

| | | | |
|--|---|--------------|--------------|
| Kind of Procurement Activity: | Negotiated Procurement: Small-value Procurement | | |
| Deadline of Submission of Bids: | Jun-25-2021, 2:00 PM | | |
| RFQ No.: | 21-06-3452 | Date: | June-21-2021 |
| PR No.: | GAA-21-06-11568 | Date: | June-09-2021 |

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the item/s listed below. As such, suppliers, contractors, or distributors are invited to submit their quotation/s duly signed by authorized representative. Prospective bidder/s who will submit a proposal with the single/lowest calculated and responsive quotation shall be selected. Guidelines on the format and eligibility documents are listed at the box below the item/s to be procured.

Quotations may be sent via **a)** electronic mail at bac-sec@asti.dost.gov.ph, **b)** fax message, or **c)** delivering documents to the BAC Secretariat. For further inquiries, you may contact +63 2 249-8500 local 1206/1212 or +63 2 426-7423.

Thank you.

Respectfully,

REYNALDO JOSEPH A. CALLAO JR.
BAC Chairman

| NO. | TECHNICAL SPECIFICATIONS | QTY | UNIT | UNIT PRICE(Php) | TOTAL PRICE(Php) |
|-----|---|-----|------|-----------------|------------------|
| 1 | <p>Fabrication of Various Station Mechanical Mountings</p> <p>I. Mechanical Mountings for Automated Rain Gauge (ARG) Station Quantity: 8 sets</p> <p>Charging to: 2 sets MIMAROPA 1 set LGU Malalag 2 sets LGU Tabaco 1 set LGU Tiwi 2 sets DOST IX</p> <p>A. Solar Panel Holder and Bracket - Material: Stainless Steel - With complete stainless fasteners (U-bolts, washers, screws, nuts) - Refer to attached drawing for detailed specifications. - Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA) prior to production</p> <p>B. Enclosure Bracket - Material: 1.5in x 1.5in stainless steel angle bar - Refer to attached drawing for detailed specifications - Detailed manufacturing drawing will be provided by</p> | 1 | lot | 242600.00 | 242,600.00 |

end-user upon signing of Non-Disclosure Agreement (NDA)

C. Rain Gauge Bracket

- Material: Anodized aluminum, 2.25 thick (mm)
- With complete stainless steel fasteners (U-bolts, saddle clamps, hex bolts, washers, screws, nuts)
- Refer to attached drawing for detailed specifications
- Detailed manufacturing drawing will be provided by end-user upon signing of Non Disclosure Agreement (NDA) prior to production

II. Mechanical Mountings for Water Level Monitoring Station (WLMS)

Quantity: 4 sets

Charging to:

- 1 set MIMAROPA
- 1 set LGU Malalag
- 2 sets LGU Tabaco

A. Solar Panel Holder and Bracket

- Material: Stainless Steel
- With complete stainless fasteners (U-bolts, washers, screws, nuts)
- Refer to attached drawing for detailed specifications.
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA) prior to production

B. Enclosure Bracket

- Material: 1.5in x 1.5in stainless steel angle bar
- Refer to attached drawing for detailed specifications
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

C. Water Level Housing and Bracket

- Material: Anodized aluminum
- Includes the following stainless fasteners (2 sets of 5/16 inches (D) x 3 inches (H) hex bolts each with nuts, flat and lock washers
- Refer to attached drawing for detailed specifications
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

D. Cross Arm

- Material: Hot-dipped galvanized, painted
- Includes square clamps, brace clamps, and z-channels
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

III. Mechanical Mounts for Tandem (ARG with WLMS) Station

Quantity: 1 set

Charging to: 1 set DOST IX

A. Solar Panel Holder and Bracket

- Material: Stainless Steel
- With complete stainless fasteners (U-bolts, washers, screws, nuts)
- Refer to attached drawing for detailed specifications.
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA) prior to production

B. Enclosure Bracket

- Material: 1.5in x 1.5in stainless steel angle bar
- Refer to attached drawing for detailed specifications
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

C. Rain Gauge Bracket

- Material: Anodized aluminum, 2.25 thick (mm)
- With complete stainless steel fasteners (U-bolts, saddle clamps, hex bolts, washers, screws, nuts)
- Refer to attached drawing for detailed specifications
- Detailed manufacturing drawing will be provided by end-user upon signing of Non Disclosure Agreement (NDA) prior to production

D. Water Level Housing and Bracket

- Material: Anodized aluminum
- Includes the following stainless fasteners (2 sets of 5/16 inches (D) x 3 inches (H) hex bolts each with nuts, flat and lock washers
- Refer to attached drawing for detailed specifications
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

E. Cross Arm

- Material: Hot-dipped galvanized, painted
- Includes square clamps, brace clamps, and z-channels
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

IV. Mechanical Mountings for Alerting Stations

Quantity: 4 sets

Charging to:

2 sets LGU Tabaco

2 sets LGU Lebak

A. Solar Panel Holder and Bracket

- Material: Stainless Steel
- With complete stainless fasteners (U-bolts, washers, screws, nuts)
- Refer to attached drawing for detailed specifications.
- Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA) prior to production

B. Enclosure Bracket

Material: 1.5in x 1.5in stainless steel angle bar

Refer to attached drawing for detailed specifications

Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

C. Beacon Cage with Base

- Material for Beacon Cage: Stainless Steel Rod, 1/8"
- Complete with stainless steel fasteners (hex bolts, washers, screws, nuts)
- Refer to attached drawing
- Material for Beacon Cage Base: 1.2mm S.S. Sheet (304) , 2mm S.S. Sheet (304)
- Refer to attached drawing
- Detailed manufacturing drawing will be provided will be provided by end-user upon signing of Non Disclosure Agreement (NDA) prior to production

D. Siren Holder

- Material: Stainless Steel
- Refer to attached drawing
- Complete with Stainless fasteners (Hex bolts, washers, screws, nuts)
- Detailed manufacturing drawing will be provided by end-user upon signing of Non Disclosure Agreement (NDA) prior to production

V. Mechanical Mountings for Agromet Station

Quantity: 1 set

Charging to: 1 set Apayao State College

A. Solar Panel Holder and Bracket

Material: Stainless Steel

With complete stainless fasteners (U-bolts, washers, screws, nuts)

Refer to attached drawing for detailed specifications.

Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA) prior to production

B. Enclosure Bracket

Material: 1.5in x 1.5in stainless steel angle bar

Refer to attached drawing for detailed specifications

Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

C. Cross Arm

Material: Hot-dipped galvanized, painted

Includes square clamps, brace clamps, and z-channels

Detailed manufacturing drawing will be provided by end-user upon signing of Non-Disclosure Agreement (NDA)

VI. Packaging

All metal and aluminum parts and fasteners must be assembled according to end-user's drawing

Complete assembled parts must be properly packed per set with bubble wrap and in corrugated boxes

Stainless fasteners must be packed in clear plastic per set for ease in accounting for parts for inventory

VII. Other Terms

- Supplier must provide at least one (1) prototype design based on approved BOM (prototype design shall be part of the total delivery count
- Supplier should provide at least one (1) year after sales and warranty
- Prices are inclusive of government fees, taxes, and duties
- Delivery Terms: Thirty (30) days upon issuance of Notice to Proceed (NTP), otherwise, DOST-ASTI may cancel the contract beyond the specified period

TOTAL APPROVED BUDGET FOR THE CONTRACT:

Php 242,600.00

GUIDELINES

A. Submission of Quotations

1. Quotation/s shall include the Request for Quotation and/or the Purchase Request Number as state above;
2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation/s; and
3. Quotation/s must be signed by the company's duly authorized representative.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, as amended by Government Procurement Policy Board Resolution No. 21-2017 dated 30 May 2017, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - ✓ PhilGEPS Platinum Membership Certificate including Annex "A". If not available, the following alternate documents may be submitted:
 - PhilGEPS Registration Number
 - Mayor's Permit
 - For individuals/professionals engaged under Section 53.6, 53.7 and 53.9 of the 2016 IRR of RA No. 9184, only the Bureau of Internal Revenue (BIR) Certificate of Registration shall be submitted in lieu of the Mayor's Permit.
2. Upon issuance of Notice of Award (NOA)
 - ✓ Omnibus Sworn Statement
 - Applicable only for bidders who have submitted their quotation on item/s with a total Approved Budget for the Contract (ABC) of above Php50,000.00.
 - ✓ Income/Business Tax Return
 - Applicable only for: **a**) bidders who have submitted their quotation on item/s with a total ABC of above Php500,000.00; and **b**) bidders for Lease of Real Property and Venue (except for government agencies as lessors).

For Procurement of Infrastructure

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Philippine Contractors Accreditation Board License.

For Procurement of Consulting Services

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Professional Regulation Commission License or Curriculum Vitae.

NOTE: For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. For all kinds of procurement, the bidder who passed the bid evaluation, shall submit a duly notarized Omnibus Sworn Statement upon issuance of NOA, unless otherwise provided;
3. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery; and
5. The DOST-ASTI reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.