



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement: Small-value Procurement		
Deadline of Submission of Bids:	Nov-22-2021, 2:00 PM		
RFQ No.:	21-11-3669	Date:	November-16-2021
PR No.:	GAA-21-05-11326	Date:	October-04-2021

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the item/s listed below. As such, suppliers, contractors, or distributors are invited to submit their quotation/s duly signed by authorized representative. Prospective bidder/s who will submit a proposal with the single/lowest calculated and responsive quotation shall be selected. Guidelines on the format and eligibility documents are listed at the box below the item/s to be procured.

Quotations may be sent via **a)** electronic mail at bac-sec@asti.dost.gov.ph, **b)** fax message, or **c)** delivering documents to the BAC Secretariat. For further inquiries, you may contact +63 2 249-8500 local 1206/1212 or +63 2 426-7423.

Thank you.

Respectfully,

GERWIN P. GUBA
BAC Chairman

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>FABRICATION OF METBUOY METAL PARTS</p> <p>1 GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the Fabrication, Supply and Delivery of 1 lot of Metbuoy's metal parts.</p> <p>1.1.1. The metal parts must be mechanically compatible with the existing ASTI-designed Metbuoy hull.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications written herein are of minimum requirement, otherwise stated. Please see the attached drawings for the full specification.</p> <p>1.4. The procurement of these parts will be used in the continuous research and development of ASTI's Metbuoy.</p> <p>2 TECHNICAL SPECIFICATIONS</p> <p>2.1. Superstructure</p> <p>2.1.1. Frame Material: 3mm HSLA "High-Strength Low Alloy" steel</p> <p>2.1.2. Overall Height: 1.2 meter</p> <p>2.1.3. Finish: Painted with yellow anti-fouling paint</p> <p>2.1.4. Please see attached fabrication drawing for full specifications.</p>	1	lot	500000.00	500,000.00

- 2.1.5. Quantity: One (1) piece
- 2.2. Sensor Holder
 - 2.2.1. Frame Material: 5mm HSLA steel
 - 2.2.2. Circular Ring Material: 1.5" OD "Outside Diameter" Tube/Pipe, 316 S.S. "Stainless Steel"
 - 2.2.3. Finish: Painted with yellow anti-fouling paint
 - 2.2.4. Please see attached fabrication drawing for full specifications.
 - 2.2.5. Quantity: One (1) piece
- 2.3. Wind Sensor Pole Mast
 - 2.3.1. Base Plate Material: 6mm M.S. "Mild Steel"
 - 2.3.2. Pole Material: 48.3mm OD Tube/Pipe, M.S. "Mild Steel"
 - 2.3.3. Coating: Hot-Dip Galvanized
 - 2.3.4. Finish: Painted with yellow anti-fouling paint
 - 2.3.5. Please see attached fabrication drawing for full specifications.
 - 2.3.6. Quantity: One (1) piece
- 2.4. Weather Sensor Pole Mast
 - 2.4.1. Base Plate Material: 3mm M.S. "Mild Steel"
 - 2.4.2. Pole Material: 48.3mm OD Tube/Pipe, M.S. "Mild Steel"
 - 2.4.3. Coating: Hot-Dip Galvanized
 - 2.4.4. Finish: Painted with yellow anti-fouling paint
 - 2.4.5. Please see attached fabrication drawing for full specifications.
 - 2.4.6. Quantity: One (1) piece
- 2.5. Beacon Pole Mast
 - 2.5.1. Base Plate Material: 3mm M.S. "Mild Steel"
 - 2.5.2. Pole Material: 48.3mm Tube/Pipe, M.S. "Mild Steel"
 - 2.5.3. Overall Height: 506mm
 - 2.5.4. Coating: Hot-Dip Galvanized
 - 2.5.5. Finish: painted with yellow anti-fouling paint
 - 2.5.6. Please see attached fabrication drawing for full specifications.
 - 2.5.7. Quantity: One (1) piece
- 2.6. GPS Antenna Pole Mast
 - 2.6.1. Base Plate Material: 3mm M.S. "Mild Steel"
 - 2.6.2. Pole Material: 48.3mm OD Tube/Pipe, M.S. "Mild Steel"
 - 2.6.3. Overall Height: 503mm
 - 2.6.4. Coating: Hot-Dip Galvanized
 - 2.6.5. Finish: Painted with yellow anti-fouling paint
 - 2.6.6. Please see attached fabrication drawing for full specifications.
 - 2.6.7. Quantity: One (1) piece
- 2.7. Radar Reflector
 - 2.7.1. Reflector Plates Material: 1.5mm Aluminum Sheet, radius: 160mm, powder-coated finished
 - 2.7.2. Clip material: 1mm stainless 316 stainless steel sheet
 - 2.7.3. Please see attached fabrication drawing for full specifications.
 - 2.7.4. Quantity: One (1) piece

3 ACCESSORIES

- 3.1. Fasteners: Please see attached drawings for fasteners specifications and quantity.
 - 3.1.1. Material: All fasteners are 316 Stainless Steel

4 WARRANTY

- 4.1. At least one (1) year limited warranty for parts and services.
- 4.2. Warranty obligation: Five percent (5%).
- 4.3. Refer to the attached Service Level Agreement for the details of the expected technical support services.

5 PAYMENT AND DELIVERY TERMS:

- 5.1. Upon issuance of Notice to Proceed (NTP), the parts must be delivered on or before December 29, 2021.
- 5.2. The price of the bid must be inclusive of government taxes and other fees.
- 5.3. Payment upon full delivery.
- 5.4. Supplier must provide detailed mechanical drawings for approval by the end-user prior to delivery.
- 5.5. The end-user may request a fabrication process photo with the winning bidder before the actual delivery.

TOTAL APPROVED BUDGET FOR THE CONTRACT:

Php 500,000.00

GUIDELINES

A. Submission of Quotations

- 1. Quotation/s shall include the Request for Quotation and/or the Purchase Request Number as state above;
- 2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation/s; and
- 3. Quotation/s must be signed by the company's duly authorized representative.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, as amended by Government Procurement Policy Board Resolution No. 21-2017 dated 30 May 2017, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

- 1. Upon submission of quotation
 - ✓ PhilGEPS Platinum Membership Certificate including Annex "A". If not available, the following alternate documents may be submitted:
 - PhilGEPS Registration Number
 - Mayor's Permit
 - For individuals/professionals engaged under Section 53.6, 53.7 and 53.9 of the 2016 IRR of RA No. 9184, only the Bureau of Internal Revenue (BIR) Certificate of Registration shall be submitted in lieu of the Mayor's Permit.
- 2. Upon issuance of Notice of Award (NOA)
 - ✓ Omnibus Sworn Statement
 - Applicable only for bidders who have submitted their quotation on item/s with a total Approved Budget for the Contract (ABC) of above Php50,000.00.
 - ✓ Income/Business Tax Return
 - Applicable only for: **a**) bidders who have submitted their quotation on item/s with a total ABC of above Php500,000.00; and **b**) bidders for Lease of Real Property and Venue (except for government agencies as lessors).

For Procurement of Infrastructure

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Philippine Contractors Accreditation Board License.

For Procurement of Consulting Services

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Professional Regulation Commission License or Curriculum Vitae.

NOTE: For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. For all kinds of procurement, the bidder who passed the bid evaluation, shall submit a duly notarized Omnibus Sworn Statement upon issuance of NOA, unless otherwise provided;
3. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery; and
5. The DOST-ASTI reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.