



11 January 2021

**ASTI - BIDS AND AWARDS COMMITTEE**

**SUPPLEMENTAL BULLETIN NO. BAC-2021-01-003**

**SUPPLY AND DELIVERY OF ONE (1) LOT MANAGED PRINT SERVICES**

The ASTI Bids and Awards Committee (BAC) issues this Supplemental/Bid Bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item: **Supply and Delivery of One (1) Lot Managed Print Services**  
 Approved Budget for the Contract: **One Million Five Hundred Thousand Pesos Only (₱1,500,000.00)**  
 Invitation to Bid No.: **20-12-3316 dd. 23 December 2020**  
 Purchase Request No.: **GAA-20-12-10656 dd. 27 November 2020**  
 Published Date (PhilGEPS): **29 December 2020 | 7389957**

**A. AMENDMENT TO PROCUREMENT DETAILS AND FORMS**

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION																																																																																				
Section VII. Technical Specifications, Page 26-27	<p><b>FROM:</b></p> <table border="1"> <thead> <tr> <th>Item</th> <th>Specification</th> <th>Statement of Compliance</th> </tr> </thead> <tbody> <tr> <td>1</td> <td><b>Managed Print Services</b></td> <td></td> </tr> <tr> <td></td> <td>3. PROJECT REQUIREMENTS</td> <td></td> </tr> <tr> <td></td> <td>3.2.3. Two (2) units Laser Color Multifunction Device (may be requested, if necessary)</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.1. Copy/Print/Scan</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.2. Color networkable</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.3. Paper Size: Up to A3 size</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.4. With a Minimum Speed of 40ppm (A4)</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.5. First page out (A4, ready): As fast as 10 secs (Black and Color, A4)</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.6. Print resolution of up to 1200 x 1200</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.7. Scan speed of up to 90 ppm (Black and Color)</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.8. Max number of copies: Up to 999</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.9. Gigabit Ethernet 10/100/1000T Network</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.10. Memory: 7 GB</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.11. Processor Speed: No minimum</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.12. Monthly Duty Cycle (A4): Up to 300,000 pages</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.13. Paper Tray: Two (2) 500-sheet input tray (at least) and One (1) 100-sheet multipurpose bypass tray 30</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.14. At least 8.0" Touchscreen Control Panel or LCD Panel</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.15. Supports Optical Character Recognition (OCR). Said feature may be built-in to the printer in a separate bundled software.</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.16. Production Model: 2017 or later</td> <td></td> </tr> </tbody> </table> <p><b>TO:</b></p> <table border="1"> <thead> <tr> <th>Item</th> <th>Specification</th> <th>Statement of Compliance</th> </tr> </thead> <tbody> <tr> <td>1</td> <td><b>Managed Print Services</b></td> <td></td> </tr> <tr> <td></td> <td>3. PROJECT REQUIREMENTS</td> <td></td> </tr> <tr> <td></td> <td>3.2.3. Two (2) units Laser Color Multifunction Device (may be requested, if necessary)</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.1. Copy/Print/Scan</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.2. Color networkable</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.3. Paper Size: Up to A3 size</td> <td></td> </tr> <tr> <td></td> <td>3.2.3.4. With a Minimum Speed of 40ppm (A4)</td> <td></td> </tr> </tbody> </table>	Item	Specification	Statement of Compliance	1	<b>Managed Print Services</b>			3. PROJECT REQUIREMENTS			3.2.3. Two (2) units Laser Color Multifunction Device (may be requested, if necessary)			3.2.3.1. Copy/Print/Scan			3.2.3.2. Color networkable			3.2.3.3. Paper Size: Up to A3 size			3.2.3.4. With a Minimum Speed of 40ppm (A4)			3.2.3.5. First page out (A4, ready): As fast as 10 secs (Black and Color, A4)			3.2.3.6. Print resolution of up to 1200 x 1200			3.2.3.7. Scan speed of up to 90 ppm (Black and Color)			3.2.3.8. Max number of copies: Up to 999			3.2.3.9. Gigabit Ethernet 10/100/1000T Network			3.2.3.10. Memory: 7 GB			3.2.3.11. Processor Speed: No minimum			3.2.3.12. Monthly Duty Cycle (A4): Up to 300,000 pages			3.2.3.13. Paper Tray: Two (2) 500-sheet input tray (at least) and One (1) 100-sheet multipurpose bypass tray 30			3.2.3.14. At least 8.0" Touchscreen Control Panel or LCD Panel			3.2.3.15. Supports Optical Character Recognition (OCR). Said feature may be built-in to the printer in a separate bundled software.			3.2.3.16. Production Model: 2017 or later		Item	Specification	Statement of Compliance	1	<b>Managed Print Services</b>			3. PROJECT REQUIREMENTS			3.2.3. Two (2) units Laser Color Multifunction Device (may be requested, if necessary)			3.2.3.1. Copy/Print/Scan			3.2.3.2. Color networkable			3.2.3.3. Paper Size: Up to A3 size			3.2.3.4. With a Minimum Speed of 40ppm (A4)	
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Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
 +632 8426-9755;  
 Fax No. : +632 8426-9764

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**B. RESPONSE TO QUERIES**

QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
Our mayor's permit is for renewal, will you accept the application form for the business permit as proof?	Section 23.1(a)(ii) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 provides:  <i>"Mayor's/Business permit issued by the city or municipality where the principal place of business of the</i>

	<p><i>prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.</i></p> <p><b><i>In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR."</i></b></p>
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**ADDITIONAL INSTRUCTION/S:** Bidder/s are required to amend the form/s and TOR to update existing information.

Please be guided accordingly.

Prepared by:

**KATHERINE B. RAMOS**  
*Head, BAC Secretariat*

Approved by:

**REYNALDO JOSEPH A. CALLAO, JR.**  
*BAC Chairperson*