



11 January 2021

ASTI - BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BULLETIN NO. BAC-2021-01-001

PROVISION OF TWELVE (12) MONTHS SECURITY SERVICES, EIGHT (8) SECURITY PERSONNEL, WITH SUPPLIES, MATERIALS AND EQUIPMENT

The ASTI Bids and Awards Committee (BAC) issues this Supplemental/Bid Bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item: **Provision of Twelve (12) Months Security Services, Eight (8) Security Personnel with Supplies, Materials and Equipment**
 Approved Budget for the Contract: **Four Million Pesos Only (₱4,000,000.00)**
 Invitation to Bid No.: **20-12-3321 dd. 23 December 2020**
 Purchase Request No.: **GAA-20-11-10645 dd. 26 November 2020**
 Published Date (PhilGEPS): **29 December 2020 | 7389794**

A. AMENDMENT TO PROCUREMENT DETAILS AND FORMS

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION				
Section VI. Schedule of Requirements, Page 26	FROM:				
	Item Number	Description	Quantity	Total	Delivered (Weeks/Months)
	1	Provision of Twelve (12) Months Security Services, Eight (8) Security Personnel with Supplies, Materials and Equipment	One (1) Lot	₱4,000,000.00	A. Deployment of Eight (8) Janitorial Personnel – Five (5) Calendar Days upon Issuance of Notice to Proceed B. Supplies, Materials and Equipment – On the first day of posting of security personnel, to be inspected by the Agency's representative/s.
	TO:				
	Item Number	Description	Quantity	Total	Delivered (Weeks/Months)
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FROM:

Item	Specification	Statement of Compliance
1	Provision of Security Services, 8 Security Personnel with Supplies, Materials and Equipment	
	I. QUALIFICATIONS OF THE SERVICE PROVIDER	
	A. Should have at least five (5) years of experience in providing security services to a government agency;	
	B. Must be a member of the Philippine Association of Detective and Protective Agency Operators (PADPAO) in good and active standing;	
	C. Must be a duly licensed and registered Service Contractor with the Department of Labor and Employment;	
	D. Must be duly registered with the Securities and Exchange Commission, Department of Trade and Industry, or Cooperative Development Authority;	
	E. Must be duly registered with the Social Security System (SSS), Home Development Mutual Fund (PAGIBIG) and Philippine Health Insurance Corporation (PHILHEALTH);	
	F. Must be duly registered with the Bureau of Internal Revenue; Net Financial Contracting Capacity at least equal to the ABC or Committed Line of Credit at least equal to 10% of ABC; and	
	G. Must present at least one (1) Client/Customer Feedback Form, with at least Very Satisfactory Rating, from one (1) government agency, with whom the Contractor has ongoing contract or at least within the past 2 years, upon submission of requirements.	

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	<p>G. Must present at least one (1) Client/Customer Feedback Form, with at least Very Satisfactory Rating, from one (1) government agency, with whom the Contractor has ongoing contract or at least within the past 2 years, upon submission of requirements. Must present at least one (1) Client/Customer Feedback Form, with at least Very Satisfactory Rating, from at least one (1) government agency, with whom the Contractor has ongoing contract for at least three (3) years. The bidder, however, may submit Client/Customer Feedback Forms from multiple clients as long as the aggregated period of the past or ongoing contracts is not less than three (3) years.</p>	
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<p>Section VII. Technical Specifications, Page 29</p>	FROM:		
	Item	Specification	Statement of Compliance
	1	Provision of Security Services, 8 Security Personnel with Supplies, Materials and Equipment	
		III. QUALIFICATIONS OF SECURITY PERSONNEL	
		Deployment of eight (8) qualified, uniformed, highly trained and armed Security Personnel with the following minimum qualifications:	
		A. With at least two (2) years of experience in Security Services;	
		B. Valid license issued by the Philippine National Police (PNP)/Supervisory Office on Security and Investigation Agencies (SOSIA) and PADPAO;	
		C. For security guards, must have completed at least one (1) year in college;	
		D. For Head Guard/Security Officer, must completed at least two (2) years in college or if an ex-military (Armed Forces of the Philippines or PNP), with rank of sergeant;	
		E. Must be computer literate and capable of operating CCTV monitoring system;	
		F. Physically and mentally fit;	
		G. Must have passed the neuropsychiatric examination and drug tests conducted by any Philippine National Police (PNP) / National Bureau of Investigation (NBI). Expenses for said tests are chargeable to the Service Provider;	
		H. Must have no derogatory record;	
		I. Must have undergone training in handling firearms with appropriate certificate and/or licenses;	
		J. Has undergone basic in-service training from accredited schools for security guards and supervisory training for security officer; and	
	K. Must submit, within fifteen (15) working days upon effectivity of contract, clearances from the NBI, Police, Barangay and Court.		
	In addition to the above requirements, the Contract is required to submit profile of Head Guard and security guards, which must be attested by its authorized signatory.		

	<p>TO:</p> <table border="1"> <thead> <tr> <th data-bbox="488 219 578 269">Item</th> <th data-bbox="578 219 1190 269">Specification</th> <th data-bbox="1190 219 1468 269">Statement of Compliance</th> </tr> </thead> <tbody> <tr> <td data-bbox="488 269 578 331">1</td> <td data-bbox="578 269 1190 331">Provision of Security Services, 8 Security Personnel with Supplies, Materials and Equipment</td> <td data-bbox="1190 269 1468 331"></td> </tr> <tr> <td data-bbox="488 331 578 381"></td> <td data-bbox="578 331 1190 381">III. QUALIFICATIONS OF SECURITY PERSONNEL</td> <td data-bbox="1190 331 1468 381"></td> </tr> <tr> <td data-bbox="488 381 578 468"></td> <td data-bbox="578 381 1190 468">Deployment of eight (8) qualified, uniformed, highly trained and armed Security Personnel with the following minimum qualifications:</td> <td data-bbox="1190 381 1468 468"></td> </tr> <tr> <td data-bbox="488 468 578 525"></td> <td data-bbox="578 468 1190 525">A. 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B. RESPONSE TO QUERIES

QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
Shall we submit the profile of security guards as part of the bid, during post-qualification or in the contract implementation?	Profile of security guards will be submitted fifteen (15) calendar days upon issuance of Notice to Proceed.
Our mayor's permit is for renewal, will you accept the application form for the business permit as proof?	<p>Section 23.1(a)(ii) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 provides:</p> <p><i>“Mayor’s/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.</i></p> <p><i>In cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR.”</i></p>
Clarification to the number of days considered paid in a year for one (1) guard who do not work and are not considered paid on Saturday and Sunday or rest day.	For guards who are required to work seven (7) days per week, computation should be based on 393.8 days per year. While guards who are required to work only on weekdays, computation should be based on 261 days per year.
The amount to be used in SSS and PHILHEALTH Contribution. The new or old computation/amount?	<p>Please use current required application for SSS and PHILHEALTH. Moreover, matters regarding Wage and Mandated Benefit Increase are mentioned under the following items:</p> <ul style="list-style-type: none"> a) Item No. VI. Other Matters under Section VII. Technical Specifications; and b) Item IX Other Matters under the TOR.
What administrative cost will be observed in this procurement? Is it the ten percent (10%) from the GPPB or twenty percent (20%) from the DOLE?	Government Procurement Policy Board (GPPB) Circular 04-2015 dated 30 April 2015 provides that administrative fees are direct contravention of Article IX, Section 31 of Republic Act No. 9184. This results in the imposition of floor in bid prices, which clearly runs counter to the pronouncement in Section 31 that <i>"there shall be no lower limit to the amount of the award."</i>

ADDITIONAL INSTRUCTION/S: Bidder/s are required to amend the form/s and TOR to update existing information.

Please be guided accordingly.

Prepared by:

KATHERINE B. RAMOS
Head, BAC Secretariat

Approved by:

REYNALDO JOSEPH A. CALLAO, JR.
BAC Chairperson