

## Mitz Ann N. Montañez

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**From:** Dy, Xavier Lance <Xavier.Dy@tuvsud.com>  
**Sent:** Wednesday, October 28, 2020 3:09 PM  
**To:** Mitz Ann N. Montañez; Rene C. Mendoza  
**Cc:** KM Unit; Emmanuel Balintec; Camille L. Larios; Lina F. Libo-on  
**Subject:** Re: Action Catalog - DOST ASTI

Dear Ms. Montañez,  
Confirming receipt and acceptance of corrective action plans.

Thank you.

Kind Regards,  
Xavier Lance Dy

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**From:** "Mitz Ann N. Montañez" <mitz@asti.dost.gov.ph>  
**Date:** Wednesday, October 28, 2020 at 2:12 PM  
**To:** "Dy, Xavier Lance" <Xavier.Dy@tuvsud.com>, "Rene C. Mendoza" <rene@asti.dost.gov.ph>  
**Cc:** KM Unit <km.unit@asti.dost.gov.ph>, Emmanuel Balintec <emman@asti.dost.gov.ph>, "Camille L. Larios" <camille@asti.dost.gov.ph>, "Lina F. Libo-on" <lina@asti.dost.gov.ph>  
**Subject:** RE: Action Catalog - DOST ASTI

**"Attention! External Mail. Be careful with Links/Attachments!"**

Hello Sir Lance,

Submitting our the Action Catalog with our answers.

Do not hesitate to reach out to us for questions or clarifications.

Thanks!

Mitz Ann N. Montañez  
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**From:** Dy, Xavier Lance <Xavier.Dy@tuvsud.com>  
**Sent:** Friday, October 23, 2020 4:54 PM  
**To:** Mitz Ann N. Montañez <mitz@asti.dost.gov.ph>; Rene C. Mendoza <rene@asti.dost.gov.ph>  
**Subject:** Action Catalog - DOST ASTI

Dear Mitz and Rene,  
Attached is the action catalog for the 3<sup>rd</sup> Surveillance Audit. Please fill in the details and submit to us within 3 business days.  
Any questions, please let me know.

Thanks.

Kind regards,  
Xavier Lance Dy

Business Assurance Manager,  
Quality Manager  
QMS and ISMS Lead Auditor

Business Assurance

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