



ASTI-FM 03-10  
REV 3/13 January 2020

**DOST-ASTI Bids and Awards Committee  
REQUEST FOR QUOTATION**

<b>Kind of Procurement Activity:</b>	Negotiated Procurement: Small-value Procurement		
<b>Deadline of Submission of Bids:</b>	Oct-20-2020, 2:00 PM		
<b>RFQ No.:</b>	20-10-3256	<b>Date:</b>	October-14-2020
<b>PR No.:</b>	GAA-20-09-10259	<b>Date:</b>	October-01-2020

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the item/s listed below. As such, suppliers, contractors, or distributors are invited to submit their quotation/s duly signed by authorized representative. Prospective bidder/s who will submit a proposal with the single/lowest calculated and responsive quotation shall be selected. Guidelines on the format and eligibility documents are listed at the box below the item/s to be procured.

Quotations may be sent via **a)** electronic mail at bac-sec@asti.dost.gov.ph, **b)** fax message, or **c)** delivering documents to the BAC Secretariat. For further inquiries, you may contact +63 2 249-8500 local 1206/1212 or +63 2 426-7423.

Thank you.

Respectfully,

**REYNALDO JOSEPH A. CALLAO JR.**  
*BAC Chairman*

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p><b>ARG Mountings, Pole mast and Concrete Platform</b></p> <p>A. Mountings for ARG</p> <p>I. Solar Panel Holder and Bracket</p> <p>A. General Specifications</p> <ul style="list-style-type: none"> <li>- Material: Stainless Steel</li> <li>- refer to attached drawing for full specifications</li> <li>- complete with stainless fasteners(u-bolts, washers, screws, nuts)</li> <li>- detailed manufacturing drawing with BOM must be submitted by supplier and approved by end-user before production</li> <li>- supplier must provide at least one(1) prototype design based on approved BOM</li> <li>- at least 1 year warranty</li> <li>- supplier should provide support under warranty period</li> </ul> <p>B. Packaging</p> <ul style="list-style-type: none"> <li>- all metal parts and fasteners must be properly assembled according to end-user's drawing</li> <li>- complete assembled parts must be properly packed</li> </ul> <p>II. Control Box Holder</p> <p>A. General specifications</p> <ul style="list-style-type: none"> <li>- Material: 1.5in x 1.5in Stainless Steel Angle Bar</li> <li>- refer to attached drawing for full specifications</li> <li>- complete with stainless fasteners (u-bolts, washers,</li> </ul>	1	lot	45000.00	45,000.00

screws, nuts)

B. Other requirements

- detailed manufacturing drawing with BOM will be submitted by end-user upon signing of a NDA.

production

- supplier must provide at least one (1) prototype design based on

approved BOM and prototype must be approved by end-user

before mass production

- at least 1 year warranty

- supplier should provide support under warranty period

C. Packaging

- all metal parts and fasteners must be properly assembled

according to end-user's drawing

- complete assembled parts must be properly packed

III. Rain Gauge Bracket

A. General Specifications

- refer to attached drawing

- material: anodized aluminum, 2.25 thick (min)

- complete with stainless fasteners(U-bolts, saddle clamps, hex

bolts, washers, screws, nuts)

B. Other requirements

- detailed manufacturing drawing with BOM will be submitted by

the end-user upon signing of an NDA

- supplier must provide at least one prototype design based on

approved BOM and prototype must be approved by the end-user

before mass production

- at least 1 year warranty

- supplier should provide support under warranty period

C. Packaging

- all aluminum parts and fasteners (excluding U-bolts and clamps)

must be properly assembled according to end-user's drawing

- each set must be properly packed and delivered according to:

A. Rain bracket set

B. U-bolt and saddle clamp set

Pole mast

-Refer to attached drawing (available upon request)

-Material: Hote-dipped, galvanized, painted

Concrete Platform

-Refer to the attached drawing (available upon request)

-Material: hot-dipped, galvanized painted

-To be fabricated according to drawing (available upon request)

-All galvanization treatment must be class A

Notes:

charged under PEDRO

Price inclusive of government fees, taxes and duties

	Delivery: Item must be delivered to ASTI three weeks upon issuance of NTP				
2	<p><b>Digital Clamp Meter</b></p> <p>Electrical Specifications</p> <p>AC Current (Jaw)</p> <p>Range -999.9 A</p> <p>Resolution -. 0.1 A</p> <p>Accuracy-1.5 % ±5 digits (45 Hz to 400 Hz)</p> <p>Note: Add 2 % for position sensitivity.</p> <p>AC Voltage</p> <p>Range -600.0 V</p> <p>Resolution-0.1 V</p> <p>Accuracy-1.5 % ± 5 digits (45 Hz to 400 Hz)</p> <p>DC Voltage</p> <p>Range -600.0 V</p> <p>Resolution -0.1 V</p> <p>Accuracy - 1 % ± 5 digits</p> <p>Resistance</p> <p>Range- 400.0 Ω/4000 Ω</p> <p>Resolution-0.1 Ω/1 Ω</p> <p>Accuracy-1 % ±5 digits</p> <p>Continuity Beeper-70 Ω</p> <p>Mechanical Specification</p> <p>Size (L x W x H) -(207 x 75 x 34) mm</p> <p>Weight - 205 g</p> <p>Environmental Specifications</p> <p>Operating Temperature -0 °C to +40 °C</p> <p>Storage Temp- -30 °C to +60 °C</p> <p>Operating Humidity</p> <p>Non condensing (&lt;10 °C)</p> <p>≤90 % RH (at 10 °C to 30 °C)</p> <p>≤75 % RH (at 30 °C to 40 °C)</p> <p>(Without Condensation)</p> <p>Operating Altitude- 2000 meters</p> <p>Storage Altitude -12,000 meters</p> <p>EMI, EMC -Meets all applicable requirements in EN/IEC 61326-1</p> <p>Temperature Coefficients-Add 0.1 x specified accuracy for each °C above 28 °C or below 18 °C</p> <p>Measurement Category-CAT IV 300 V, CAT III 600 V</p> <p>Safety Compliance -EN/IEC 61010-1, Pollution Degree 2, EN/IEC 61010-2-032,EN/IEC 61010-031</p> <p>Batteries -2 AAA, NEDA 24A, IEC LR03</p> <p>IP Rating -IP 30 Per IEC 60529; Non-operating</p> <p>Notes:</p> <p>charged under PEDRO</p> <p>Price inclusive of government fees, taxes and duties</p> <p>Delivery: Item must be delivered to ASTI three weeks upon issuance of NTP</p>	1	lot	13225.79	13,225.79
<b>TOTAL APPROVED BUDGET FOR THE CONTRACT:</b>					<b>Php 58,225.79</b>

## GUIDELINES

### A. Submission of Quotations

1. Quotation/s shall include the Request for Quotation and/or the Purchase Request Number as state above;
2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation/s; and
3. Quotation/s must be signed by the company's duly authorized representative.

### B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, as amended by Government Procurement Policy Board Resolution No. 21-2017 dated 30 May 2017, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

#### **For Procurement of Goods**

1. Upon submission of quotation
  - ✓ PhilGEPS Platinum Membership Certificate including Annex "A". If not available, the following alternate documents may be submitted:
    - PhilGEPS Registration Number
    - Mayor's Permit
      - For individuals/professionals engaged under Section 53.6, 53.7 and 53.9 of the 2016 IRR of RA No. 9184, only the Bureau of Internal Revenue (BIR) Certificate of Registration shall be submitted in lieu of the Mayor's Permit.
2. Upon issuance of Notice of Award (NOA)
  - ✓ Omnibus Sworn Statement
    - Applicable only for bidders who have submitted their quotation on item/s with a total Approved Budget for the Contract (ABC) of above Php50,000.00.
  - ✓ Income/Business Tax Return
    - Applicable only for: **a)** bidders who have submitted their quotation on item/s with a total ABC of above Php500,000.00; and **b)** bidders for Lease of Real Property and Venue (except for government agencies as lessors).

#### **For Procurement of Infrastructure**

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Philippine Contractors Accreditation Board License.

#### **For Procurement of Consulting Services**

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Professional Regulation Commission License or Curriculum Vitae.

**NOTE:** For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

### C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. For all kinds of procurement, the bidder who passed the bid evaluation, shall submit a duly notarized Omnibus Sworn Statement upon issuance of NOA, unless otherwise provided;
3. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery; and
5. The DOST-ASTI reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.