



ASTI-FM 03-10
REV 3/13 January 2020

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement: Small-value Procurement		
Deadline of Submission of Bids:	Aug-26-2020, 2:00 PM		
RFQ No.:	20-08-3187	Date:	August-20-2020
PR No.:	ULAT-20-08-10171	Date:	August-11-2020

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the item/s listed below. As such, suppliers, contractors, or distributors are invited to submit their quotation/s duly signed by authorized representative. Prospective bidder/s who will submit a proposal with the single/lowest calculated and responsive quotation shall be selected. Guidelines on the format and eligibility documents are listed at the box below the item/s to be procured.

Quotations may be sent via **a)** electronic mail at bac-sec@asti.dost.gov.ph, **b)** fax message, or **c)** delivering documents to the BAC Secretariat. For further inquiries, you may contact +63 2 249-8500 local 1206/1212 or +63 2 426-7423.

Thank you.

Respectfully,

PEDRITO B. MANGAHAS

Chairperson, BAC-1

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Sand Paper (280 x 230mm) Black Silicon Carbide Paper Abrasive Material: Silicon Carbide Grit Size: 120 Grade: Fine Sheet Size: 280 x 230mm Length: 280mm Width: 230mm Number of Sheets per Pack: 50 Series: Waterproof Sheets</p> <p>Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 45 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.</p>	3	box	3411.00	10,233.00
2	<p>Cable ties (100 pcs per box) Length: 6in/150 mm Width: 3.5 mm Colour: Natural Material: Nylon 66 Number of pieces per box: 100 UL94V-2 Flammability</p>	8	box	800.00	6,400.00

	Standards: DIN EN 50146 Approvals: UL Minimum Operating Temperature -40°C Maximum Operating Temperature +105°C Series T30R Tensile Strength: 135N Maximum Bundle Diameter: 35mm Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 45 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.				
3	Cable ties (100 pcs per box) Length: 12in/ 317.2 mm Width: 7.8 mm Colour: Natural Material: Nylon 66 Number of pieces per box: 100 Flame retardant: UL 94V-2 Flammability Standard Screw type: Shallow countersunk M3 or a flat pan head with a head diameter of 5.5 mm to 7 mm Type: Screw Mount Minimum Operating Temperature: -40°C Maximum Operating Temperature: +85°C Tensile Strength: 539N Maximum Bundle Diameter: 80mm Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 45 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.	8	box	2600.00	20,800.00
4	Steel Brush with hardened steel tip Application: Engineering, General Cleaning, Rust Remover Bristle Material: Steel Bristle Length: 37mm Number of Rows: 3 Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.	10	pc	412.14	4,121.40
5	Acrylic Spray Paint (300 g) Color: Gray 100% Pure Acrylic Fast Drying High Gloss Premium Quality Highly Durable	150	pc	322.11	48,316.50

	<p>Interior and exterior quality ideal for wood, material, most plastic, automotive motorcycle equipment, etc Non-fading, non-yellowing, weather resistant, no lead and mercury</p> <p>Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.</p>				
6	<p>Paint brush Brush Size: Medium Bristle Shape: Flat Brush Diameter or Width: At least 50mm Angled: No</p> <p>Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.</p>	10	pc	800.00	8,000.00
7	<p>Paint Thinner (16L) Volume: 16 L</p> <p>Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.</p>	2	pc	3500.00	7,000.00
8	<p>Gray Paint (4L) Use as primer for topcoats of Epoxy Enamel or Acqua Epoxy to be applied on metal, galvanized iron, wood and masonry Practical Coverage: 20-25 square meter/4 liters/coat Surface Dry 2-3 hrs Dry Through: 6-8 hrs Dry Film Thickness: 1.5 mils/coa Volume: 4L</p> <p>Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.</p>	8	pc	1300.00	10,400.00
9	<p>Cutting Sickle Overall length: 390mm Weight: 220g Blade length: 195mm Blade width: 44mm</p>	2	pc	2900.00	5,800.00

	Converts to Gender: Femaler Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.				
10	Anti-rust lubricant 9.03oz Volume: 9.03 oz Cleans and protects tools from rust Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.	12	pc	450.00	5,400.00
11	Conductive Coating Color: Dark Gray Creating a grounded working surface Shielding metals detectors and other devices that malfunction in the presence of metals Providing electrical conductivity to almost any surface Volume: 12 oz Notes: 1. Amount should be inclusive of taxes, delivery and other fees. 2. Delivery: 30 calendar days upon issuance of notice to proceed (NTP). 3. Full payment will be given once the items were delivered.	1	pc	3600.00	3,600.00

TOTAL APPROVED BUDGET FOR THE CONTRACT:

Php 130,070.90

GUIDELINES

A. Submission of Quotations

1. Quotation/s shall include the Request for Quotation and/or the Purchase Request Number as state above;
2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation/s; and
3. Quotation/s must be signed by the company's duly authorized representative.

B. Eligibiliy Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, as amended by Government Procurement Policy Board Resolution No. 21-2017 dated 30 May 2017, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - ✓ PhilGEPS Platinum Membership Certificate including Annex "A". If not available, the following alternate documents may be submitted:
 - PhilGEPS Registration Number
 - Mayor's Permit

- For individuals/professionals engaged under Section 53.6, 53.7 and 53.9 of the 2016 IRR of RA No. 9184, only the Bureau of Internal Revenue (BIR) Certificate of Registration shall be submitted in lieu of the Mayor's Permit.

2. Upon issuance of Notice of Award (NOA)

- ✓ Omnibus Sworn Statement
 - Applicable only for bidders who have submitted their quotation on item/s with a total Approved Budget for the Contract (ABC) of above Php50,000.00.
- ✓ Income/Business Tax Return
 - Applicable only for: **a)** bidders who have submitted their quotation on item/s with a total ABC of above Php500,000.00; and **b)** bidders for Lease of Real Property and Venue (except for government agencies as lessors).

For Procurement of Infrastructure

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Philippine Contractors Accreditation Board License.

For Procurement of Consulting Services

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Professional Regulation Commission License or Curriculum Vitae.

NOTE: For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. For all kinds of procurement, the bidder who passed the bid evaluation, shall submit a duly notarized Omnibus Sworn Statement upon issuance of NOA, unless otherwise provided;
3. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery; and
5. The DOST-ASTI reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.