



ASTI – FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	Metrology Laboratoire Corporation	PO No.:	20-08-103
Address:	Unit 1-A Lot 3 C&E Daang Hari., Molino IV, Bacoor Cavite	PO Date:	August 26, 2020
TIN:	008-705-710-000	Mode of Procurement:	NP: Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	On or Before 28 August 2020
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	Standard Calibration of HP E3631A Power Supply SN: KR94623821 (for pullout)	1	₱2,800.00	₱2,800.00
		(See attached Abstract of Bids and Canvass and Offers)			
2	Piece	Standard Calibration of HP E3631A Power Supply SN: KR94623822 (for pullout)	1	₱2,800.00	₱2,800.00
		(See attached Abstract of Bids and Canvass and Offers)			
3	Piece	Standard Calibration of Power Supply Agilent E3631A SN: MY40001462 (for pullout)	1	₱2,800.00	₱2,800.00
		(See attached Abstract of Bids and Canvass and Offers)			
4	Piece	Standard Calibration of Power Supply Agilent U8032A SN: MY52450001 (for pullout)	1	₱2,800.00	₱2,800.00
		(See attached Abstract of Bids and Canvass and Offers)			
5	Piece	Standard Calibration of Power Supply Agilent E3630A 0E3 SN: LR 38497	1	₱2,800.00	₱2,800.00
		(See attached Abstract of Bids and Canvass and Offers)			
6	Piece	Standard Calibration of Laser Distance Meter FLUKE 416D SN: 612543847 (for pullout)	1	₱1,680.00	₱1,680.00
		(See attached Abstract of Bids and Canvass and Offers)			
				TOTAL:	₱15,680.00
(Total Amount in Words)		Fifteen Thousand Six Hundred Eighty Pesos Only			

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,


(Signature over Printed Name of Supplier)

PETER ANTONIO B. BANZON

Officer-in-Charge, DOST-ASTI



(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011011012020-08-000341</u>
		ORS / BURS Date:	<u>August 26, 2020</u>
Funds Available:	<u>Php15,680.00</u>	Amount:	<u>₱15,680.00</u>
 Digitally signed by Gay Concepcion S. Bugagao Date: 2020.08.27 18:03:09 +08'00' _____ GAY CONCEPCION S. BUGAGAO Accountant III			



26 August 2020

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Ms. ROSE LARA FLORES
 Sales Executive
Metrology Laboratoire Corporation
 Unit 1-A Lot 3-C&E Daang Hari
 Molino IV, Bacoor Cavite, Philippines

Dear Ms. Flores,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <u>Standard Calibration of Various Items</u>
Purchase Request No.	: <u>GAA-20-07-10075</u>
Purchase / Work Order No.	: <u>20-08-103</u>
Total Contract Price	: <u>Php 15,680.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>Fifteen Thousand Six Hundred Eighty Pesos</u>

Upon issuance of this Notice, your company, **Metrology Laboratoire Corporation** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

PETER ANTONIO B. BANZON
 Officer-in-Charge, DOST-ASTI

DATE OF ISSUANCE:

RECEIVED BY:

 Signature over Printed Name

 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755;
 Fax No. : +632 8426-9764

ASTI-FM 03-19
 REV 1 / 13 January 2020