



ASTI – FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	TUV SUD PSB Philippines, Inc.	PO No.:	20-06-077
Address:	1808 Orient Square Bldg, F. Ortigas Jr., Ortigas Center San Antonio, Pasig City	PO Date:	June 15, 2020
TIN:	007-012-676-000	Mode of Procurement:	NP: Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Per End-user's Schedule
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

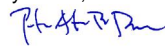

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	ISO 9001:2015 Surveillance Audit 2020	1	₱48,300.00	₱48,300.00
		(See attached Abstract of Bids and Canvass and Offers)			
				TOTAL:	₱48,300.00
(Total Amount in Words)		Forty-Eight Thousand Three Hundred Pesos			

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:



Stephen S. Yap
(Signature over Printed Name of Supplier)

Very Truly Yours,


Digitally signed by
PETER ANTONIO B.
PETER ANTONIO BENZON
Officer-in-Charge, DOST-ASTI 

June 23, 2020

(Date)

Fund Cluster:	01	ORS / BURS No.:	011011012020-06-000235
		ORS / BURS Date:	June 16, 2020
Funds Available:	Php 48,300.00	Amount:	₱48,300.00
 Digitally signed by Gay Concepcion S. Bugagao Date: 2020.06.19 22:25:07 +08'00' GAY CONCEPCION S. BUGAGAO Accountant III			



15 June 2020

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. STEPHEN YAP
Authorized Representative
TUV SUD PSB Philippines, Inc.
1808 Orient Square Bldg., F.Ortigas Jr.
Ortigas Center San Antonio
Pasig City

Dear Mr. Yap,


This Notice to Proceed is hereby issued for the following contract details:

	Contract Name	: <u>ISO 9001:2015 Surveillance Audit 2020</u>
	Purchase Request No.	: <u>GAA-20-02-9654</u>
	Purchase / Work Order No.	: <u>20-06-077</u>
	Total Contract Price	: <u>Php 48,300.00</u>
(inclusive of taxes, import duties and all other charges or fees)	Total Contract Price in Words	: <u>Forty Eight Thousand Three Hundred Pesos</u>

Upon issuance of this Notice, your company, TUV SUD PSB Philippines, Inc. is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


Digitally signed by
PETER ANTONIO
PETER ANTONIO B. BANZON
Officer-in-Charge, DOST-ASTI

DATE OF ISSUANCE:

June 23, 2020

RECEIVED BY:


Stephen S. Yap

Signature over Printed Name

June 25, 2020

Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764

ASTI—FM 03-19
REV 1 / 13 January 2020



Republic of the Philippines
Department of Science and Technology

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI-ITM 03-12
REV 2/13 January 2020

ITEM NO	ITEM DESCRIPTION/SPECIFICATIONS	ABSTRACT OF BIDS AND CANVASS		QTY	UNIT	Bidder#1	Bidder#2	Bidder#3	Bidder#4	
		Date Abstract Prepared: June 01, 2020	Bid Submission Date: June 01, 2020							
1	<p>ISO 9001:2015 SURVEILLANCEAUDIT 2020</p> <p>Target Date: July / August 2020</p> <p>Qualifications:</p> <ol style="list-style-type: none"> The auditing company shall send at least one (1) competent ISO-certified auditor. The auditing company shall have established a history of evaluation and certification of Quality Management Systems <p>*Winning bidder / supplier will provide for the transportation expense and food allowance of their auditors</p> <p>**Payment Terms: Payment shall be based on the Government Terms</p>	<p>Public Bidding: ABC: Above 1M</p> <p>Negotiated Bidding: ABC: 1M & below</p> <p>ITB Alternative Bidding: ABC: 1M & below</p> <p>Purchase Origin:</p> <p>(X) Local</p> <p>() Foreign</p>	<p>RFQ No.: 20-05-3122</p> <p>Date: May 26, 2020</p> <p>PR No.: GAA-20-02-9654</p> <p>Date: February 11, 2020</p>							
Total Bid: PHP 48,300.00										
APPROVED BUDGET CONTRACT: Pnp 100,000.00						END-USER REMARKS ok	END-USER REMARKS	END-USER REMARKS	END-USER REMARKS	END-USER REMARKS

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
C.P. Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@astidost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755
Fax No. : +632 8426-9764

NOTE 1: For single bids/quotations, the end-user is required to validate the reasonableness of the prices submitted. By signing this abstract, the end user attests that he has done market reviews for the items listed herein.
 NOTE 2: Individual items awarded to particular bidders are marked with an asterisk. END-USER are required to give comments and initial recommendation while the bids are for evaluation/post-qualification processes.
 BAC: has the right to inspect and evaluate as part of the post Qualification Procedure. Kindly write your comments on the remarks column of the abstract sheet.

EVALUATED BY END-USER AND BIDS AND AWARDS COMMITTEE, RECOMMENDING APPROVAL

Digitally signed by
 RENE MENDOZA Mendocza
 End-User
 2020.06.03 16:48:00
 +08'00'

Digitally signed by
 Joanna Gonzales
 2020.06.03 16:55:50
 +08'00'

Digitally signed by
 Artemides Hilario
 2020.06.03 16:55:50
 +08'00'

Digitally signed by
 Mylene N. Monton
 2020.06.03 16:55:50
 +08'00'

Digitally signed by
 ROEL DE LA CRUZ
 Member
 2020.06.03 16:55:50
 +08'00'

Digitally signed by
 RENE MENDOZA Mendocza
 Vice Chairman
 2020.06.03 16:55:50
 +08'00'

Digitally signed by
 Pedrito B. Mangahas
 2020.06.03 16:55:50
 +08'00'

PEDRITO MANGAHAS
 BAC Chairman
 Officer-in-Charge, DOST-ASTI

Digitally signed by
 RENE MENDOZA Mendocza
 End-User
 2020.06.03 16:55:50
 +08'00'



PSB Philippines

TUV SUD PSB Philippines Inc., #1808 Orient Square Building,
F. Ortigas Jr. Rd, Ortigas Ctr., Pasig City 1605, Philippines

Quotation

Advance Science and Technology Institute
ASTI Building, C.P. Garcia Avenue
Technology Park Complex,
U.P. Campus, Diliman
Quezon City 1101

Attention to:
Mr. Pedrito Mangahas
Tel: 426-9755
Fax: 9258598

Quotation-No.
Please quote this number on all queries.
246805469

Date of quotation
02/14/2020

Page
1 / 4

Customer No.
5010133807

Reference:

In case of further inquiries please contact
Sales: Stephen Yap
Tel: +6326875673
Email:
STEPHEN.YAP@TUV-SUD-PSB.PH

Subject: ISO 9001:2015 - 1st Surveillance Audit based on 84 employees.
RFQ No. 20-05-3122

Dear Mr. Pedrito Mangahas,
Thank you for your inquiry. We are pleased to quote the following:

Item	Description	Quantity	Currency	Price per Unit	Total Price
1.	Year 2 1st Surveillance Audit On-site Audit (10 hrs)		P	22,500	
	Audit Planning and Report Preparation (3 hrs)		P	5,625	
	Annual Accreditation Fee		P	15,000	
			PHP	43,125.00	43,125.00

BPI (Ortigas-Emerald Branch)
SWIFT: BOIPHMM
PHP: S/A# 00-9823-0172-91

HSBC (Ortigas Branch)
SWIFT: HSBCPHMM
PHP: C/A# 003-146149-040
USD: S/A# 004-073805-130

Gladys G. Gordrove
Country Representative

Tel.No.: +632 8687 5673
Fax No.: +632 8687 2651
www.tuv-sud-psb.ph

SEC Registration No.: CS200805614
TIN: 007-012-676
Permit No. CAS-43A-0514-000101

TUV SUD PSB Philippines Inc.
Unit 1808, The Orient Square Building
F. Ortigas Jr. Road
Ortigas Center, Pasig City
1605, Philippines



2. Schedules of Fees (exclusive of 12% VAT):

Rates for travel expense if provided by TUV SUD:

Flight	Actual Cost
Landed Cost (Home-Airport-Home)	Php 3,000.00 per auditor
Travel Cost (Airport-Hotel-Airport)	Actual Cost
Travel Cost (Office-Client-Office)	
Metro Manila	Php 1,000.00 per one-way
North Luzon	Php 3,000.00 per one-way
South Luzon	Php 2,500.00 per one-way
Hotel Accommodation	Actual Cost
Foreign Auditor Travel Charges	Actual Cost
Travel time	Free of Charge

Further Certificates:

Certificates (A3 and A4)	A3	A4
Price per certificate without frame	Php 2,500.00	Php 1,500.00
Price per frame	Php 1,500.00	Php 1,500.00
Basic price per additional language (translation of the scope of applica- tion must be provided by the customer)	Php 6,000.00	Php 5,000.00

Advertising Materials:

Regular Banner	Php 800.00
Personalized Banner(with company logo)	Php 1,500.00
Stickers per piece(12'x12')	Php 80.00

Other Charges:

Postponement/Cancellation Fees - In line with the General Terms and Conditions section 6.7, postponement/cancellation of confirmed audit within six (6) weeks of the scheduled audit date is subject to postponement/cancellation fee of 50% of the contracted rate of the applicable year.

Misuse of Certificate/certification Mark - In line with the Testing and Certification Regulations section A-5, misuse of certificate or certification mark is subject to penalty of P1,000,000.00.

BPI (Ortigas-Emerald Branch)
SWIFT: BOPIPHMM
PHP: S/A# 00-9823-0172-91

Gladys G. Gordove
Country Representative

Tel.No.: +632 8687 5673
Fax No.: +632 8687 2651
www.tuv-sud-psb.ph

HSBC (Ortigas Branch)
SWIFT: HSBCPHMM
PHP: C/A#003-146149-040
USD: S/A#004-073805-130

SEC Registration No.: CS200805614
TIN: 007-012-676
Permit No. CAS-43A-0514-000101

TUV SUD PSB Philippines Inc.
Unit 1808, The Orient Square Building
F. Ortigas Jr. Road
Ortigas Center, Pasig City
1605, Philippines



Add on Service:

- * Complimentary A4 size Certificate with frame and A3 size Certificate without frame
(For Certification and Repeat Audit only)
- * Complimentary Tarpaulin Banner and Stickers to be given upon release of certificate
(For Certification and Repeat Audit only)
- * Electronic copy of logo to be issued upon release of certificate
- * Updates on new standards
- * Customer feedback mechanism for continuous improvement
- * Events and networking with other TUV SUD PSB clients
- * Customer support

For more information see www.tuv-sud-psb.ph

PHP

0.00

Subtotal			PHP	43,125.00
Sales Tax	12.000	%	43,125.00	PHP 5,175.00
Total amount			PHP	<u>48,300.00</u>

Quotation valid to Aug 14, 2020.

All cheques should be crossed and made payable to "TUV SUD PSB Philippines Inc."

Payment Terms: Within 30 days without deduction

BPI (Ortigas-Emerald Branch)
SWIFT: BOIPHMM
PHP: S/A# 00-9823-0172-91

Gladys G. Gordrove
Country Representative

Tel.No.: +632 8687 5673
Fax No.: +632 8687 2651
www.tuv-sud-psb.ph

TUV SUD PSB Philippines Inc.
Unit 1808, The Orient Square Building
F. Ortigas Jr. Road
Ortigas Center, Pasig City
1605, Philippines

HSBC (Ortigas Branch)
SWIFT: HSBCPHMM
PHP: C/A#003-146149-040
USD: S/A#004-073805-130

SEC Registration No.: CS200805614
TIN: 007-012-676
Permit No. CAS-43A-0514-000101



PSB Philippines

We hope that our quotation meets your requirements. For confirmation, please sign below and return this to us by the above fax number. Please do not hesitate to contact me for any query.

Notes:

(i) This quotation is provided based on the information supplied by the client on his product(s). To the best of our knowledge, this information is correct at the time of issue. However, technical requirements should be verified with the relevant authorities by the client (if applicable).

(ii) The job shall be governed by the following conditions and regulations, as applicable and are available for download at <http://www.tuv-sud-psb.ph/ph-en/resource-centre/terms-and-conditions-of-tuv-sud-services>. Please contact the quotation officer if you require a hardcopy of the documents.

A. General Terms and Conditions of Business of TUV SUD PSB Philippines Inc.

B. Testing and Certification Regulation of TUV SUD Korea.

C Testing and Certification Regulation of TUV SUD Group.

In case other binding agreements are used to signify concurrence to this quotation the applicable documents stated above shall be printed and duly signed by the customer.

(iii) Product Testing Quotations: All required test samples, supporting accessories and documents are to be delivered to: No.1, Science Park Drive, Singapore 118221. All freight charges and custom taxes are to be prepaid and borne by the customer.

(iv) Certification Quotations: The auditors reserves the right to change the number of man-days during the audit if there are any revisions to the actual current total number of employees, sites and scope of work. Additional fees for follow-up or re-audits apply whenever necessary and as confirmed by client in separate quotation. When comparing our prices, please ensure that the number of on-site is the same and comparable to prescribed IAF Guidelines (Please refer to IAF Man-day Guidelines: www.iaf.nu).

Holder of the accreditation

We offer you the desired service in cooperation with our German cooperation partner TÜV SÜD Management Service GmbH, which holds the relevant accreditation.

Please note:

The accreditation for the certification offered is held by our German cooperation partner TÜV SÜD Management Service GmbH. TÜV SÜD Management Service GmbH is a member of the TÜV SÜD Group and is recognized as an independent certification and testing organization by various authorities and accreditation bodies, including the standard of the certification offered.

TÜV SÜD Management Service GmbH will only issue the certificate in the event of successful certification.

The Testing and Certification Regulation of TÜV SÜD Group (as of 01/16 - www.tuv-sud.com/ms/gtc-tcr) defines your rights and obligations and those of TÜV SÜD Management Service GmbH. It becomes an essential part of the contract if you commission us with the desired service.



PSB Philippines

Kindly confirm this quotation by signing below. Payment should be made as per payment terms.

I accept the quotation ref 246805469 dated 02/14/2020.

Payment via Cheque:

Payee Name: TUV SUD PSB Philippines Inc.

Payment via Telegraphic Transfer:

HSBC (Ortigas Branch)

25 ADB Ave., Ortigas Center, Pasig City 1605

Account Name: TUV SUD PSB Philippines Inc.

Account Number: USD 004-073805-130

Account Number: EUR 004-073805-131

Account Number: PHP 003-146149-040

Swift Code: HSBCPHMM

BPI (Ortigas-Emerald Branch)

F. Ortigas Jr. Rd., Ortigas Center, Pasig City 1605

Account Name: TUV SUD PSB Philippines Inc

Account Number: PHP 00-9823-0172-91

Swift Code: BOIPHMM

(Signature/Date)

Name: _____

Designation: _____

Company Stamp: