



16 January 2020

NOTICE TO PROCEED
PUBLIC BIDDING

Mr. GERRY A.C. ARELLANO
 Vice President
 DBP Service Corporation
 2/F Executive Bldg. Ctr., Gil Puyat Ave.
 Makati City

Dear **Mr. Arellano**,

Notice is hereby given to **DBP Service Corporation** that work/delivery may proceed for the following procurement details:

	Contract Name	: Engagement of a Third Party Manpower Service Provider (Outsourcing of Manpower Services for 2020)
	Purchase Request No.	: GAA-19-11-9214
	Purchase / Work Order No.	: N/A
	Total Contract Price	: ₱41,686,558.68
(inclusive of taxes, import duties and all other charges or fees)		
	Total Contract Price in Words	: Forty-One Million Six Hundred Eighty-Six Thousand Five Hundred Fifty-Eight Pesos and 68/100 Only

Upon signing receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement/Purchase Order/Work Order and in accordance with the schedule of requirements/delivery schedule.

You are also hereby required to file a Warranty Security for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. It shall be either retention money in an amount equivalent to at least N/A percent (%) of every progress payment, or a special bank guarantee equivalent to at least N/A percent (%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Note that failure to comply with the above requirements and failure to perform the services under the terms and conditions of the Agreement/Purchase Order/Work Order may constitute grounds for its forfeiture.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


JOEL JOSEPH S. MARCIANO, JR., Ph.D.
 Acting Director

DATE OF ISSUANCE:	RECEIVED BY:	WARRANTY SECURITY
_____	_____	_____
	(Signature over Printed Name)	Type of Warranty Security: _____
		Amount of Warranty Security: <u>₱</u> _____
		O.R. No.: _____
	(Date and Time)	

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755;
 Fax No. : +632 8426-9764

ASTI – FM 03-18
 REV 2 / 13 January 2020