



21 April 2020

**ASTI - BIDS AND AWARDS COMMITTEE**

**SUPPLEMENTAL BULLETIN NO. BAC-2020-04-012**

**PROVISION OF JANITORIAL SERVICE, FIVE (5) JANITORIAL PERSONNEL WITH CLEANING SUPPLIES, MATERIALS AND EQUIPMENT (FEBRUARY 01, 2020 TO DECEMBER 31, 2020)**

The ASTI Bids and Awards Committee (BAC) issues this Supplemental/Bid Bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item: **Provision of Five (5) Janitorial Services with Cleaning Supplies, Materials and Equipment (February 01, 2020 – December 31, 2020)**  
 Approved Budget for the Contract: **One Million Three Hundred Seventy-Five Pesos Only (₱1,375,000.00)**  
 Request for Quotation No.: **20-04-3111**  
 Purchase Request No.: **GAA-19-11-9254**  
 Published Date (PhilGEPS): **16 April 2020 / 6967596**

**A. AMENDMENT TO PROCUREMENT DETAILS AND FORMS**

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION	
Invitation for Negotiated Procurement, B. Eligibility and Technical Requirements, Page 2 and 3 of PDF	<b>FROM:</b> Official Receipts/Proof of Payments covering at least the period of July-December 2019 from: <ul style="list-style-type: none"> <li>• SSS</li> <li>• PhilHealth</li> <li>• Pag-IBIG</li> </ul>	<b>TO:</b> Official Receipts/Proof of Payments as an Organization or at least from the Bidder's Single Largest Completed Contract (SLCC) covering at least the period of July-December 2019 from: <ul style="list-style-type: none"> <li>• SSS</li> <li>• PhilHealth</li> <li>• Pag-IBIG</li> </ul> (Please know that if the submitted Official Receipts/Proof of Payments are from the SLCC, DOST-ASTI will still require the winning bidder to submit its Official Receipts/ Proof of Payments as an Organization thirty (30) days from the suspension of the Enhance Community Quarantine (ECQ))

**B. RESPONSE TO QUERIES**

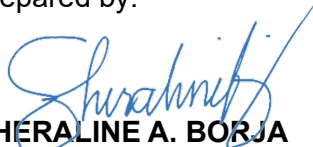
A. QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
	The above-mentioned procurement is already under Negotiated Procurement: Two Failed Biddings, which means the Title and Approved Budget for the Contract (ABC) will be retained from the previous Public Bidding.  The One Hundred Twenty-Five Thousand (PhP125,000.00) budgetary cost per month was derived from the ABC of One Million Three Hundred Seventy-Five Pesos (₱1,375,000.00) ÷ 11 Months.  Therefore, the winning bidder may only collect its payment once services are rendered and it shall not exceed the said budgetary cost.

Can we submit unnotarized documents?	<p>Government Procurement Policy Board Resolution No. 05-2020 dated 20 March 2020 provides that:</p> <p><b>ALLOW</b> Procuring Entity's to accept the expired Business or Mayor's permit with Official Receipt of renewal of application, subject to submission of Business or Mayor's Permit after award of contract;</p> <p><b>ALLOW</b> Procuring Entity's to accept unnotarized Omnibus Sworn Statement (OSS) subject to compliance therewith after award of Contract;</p> <p>Hence, the DOST-ASTI shall accept unnotarized OSS or Secretary Certificate provided that they will provide the notarized document after award of Contract.</p>
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Please be guided accordingly.

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Prepared by:



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*Member, BAC Secretariat*

Approved by:

**PEDRITO B. MANGAHAS**  
*Chairperson, BAC-1*