



ASTI – FM 03-17
 REV 0 / 02 April 2018

PURCHASE ORDER

Supplier:	Tiger Consulting and Software Devt Inc.	PO No.:	19-12-0276
Address:	Unit 17Q, Burgundy Corporate Tower, 252 Sen. Gil Puyat Avenue, Makati City	PO Date:	December 16, 2019
TIN:	007-073-548-000	Mode of Procurement:	NP: Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	30 Calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	License	Software License – Subscription – Graphic Design Softw	2	₱48,800.00	₱97,600.00
	50291070-99	<ol style="list-style-type: none"> 1. Quantity: 2 licenses. 2. License type: Software subscription. 3. Subscription Period. <ol style="list-style-type: none"> 3.1. Actual contract and/or billing will be pro-rated monthly starting on actual license activation date and ending on account anniversary date (see License Management). 3.2. Proposal should indicate monthly cost of each license (or will otherwise be computed based on total proposal amount). 3.3. Proposed monthly cost of each license should not exceed budgeted cost of P7,500.00/month/license. 3.4. Maximum subscription period per license: 7 months. 4. License Management. <ol style="list-style-type: none"> 4.1. License(s) must support and be compatible with existing graphic design software suite account. License(s) will be loaded under said account. <ol style="list-style-type: none"> 4.1.1. Account: Advanced Science and Technology Institute. 4.1.2. Account Number: Adobe Value Incentive Plan (VIP) D5DA55F570412C7342FA. 4.1.3. Account Anniversary Date: 24 July 2020. 4.1.4. Should there be a revision or update in the account details DOST-ASTI will notify the External Provider. 4.2. License(s) must be centrally deployed and assignable by DOST-ASTI to its personnel through its existing administrative account console. 5. Software suite inclusive individual applications. <ol style="list-style-type: none"> 5.1. Image editing and compositing. <ol style="list-style-type: none"> 5.1.1. Native editing support for industry standard and existing .psd file format. 5.2. Vector graphics and illustration. <ol style="list-style-type: none"> 5.2.1. Native editing support for industry standard and existing .ai file format. 5.3. Page design and layout for print and digital publishing. <ol style="list-style-type: none"> 5.3.1. Native editing support for industry standard and existing .indd file format. 5.4. Photo editing and content cataloguing. 5.5. Audio/Video (A/V) and video effects production and editing. 5.6. 2D character animation. 5.7. Text, image, audio, and video web hosting platform. 			

	5.8. Design and development of responsive websites. 5.9. Web and UX/UI design and prototyping. 5.10. Portable Document Format (PDF) editing. 6. In-application access to stock libraries for design assets, i.e. fonts, images, graphics, videos and 3D assets. 7. Team support. 8. Desktop and mobile device editing support. 9. Cloud support. 10. License Activation: Within Ten (10) calendar days from issuance of NTP.			
				TOTAL: P97,600.00
(Total Amount in Words)		Ninety-Seven Thousand Six Hundred Pesos		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

JOEL JOSEPH S. MARCIANO, JR., Ph.D.

Acting Director

(Signature over Printed Name of Supplier)

(Date)

Fund Cluster:	01	ORS / BURS No.:	0110112019-12-001010
Funds Available:	₱97,600.00	ORS / BURS Date:	December 17, 2019
		Amount:	₱ 97,600.00
 GAY CONCEPCION S. BUGAGAO Accountant III			



Republic of the Philippines
Department of Science and Technology

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



16 December 2019

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. DENNIS LIM
Managing Director
Tiger Consulting and Software Devt Inc.
Unit 17Q, Burgundy Corporate Tower
252 Sen. Gll Puyat Avenue
Makati City

Dear Mr. Lim,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Software License - Subscription - Graphic Design Software Suite
Purchase Request No.	: GAA-19-10-9034
Purchase / Work Order No.	: 19-12-0276
Total Contract Price	: Php 97,600.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Ninety Seven Thousand Six Hundred Pesos

Upon issuance of this Notice, your company, **Tiger Consulting and Software Devt Inc.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@astl.dost.gov.ph.

Respectfully,


JOEL JOSEPH S. MARCIANO, JR., Ph.D.
Acting Director

DATE OF ISSUANCE:

RECEIVED BY:

Signature over Printed Name

Date and Time