



11 December 2019

ASTI - BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BULLETIN NO. BAC-EPA-2019-12-038

**PROVISION OF FIVE (5) JANITORIAL MANPOWER SERVICES WITH
CLEANING SUPPLIES, MATERIALS AND EQUIPMENT
(EARLY PROCUREMENT ACTIVITY)**

The ASTI Bids and Awards Committee (BAC) issues this Supplemental/Bid Bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item: **Provision of Five (5) Janitorial Manpower Services with Cleaning Supplies, Materials and Equipment**
Approved Budget for the Contract: **One Million Five Hundred Thousand Pesos Only (P1,500,000.00)**
Invitation to Bid No.: **19-11-3032 dd. 27 November 2019**
Purchase Request No.: **GAA-19-11-9254 dd. 20 November 2019**
Published Date (PhilGEPS): **29 November 2019 / 6710696**

A. AMENDMENT TO PROCUREMENT DETAILS AND FORMS

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION	
Section III. Bid Data Sheet, Clause 32.4(f), Page 44	<p>FROM:</p> <p>Additional documents relevant to the project required by the Procuring Entity to be submitted as part of the Technical Component of the bid:</p> <p>a. Proof of Authority of the Bidder's authorized representative/s;</p> <p>b. Statement from the Prospective Bidder that it will provide customer support after deployment of janitorial personnel, which must include contact details of all personnel in charge of customer support such as, but not limited to:</p> <ul style="list-style-type: none"> • Billing preparation/submission; • Premium remittances to Social Security System (SSS), Philippine Health Insurance Corporation (PhilHealth) and Pag-IBIG; • Delivery of supplies, materials and equipment; and • Contract management. <p>c. Department of Labor and Employment Registration Certificate;</p> <p>d. Department of Trade and Industry/Securities and Exchange Commission Registration Certificate;</p> <p>e. Valid Tax Clearance;</p> <p>f. Latest clearance certificate covering at least the period of January-June 2019 from:</p> <ul style="list-style-type: none"> • SSS • PhilHealth • Pag-IBIG 	<p>TO:</p> <p>Additional documents relevant to the project required by the Procuring Entity to be submitted as part of the Technical Component of the bid:</p> <p>a. Proof of Authority of the Bidder's authorized representative/s, i.e., Secretary's Certificate or Special Power of Attorney;</p> <p>b. Statement from the Prospective Bidder that it will provide customer support after deployment of janitorial personnel, which must include contact details of all personnel in charge of customer support such as, but not limited to:</p> <ul style="list-style-type: none"> • Billing preparation/submission; • Premium remittances to Social Security System (SSS), Philippine Health Insurance Corporation (PhilHealth) and Pag-IBIG; • Delivery of supplies, materials and equipment; and • Contract management. <p>c. Department of Labor and Employment Registration Certificate;</p> <p>d. Department of Trade and Industry/Securities and Exchange Commission Registration Certificate;</p> <p>e. Valid Tax Clearance;</p> <p>f. Latest clearance certificate/Proof of payment/Official receipts covering at least the period of January-June 2019 from:</p>

	<p>g. Client/Customer Feedback Forms, with at least Very Satisfactory in rating, from one (1) government agency or private corporation, with whom the janitorial service provider has a past or ongoing contract.</p>	<ul style="list-style-type: none"> • SSS • PhilHealth • Pag-IBIG <p>g. Client/Customer Feedback Forms, with at least Very Satisfactory in rating, from one (1) government agency or private corporation, with whom the janitorial service provider has a past or ongoing contract.</p>
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B. RESPONSE TO QUERIES


QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
Not Applicable	

Please be guided accordingly.

Prepared by:


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Approved by:


PEDRITO B. MANGAHAS
 Chairperson, BAC-1