



02 December 2019

ASTI – FM 03-21
 REV 0 / 13 June 2019

ASTI – BIDS AND AWARDS COMMITTEE

PRE-BIDDING CONFERENCE
 1:30 PM, 27 November 2019
 ASTI Conference Room

A. Call to Order

Mr. Paul John M. Serrano, Chairperson of the Bids and Awards Committee (BAC) - 2, called the meeting to order at 1:30 in the afternoon. This was succeeded by a roll-call of BAC-2 members.

BAC-2 Members

Alvin E. Retamar, Chief Science Research Specialist
 Paul John M. Serrano, Supervising Science Research Specialist
 Emmanuel P. Balintec, Supervising Science Research Specialist
 Juvilyn C. Castañeda, Planning Officer III

BAC Secretariat

Cheraline A. Borja, Administrative Officer III

Bidder Representative/s

Ray An P. Alcantara, EastAsia Solutions Technologies Corporation

B. Discussion and Presentation of Agenda

Mr. Serrano explained that the pre-bidding is for the Supply and Delivery of Compact All-in-One Weather Sensor, with a total Approved Budget for the Contract (ABC) amounting to Nine Hundred Eighty Thousand Pesos Only (₱980,000.00). He then emphasized the following details:

Procurement Identification Numbers:

ACTIVITY	DATE
Submission of Bids	09 December 2019, 12:00 PM
Opening of Bids	09 December 2019, 1:30 PM
Deadline of Potential Bidder's Clarifications	29 November 2019
Deadline of DOST-ASTI's Supplemental Bulletin	02 December 2019

Mr. Serrano explained that the purpose of having pre-bid conference is for the prospective bidders to ask queries and clarify information regarding the procurement project to ensure good and successful procurement process. He then asked the BAC Secretariat to play the DOST-ASTI video explaining the checklist of requirements and the changes in the procedure for public bidding as stated in the 2016 revised Implementing Rules and Regulations of Republic Act 9184.

He then explained that for the eligibility requirements, the bidders may submit all Class "A" documents instead of Philgeps Platinum Certificate. However, the winning bidder must submit PHILGEPs Platinum Certificate during post qualification evaluation. He then informed the prospective bidders that should there be amendments on the Schedule of Requirements and Technical Specifications the BAC-2 will issue a bid bulletin, together with amended forms, which must be appended to the original forms in the Bidding Documents.

Furthermore, Mr. Serrano reminded the bidder/s that to indicate statement of compliance, For Section. VII Technical Specifications bidder/s should either put "Comply" or "Not Comply" in each individual parameter of the specification/s. Also, for the Troubleshooting Escalation Procedure and Aftersales Service, he explained that the said documents should be specified and may be submitted as one.

Mr. Serrano asked the prospective bidders for their queries; the following were asked by the prospective bidders:

PROSPECTIVE BIDDER QUERY	REPLY/CLARIFICATION
Are there attachments that should be included in the Statement of all ongoing Government and Private Contracts? Or a summary would suffice?	Mr. Serrano answered that, for the ongoing contracts summary will suffice, however, for the Single Largest Completed Contract (SLCC) will need attachments (e.g. Name of the client, Contract price and Duration of the project, etc.)

C. Action Plan

ACTION ITEMS	DUE DATE	PERSON RESPONSIBLE	REMARKS
Clarifications	29 November 2019	Prospective Bidders	None
Bid Bulletin	02 December 2019	BAC Secretariat	None

D. Adjournment

There having no other remaining topics for discussion, Pre-Bidding Conference was adjourned at around 2:00 in the afternoon.

Prepared by:


CHERALINE A. BORJA
 Administrative Officer III

Approved by:


PAUL JOHN M. SERRANO
 Chairperson, BAC-2



Republic of the Philippines
 Department of Science and Technology
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI - FM 03-36
 REV 0 / 27 Jul 2018

BIDS AND AWARDS COMMITTEE
 Wednesday, 27 November 2019
 ASTI Conference Room

**PRE-BIDDING CONFERENCE
 ATTENDANCE SHEET**

NAME	COMPANY	EMAIL	TEL. NO.	SIGNATURE
Harold Bryan Pala ARVIN E. RETAMAR	ASTI-DOST ASTI-DOST	harold@astidost.gov.ph nly@astidost.gov.ph		<i>[Signature]</i>
JUANILYN C. CASTAÑEDA EMMANUEL DAVID REZE	DOST-ASTI	juynecastidost.gov.ph		<i>[Signature]</i>
Pov John Serrano GERALDINE A. ROSA	ASTI-ASTI "			<i>[Signature]</i>
ALICANTINA, MY AN P	FASTASIA	rayan.alcantara@yghuo.com rayan.alcantara@fastasia-tech.com		<i>[Signature]</i>

ITB No. 19-11-2999 Supply and Delivery of Compact All-in-One Weather Sensor