



ASTI-FM 03-10  
REV 2 / 13 MAR 2019

**DOST-ASTI Bids and Awards Committee  
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement: Small-value Procurement		
Deadline of Submission of Bids:	Nov-08-2019, 2:00 PM		
RFQ No.:	19-11-2972	Date:	November-04-2019
PR No.:	GAA-19-10-9034	Date:	October-18-2019

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the item/s listed below. As such, suppliers, contractors, or distributors are invited to submit their quotation/s duly signed by authorized representative. Prospective bidder/s who will submit a proposal with the single/lowest calculated and responsive quotation shall be selected. Guidelines on the format and eligibility documents are listed at the box below the item/s to be procured.

Quotations may be sent via **a)** electronic mail at bac-sec@asti.dost.gov.ph, **b)** fax message, or **c)** delivering documents to the BAC Secretariat. For further inquiries, you may contact +63 2 249-8500 local 1206/1212 or +63 2 426-7423.

Thank you.

Respectfully,

  
**PEDRITO B. MANGAHAS**  
Chairperson, BAC-1

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p><b>Software License – Subscription – Graphic Design Software Suite</b></p> <p>1. Quantity: 2 licenses.</p> <p>2. License type: Software subscription.</p> <p>3. Maximum subscription period per license: 9 months.</p> <p>4. License management.</p> <p>4.1. License(s) must support and be compatible with existing graphic design software suite account. License(s) will be loaded under said account.</p> <p>4.1.1. Account: Advanced Science and Technology Institute.</p> <p>4.1.2. Account Number: Adobe Value Incentive Plan (VIP) D5DA55F570412C7342FA.</p> <p>4.1.3. Account Anniversary Date: 24 July 2020.</p> <p>4.2. Actual contract and/or billing will be pro-rated based on actual license activation date and account anniversary date.</p> <p>4.3. License(s) must be centrally deployed and assignable by DOST-ASTI to its personnel through its existing administrative account console.</p> <p>5. Software suite inclusive individual applications.</p> <p>5.1. Image editing and compositing.</p> <p>5.1.1. Native editing support for industry standard and existing .psd file format.</p>	2	lic.	52500.00	105,000.00

ASTI Bldg., U.P. Technology Park Complex, C.P. Garcia Ave., Diliman, Quezon City, Philippines 1101

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• Fax No.: +632 925-8598

	<p>5.2. Vector graphics and illustration.</p> <p>5.2.1. Native editing support for industry standard and existing .ai file format.</p> <p>5.3. Page design and layout for print and digital publishing.</p> <p>5.3.1. Native editing support for industry standard and existing .indd file format.</p> <p>5.4. Photo editing and content cataloguing.</p> <p>5.5. Audio/Video (A/V) and video effects production and editing.</p> <p>5.6. 2D character animation.</p> <p>5.7. Text, image, audio, and video web posting platform.</p> <p>5.8. Design and development of responsive websites.</p> <p>5.9. Web and UX/UI design and prototyping.</p> <p>5.10. Portable Document Format (PDF) editing.</p> <p>6. In-application access to stock libraries for design assets, i.e. fonts, images, graphics, videos and 3D assets.</p> <p>7. Team support.</p> <p>8. Desktop and mobile device editing support.</p> <p>9. Cloud support.</p> <p>10. License Activation: Within Ten (10) calendar days from issuance of NTP.</p>				
2	<p><b>Software License - Subscription - Augmented Reality Design Software</b></p> <p>1. Quantity: 1 license.</p> <p>2. License type: Software subscription.</p> <p>3. Maximum subscription period per license: 12 months.</p> <p>4. Platform, Software Development Kit (SDK) and APIs for Augmented Reality (AR) development.</p> <p>5. Scan and recognize markers and/or objects in order to map or place 3D objects. Recognition and tracking capabilities:</p> <p>5.1. Model targets: Recognize objects by shape using pre-existing 3D models. Place AR content on a wide variety of physical real-life items.</p> <p>5.2. Image targets: Attach content onto flat images, such as print media and product packaging.</p> <p>5.3. Object targets: Created by scanning an object. Used on items with rich surface details and a consistent shape.</p> <p>5.4. Multi-targets: Created using more than one Image Target that can be arranged into regular geometric shapes (e.g. boxes) or in any arbitrary arrangement of planar surfaces.</p> <p>5.5. Cylinder targets: Recognize images wrapped onto objects that are approximately cylindrical in shape.</p> <p>5.6. Custom Markers: Customized markers that can encode a range of data formats. They support both unique identification and tracking for AR applications.</p> <p>5.7. External camera: Access video data from a camera outside of the one in a mobile device when creating AR experiences.</p> <p>5.8. Ground plane: Enables placement of content on horizontal surfaces in the environment like tables and</p>	1	lic.	70000.00	70,000.00

	floors. 6. Support for mobile devices. 7. Platform support. 7.1. iOS. 7.2. Android. 7.3. UWP. 8. Post-Qualification Requirement: Software must work in current AR development workflow. 8.1. Support and/or compatibility with Unity Engine 2D / 3D modeling, animation, rendering and simulation application builder software. 9. License Activation: Within Ten (10) calendar days from issuance of NTP.				
3	<b>Software License - Subscription - RAW File Conversion, Image Editing and Cataloguing Software</b> 1. Quantity: 1 license. 2. License type: Software subscription. 3. Maximum subscription period per license: 12 months. 4. Software features. 4.1. Native editing support and compatibility with existing Phase One Capture One session data files. 4.2. Professional RAW image converter. 4.3. Wide camera support (Approx. 400 plus). 4.4. Tethered image capture. 4.5. Digital asset management. 4.6. Image adjustment tools. 4.7. Image workflow process. 5. License Activation: Within Ten (10) calendar days from issuance of NTP.	1	lic.	20000.00	20,000.00
<b>TOTAL APPROVED BUDGET FOR THE CONTRACT:</b>					<b>Php 195,000.00</b>
<b>GUIDELINES</b>					
<p><b>A. Submission of Quotations</b></p> <ol style="list-style-type: none"> <li>1. Quotation/s shall include the Request for Quotation and/or the Purchase Request Number as state above;</li> <li>2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation/s; and</li> <li>3. Quotation/s must be signed by the company's duly authorized representative.</li> </ol> <p><b>B. Eligibiliy Requirements</b></p> <p>Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, as amended by Government Procurement Policy Board Resolution No. 21-2017 dated 30 May 2017, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):</p> <p><b><u>For Procurement of Goods</u></b></p> <ol style="list-style-type: none"> <li>1. Upon submission of quotation             <ul style="list-style-type: none"> <li>✓ PhilGEPS Platinum Membership Certificate including Annex "A". If not available, the following alternate documents may be submitted:</li> </ul> </li> </ol>					

- PhilGEPS Registration Number
- Mayor's Permit
  - For individuals/professionals engaged under Section 53.6, 53.7 and 53.9 of the 2016 IRR of RA No. 9184, only the Bureau of Internal Revenue (BIR) Certificate of Registration shall be submitted in lieu of the Mayor's Permit.

2. Upon issuance of Notice of Award (NOA)

- ✓ Omnibus Sworn Statement
  - Applicable only for bidders who have submitted their quotation on item/s with a total Approved Budget for the Contract (ABC) of above Php50,000.00.
- ✓ Income/Business Tax Return
  - Applicable only for: **a)** bidders who have submitted their quotation on item/s with a total ABC of above Php500,000.00; and **b)** bidders for Lease of Real Property and Venue (except for government agencies as lessors).

**For Procurement of Infrastructure**

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Philippine Contractors Accreditation Board License.

**For Procurement of Consulting Services**

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Professional Regulation Commission License or Curriculum Vitae.

**NOTE:** For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

**C. Terms and Conditions**

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. For all kinds of procurement, the bidder who passed the bid evaluation, shall submit a duly notarized Omnibus Sworn Statement upon issuance of NOA, unless otherwise provided;
3. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery; and
5. The DOST-ASTI reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.