



27 August 2019

ASTI – BIDS AND AWARDS COMMITTEE

PRE-BIDDING CONFERENCE

1:30 PM, 27 August 2019
ASTI Conference Room

A. Call to Order

Upon declaration of quorum, Mr. Pedrito B. Mangahas, Chairperson of the Bids and Awards Committee (BAC) - 1, called the meeting to order at 1:30 in the afternoon. The following were also present:

BAC-1 Members

Rene C. Mendoza, Chief Science Research Specialist
Joanna G. Syjuco, Chief Science Research Specialist
Calvin Artemies G. Hilario, Senior Science Research Specialist
Mylene N. Monton, Administrative Officer V

BAC Secretariat

Katherine B. Ramos, Administrative Officer V

End-user Representatives for EPIIC Project

Norhayla S. Magandia, Science Research Specialist I
Christine Marie T. Pagador, Project Assistant II

End-user Representative for NetMesh Project

Reymon G. Antones, Administrative Assistant V

B. Discussion and Presentation of Agenda

Mr. Mangahas said that the Pre-bidding Conference was for the following procurement projects:

1. Supply and Delivery of One (1) Lot Wireless Mouse and Other Items (2nd Bidding)
Invitation to Bid (IB) No. 19-07-2559-A
Approved Budget for the Contract (ABC): P823,975.52
2. Supply and Delivery of Laptop Computers
IB No. 19-08-2661
ABC: P240,000.00

Ms. Ramos manifested that there were no prospective bidders for the aforesaid procurement projects.

Mr. Mangahas asked the End-user Representatives if they plan to modify the technical specifications and other requirements of the procurement projects. Mr. Antones said that they will inform the BAC Secretariat should there be modifications in the requirements for the laptop computers. Meanwhile, Ms. Magandia said that they will not modify technical specifications for IB No. 19-07-2559-A.

C. Action Plan

Action Items	Due Date	Person Responsible	Remarks
Clarifications	30 August 2019	Prospective Bidders	
Bid Bulletins	02 September 2019	BAC Secretariat	

D. Adjournment

There having no other remaining topic for discussion, the pre-bid conference was adjourned at around 2:00 in the afternoon.

Prepared by:


KATHERINE B. RAMOS
Head, BAC Secretariat

Approved by:


PEDRITO B. MANGAHAS
Chairperson, BAC-1



Republic of the Philippines
Department of Science and Technology



ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE

ASTI - FM 03-36
REV 0 / 27 Jul 2018

BIDS AND AWARDS COMMITTEE
August 27, 2019
ASTI Conference Room, 1:30 PM

**PRE-BIDDING CONFERENCE
ATTENDANCE SHEET**

** No prospective bidders attended.*

NAME	COMPANY	EMAIL	TEL. NO.	SIGNATURE
MYLENE MONTON	POST-ASTI			<i>[Signature]</i>
PEOS MANGALANS	POST-ASTI			<i>[Signature]</i>
RENE MENDOZA	POST-ASTI			<i>[Signature]</i>
JOANNA G. SIBUJO	POST-ASTI			<i>[Signature]</i>
NORHAYLA MAGANDIA	POST-ASTI			<i>[Signature]</i>
CHRISTINE PAGADOR				<i>[Signature]</i>
Raymen G. Antonides	POST-ASTI			<i>[Signature]</i>
Katharine P. Ramox	POST-ASTI			<i>[Signature]</i>

Invitation to Bid No. 19-07-2559-A for the Supply and Delivery of One (1) Lot Wireless Mouse and Other Items (ABC: P823,975.52)
Invitation to Bid No. 19-08-2661 for the Supply and Delivery of Laptop Computers (ABC: P240,000.00)