



24 July 2019

ASTI – FM 03-21  
 REV 0 / 13 June 2019

**ASTI – BIDS AND AWARDS COMMITTEE**

**PRE-BIDDING CONFERENCE**  
 1:30 PM, 24 July 2019  
 ASTI Conference Room

**A. Call to Order**

Mr. Paul John M. Serrano, Chairperson of the Bids and Awards Committee (BAC) - 2, called the meeting to order at 1:30 in the afternoon. This was succeeded by a roll-call of BAC-2 members.

**BAC-2 Members**

Peter Antonio B. Banzon, Chief Science Research Specialist  
 Glenn Vincent C. Lopez, Senior Science Research Specialist  
 Emmanuel Balintec, Supervising Science Research Specialist

**BAC Secretariat**

Katherine B. Ramos, Administrative Officer V  
 Cheraline A. Borja, Administrative Officer III  
 Vladimir R. Suan, Administrative Officer II

**Bidder Representative/s**

Jordana Marie Argamosa, Certeza Infosys Corporation.  
 Josephine A. Minerva, Geosurveys & Mapping, Inc.  
 Jobel Buban, Geosurveys&Mapping, Inc.  
 Janet Ganibo, Geosurveys&Mapping, Inc.  
 Dexter Albasan, Dodotech

**B. Discussion and Presentation of Agenda**

Mr. Serrano explained that the Pre-bidding is for the Procurement of Various Imaging Services, with a total Approved Budget for the Contract (ABC) amounting to Thirty-Six Million Five Hundred Thousand Pesos Only (P36,500,000.00). He then emphasized the following details:

**Procurement Identification Numbers:**

ACTIVITY	DATE
Submission of Bids	24 July 2019
Opening of Bids	05 August 2019, 1:30 PM
Deadline of Potential Bidder's Clarifications	26 July 2019
Deadline of DOST-ASTI's Supplemental Bulletin	29 July 2019

Mr. Serrano explained that the purpose of having pre-bid conference is for the prospective bidders to ask queries and clarify information regarding the procurement project to ensure good and successful procurement process. He then asked the BAC Secretariat to play the DOST-ASTI video explaining the checklist of requirements and the changes in the procedure for public bidding as stated in the 2016 revised Implementing Rules and Regulations of Republic Act 9184.

He then discussed the common reason of bidders' disqualifications based on the previous procurement, as follows:

- a) Failure in submitting all requirements as per instructed in the bidding documents, specifically, the Class "A" and Technical documents. He also reminded to thoroughly check the expiration dates for the licenses if applicable.
- b) Failure in signifying compliance in each individual parameter of Section VII. Technical Specifications

➤ He read the instructions in the form, to wit:

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.

- He also explained that failure to indicate "Comply" in each individual parameter of the technical specifications of the item/s to be bid shall constitute disqualification or ineligibility of the bid.

He then explained that for the eligibility requirements, the bidders may submit all Class "A" documents instead of Philgeps Platinum Certificate. However, the winning bidder must submit PHILGEPS Platinum Certificate during post qualification evaluation. He then informed the prospective bidders that should there be amendments on the Schedule of Requirements and Technical Specifications the BAC-2 will issue a bid bulleting, together with amended forms, which must be appended to the original forms in the Bidding Documents.

Mr. Serrano asked the prospective bidders for their queries. The following were asked by the prospective bidders:

PROSPECTIVE BIDDER QUERY	REPLY/CLARIFICATION
Ms. Josephine Minerva, Geo-suveys&Mapping, Inc.  The Swath width of the Satellite 1, should it be less than or greater than 15 km nadir?	End-user representative answered that width should be equal or greater than 15 km.
Ms. Josephine Minerva, Geo-suveys&Mapping, Inc.  What is the assurance that all the orders will be placed before 31 December 2019?	End-user representative answered that they will discuss this within their unit.

### C. Action Plan

ACTION ITEMS	DUE DATE	PERSON RESPONSIBLE	REMARKS
Clarifications	26 July 2019	Prospective Bidders	
Bid Bulletin	29 July 2019	BAC Secretariat	

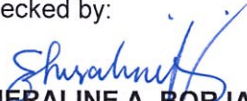
### D. Adjournment

There having no other remaining topics for discussion, the Opening of Bids was adjourned at around 2:00 in the afternoon.

Prepared by:

  
**VLADIMIR R. SUAN**  
Administrative Officer II

Checked by:

  
**CHERALINE A. BORJA**  
Member, BAC Secretariat

Approved by:

  
**PAUL JOHN M. SERRANO**  
Chairperson, BAC-2



Republic of the Philippines  
 Department of Science and Technology  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**BIDS AND AWARDS COMMITTEE**  
 Wednesday, 24 July 2019  
 ASTI Conference Room

**PRE-BIDDING CONFERENCE  
 ATTENDANCE SHEET**

ASTI - FM 03-36  
 REV 01/27 Jul 2018

NAME	COMPANY	EMAIL	TEL. NO.	SIGNATURE
Vladimir Swan	DOST-ASTI			
Reuel Alcala For User				
Julius Judan	DOST-ASTI			
Christina Marie Argamosa	Certera Intrust Corporation	jmlargamosa@certea.intrust.com	(02) 843-6158	
Josefine A. Minella		joanne.riv@yahoo.com		
Ypzel Bulban	Geo-Surveys & Mapping, Inc	y.bulban.jobel@gmail.com	633 2002	
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Glen Vincent Lopez	POST-ASTI			
For John in Sepveda	DOST-ASTI			
EMANUEL BALINTIC	POST-ASTI			
Rita Ranzon	"			
Katherine B. Ramos	DOST-ASTI			
CHERAINE A. BORJA	"			

ITB No. 19-07-2542 Procurement of Various Imaging Services