



ASTI-FM 03-10
REV 2 / 13 MAR 2019

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**


Kind of Procurement Activity:	Negotiated Procurement: Small-value Procurement		
Deadline of Submission of Bids:	Jun-17-2019, 2:00 PM		
RFQ No.:	19-06-2465	Date:	June-11-2019
PR No.:	GAA-19-06-7888	Date:	June-06-2019

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the item/s listed below. As such, suppliers, contractors, or distributors are invited to submit their quotation/s duly signed by authorized representative. Prospective bidder/s who will submit a proposal with the single/lowest calculated and responsive quotation shall be selected. Guidelines on the format and eligibility documents are listed at the box below the item/s to be procured.

Quotations may be sent via a) electronic mail at bac-sec@asti.dost.gov.ph, b) fax message, or c) delivering documents to the BAC Secretariat. For further inquiries, you may contact +63 2 249-8500 local 1206/1212 or +63 2 426-7423.

Thank you.

Respectfully,


PEDRITO B. MANAHAS
Chairperson, BAC-1

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	Software License - Subscription - Online Training Library Videos 1. 12 month license subscription. 2. Software features. 2.1. Subscription to online software training for various Corp Comm tasks such as graphics design, video production and editing, mobile application development, etc. 2.2. Extensive video training library 2.3. Inclusive of downloadable practice files. 2.4. Offline viewing. 2.5. Desktop and mobile device support. 3. License Activation: Within five (5) working days from issuance of NTP.	7	lic.	16500.00	115,500.00
2	Software License - Subscription - RAW File Conversion, Image Editing and Cataloguing Software 1. 12 month license subscription. 2. Software features. 2.1. Native editing support and compatibility with existing Phase One Capture One session data files. 2.2. Professional RAW image converter. 2.3. Wide camera support (Approx. 400 plus). 2.4. Tethered image capture. 2.5. Digital asset management. 2.6. Image adjustment tools. 2.7. Image workflow process.	1	lic.	10000.00	10,000.00

	3. License Activation: Within five (5) working days from issuance of NTP.				
3	Software License - Subscription - Photography Suite 1. 12 month license subscription. 2. Software suite inclusive individual applications. 2.1. Photo editing. 2.1.1. Non-destructive photo editing. 2.1.1.1. Extensive camera format support. 2.1.1.2. RAW file conversion. 2.1.1.3. Adjust white balance, exposure, brightness, clarity, color, and tone. 2.1.1.4. Image manipulation effects and filters. 2.1.1.5. Crop, re-size and straighten. 2.1.2. Photo organization. 2.1.2.1. Photo catalogue and browser. 2.1.2.2. Assign keywords and tags. 2.1.2.3. Search function. 2.1.2.4. Export to different image file formats. 2.2. Image editing and compositing. 2.2.1. Native editing support for industry standard and existing .psd file format. 3. Desktop and mobile device editing support. 4. Cloud support. 4.1. Cloud storage of at least 20GB. 5. License Activation: Within five (5) working days from issuance of NTP.	4	lic.	8000.00	32,000.00
4	Software License – Subscription – Digital Audio Workstation (DAW) Software 1. 12 month license subscription. 2. Software features. 2.1. Operating system compatibility: Microsoft Windows and macOS. 2.2. Sound recording and sound production software. 2.3. Audio mixing and non-destructive editing capability. 2.4. MIDI interface / support. 2.5. Supported Tracks. 2.5.1. Maximum simultaneous audio tracks @ 48/96/192 kHz: 128/64/32 (mono or stereo). 2.5.2. Maximum inputs (hardware dependent): 32. 2.5.3. Audio recording (maximum simultaneous tracks): 32. 2.5.4. Video: 1. 2.6. Maximum supported projects/sessions. 2.6.1. Unlimited sessions stored on local or networked drives. 2.6.2. Unlimited projects stored in the included 1 GB cloud. 2.7. Maximum I/O (hardware dependent): 32. 2.8. Supported plug-in formats (virtual instruments, effects, and sound processors): AAX Native, AAX AudioSuite. 2.9. Bundled software: Inclusive of virtual instruments, effects, sound processing, and utility plug-ins. 2.10. Bundled loops: Inclusive of loop library. 2.11. Score editor. 3. License Activation: Within five (5) working days	1	lic.	16500.00	16,500.00

	from issuance of NTP.				
5	Software License – Subscription – Graphic Design Software Suite 1. 12 month license subscription. 2. Software suite inclusive individual applications. 2.1. Image editing and compositing. 2.1.1. Native editing support for industry standard and existing .psd file format. 2.2. Vector graphics and illustration. 2.2.1. Native editing support for industry standard and existing .ai file format. 2.3. Page design and layout for print and digital publishing. 2.3.1. Native editing support for industry standard and existing .indd file format. 2.4. Photo editing and content cataloguing. 2.5. Audio/Video (A/V) and video effects production and editing. 2.6. 2D character animation. 2.7. Text, image, audio, and video web posting platform. 2.8. Design and development of responsive websites. 2.9. Web and UX/UI design and prototyping. 2.10. Portable Document Format (PDF) editing. 3. In-application access to stock libraries for design assets, i.e. fonts, images, graphics, videos and 3D assets. 4. Team support. 5. Desktop and mobile device editing support. 6. Cloud support. 7. License Activation: Within five (5) working days from issuance of NTP.	3	lic.	70000.00	210,000.00
6	Software License - Subscription - Portable Document Format (PDF) Editing Software 1. 12 month license subscription. 2. Software features. 2.1. Create PDFs from any application that prints. 2.2. Convert Word, Excel, PowerPoint or web pages to PDF. 2.3. Turn scanned PDF documents into Word files. 2.4. Scan and print to PDF. 2.5. Split and merge PDF documents. 2.6. View, edit and interact with PDF content. 2.7. Review and comment on PDF documents. 2.8. Digitally sign, certify, and verify PDFs. 2.9. Apply PDF passwords and permissions. 2.10. Remove and redact PDF information. 2.11. Convert existing forms to fillable forms. 2.12. Create fillable forms. 2.13. Compare two PDF files. 3. Desktop and mobile device editing support. 4. Cloud support. 5. License Activation: Within five (5) working days from issuance of NTP.	2	lic.	14000.00	28,000.00
7	Software License - Subscription - Augmented Reality Design Software 1. 12 month license subscription. 2. 2D and 3D mode editing.	1	lic.	82500.00	82,500.00

	<ul style="list-style-type: none"> 3. Support for various assets, i.e. image files, FBX and model files, standard 3D model files. 4. Software Development Kit (SDK) for Virtual Reality (VR), Augmented Reality (AR), and Mixed Reality (MR). <ul style="list-style-type: none"> 4.1. Plane detection (horizontal and vertical). 4.2. Feature point detection. 4.3. Light estimation. 4.4. Hit testing (Feature point and Plane raycasting). 4.5. Image tracking. 4.6. 3D object tracking. 4.7. Environment probes. 4.8. World maps. 4.9. Face tracking. 4.10. In-Editor simulation. 5. Physics engine. 6. Application publication support for iOS and Android. 7. Post-Qualification Requirement: Software must work in current workflow. 8. License Activation: Within five (5) working days from issuance of NTP. 				
8	<p>Software License - Subscription - 3D Animation, Modeling, Simulation, and Rendering Software</p> <ul style="list-style-type: none"> 1. 12 month license subscription. 2. Software features <ul style="list-style-type: none"> 2.1. 3D animation, modeling, simulation, and rendering. 2.2. Native editing and rendering support for industry standard Maya Image File Format (Maya IFF). 2.3. Motion graphics <ul style="list-style-type: none"> 2.3.1. MASH toolset. 2.3.2. 3D type for title sequences and logos. 2.3.3. Vector graphics workflow. 2.3.4. Procedural effects and animations with instanced objects. 2.4. 3D animation <ul style="list-style-type: none"> 2.4.1. 3D rig creation, playback and manipulation. 2.4.2. Geodesic voxel binding. 2.4.3. General animation. <ul style="list-style-type: none"> 2.4.3.1. Toolset for keyframe, procedural and scripted animation. 2.4.4. Time editor <ul style="list-style-type: none"> 2.4.4.1. high-level animation edits with a nondestructive, clip-based, nonlinear editor. 2.4.4.2. Shape authoring workflow. 2.5. 3D modeling <ul style="list-style-type: none"> 2.5.1. UV editor. 2.5.2. Sculpt and shape toolset. 2.5.3. Polygon modeling and geometry. 2.5.4. OpenSubdiv support. 2.6. Dynamics and effects. <ul style="list-style-type: none"> 2.6.1. Simulate and render liquids, smoke, mist, deformable materials, etc. 2.6.2. Realistic rigid and soft-body simulation. 2.7. 3D rendering and shading <ul style="list-style-type: none"> 2.7.1. Shade complex scenes. 2.7.2. Color management. 2.7.3. Viewport display and shading. 2.7.4. View scene changes in real time, including lighting, materials, and camera. 	1	lic.	84975.00	84,975.00

	<p>2.7.5. Render and manage complex scenes.</p> <p>2.8. Pipeline flexibility</p> <p>2.8.1. Create, customize, and integrate into complex production pipelines.</p> <p>2.8.2. Scripting and API creation in Maya Embedded Language (MEL) or Python scripting language.</p> <p>2.8.3. Data and scene management tools.</p> <p>2.8.4. Scene assembly tools.</p> <p>3. Post-Qualification Requirement: Software must work in current workflow.</p> <p>4. License Activation: Within five (5) working days from issuance of NTP.</p>				
9	<p>Registration Fee - Google Play Developer Account - For DOST-ASTI Mobile App</p> <p>1. One-time registration fee for Google Play Developer account.</p> <p>2. Google Play Developer account required for DOST-ASTI to publish mobile applications on the Google Play store.</p> <p>3. USD25.00 one-time registration fee: Approx. P1,375.00 @PHP55.00 to USD1.00.</p>	1	lot	1375.00	1,375.00

TOTAL APPROVED BUDGET FOR THE CONTRACT:

Php 580,850.00

GUIDELINES

A. Submission of Quotations

1. Quotation/s shall include the Request for Quotation and/or the Purchase Request Number as state above;
2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation/s; and
3. Quotation/s must be signed by the company's duly authorized representative.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, as amended by Government Procurement Policy Board Resolution No. 21-2017 dated 30 May 2017, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation

- ✓ PhilGEPS Platinum Membership Certificate including Annex "A". If not available, the following alternate documents may be submitted:
 - PhilGEPS Registration Number
 - Mayor's Permit
 - For individuals/professionals engaged under Section 53.6, 53.7 and 53.9 of the 2016 IRR of RA No. 9184, only the Bureau of Internal Revenue (BIR) Certificate of Registration shall be submitted in lieu of the Mayor's Permit.

2. Upon issuance of Notice of Award (NOA)

- ✓ Omnibus Sworn Statement
 - Applicable only for bidders who have submitted their quotation on item/s with a total Approved Budget for the Contract (ABC) of above Php50,000.00.
- ✓ Income/Business Tax Return

- Applicable only for: **a)** bidders who have submitted their quotation on item/s with a total ABC of above Php500,000.00; and **b)** bidders for Lease of Real Property and Venue (except for government agencies as lessors).

For Procurement of Infrastructure

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Philippine Contractors Accreditation Board License.

For Procurement of Consulting Services

1. The requirements for Goods with the same submission indicated therein; and
2. Valid Professional Regulation Commission License or Curriculum Vitae.

NOTE: For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. For all kinds of procurement, the bidder who passed the bid evaluation, shall submit a duly notarized Omnibus Sworn Statement upon issuance of NOA, unless otherwise provided;
3. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery; and
5. The DOST-ASTI reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.