



Republic of the Philippines  
Department of Science and Technology

**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**INVITATION FOR NEGOTIATED PROCUREMENT**

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), intends to negotiate, for the second time, as authorized by the Head of the Procuring Entity, per BAC Resolution No. 19-05-044 dated 14 May 2019, the **PROCUREMENT OF MATHEMATICAL COMPUTING SOFTWARE SUBSCRIPTION**, with a total Approved Budget for the Contract (ABC) of **FIVE MILLION SEVEN HUNDRED THOUSAND PESOS ONLY (P5,700,000.00)**.

Procurement activities relative to the above procurement project will be conducted in the following schedules:

ACTIVITY	SCHEDULE
Pre-Negotiation Conference	04 June 2019, 2:00 PM
Deadline of Potential Bidders' Clarification	06 June 2019
Release of Supplemental Bulletin (If applicable)	10 June 2019
Deadline of Submission of Bid Offers	13 June 2019, 12:00 NN
Opening of Bid Offers	13 June 2019, 1:30 PM

The following eligibility and technical documents, as well as the financial proposal must be submitted at the Procurement Management Section, G/F DOST-ASTI Bldg., CP Garcia Ave., UP Campus, Diliman, Quezon City:

**A. ELIGIBILITY AND TECHNICAL REQUIREMENTS**

1. Valid and current platinum certificate of PhilGEPS Registration;
2. Duly notarized Omnibus Sworn Statement in accordance with Section 25.3 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 with attached Secretary's Certificate;
3. Statement of the Bidder's Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
4. Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid and equivalent to at least fifty percent (50%) of the ABC;
5. Net Financial Contracting Capacity Computation (NFCC) or a committed Line of Credit from a universal or commercial bank. The computation of a prospective bidder's NFCC must be at least equal to the ABC to be bid, calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)]  
minus the value of all outstanding or uncompleted  
portions of the projects under ongoing contracts  
including awarded contracts yet to be started, coinciding  
with the contract to be bid.

6. If applicable, valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners should be included in the bid, stating that they will enter into and abide by the provisions of the JVA in the event that the bid is successful. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security.

Each partner of the joint venture shall submit their respective PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of the IRR of RA No. 9184. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.

7. Bid Securing Declaration or any other form of Bid Security, in an amount not less than the required percentage of the ABC in accordance with the schedule provided for in Section 27.2 of the IRR of RA 9184, as follows:
  - a. Two percent (2%) of the ABC - Cash or cashier's/manager's check issued by a Universal or Commercial Bank;
  - b. Two percent (2%) of the ABC - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or
  - c. Five percent (5%) of the ABC - Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
8. Conformity/Compliance with Technical Specifications and Terms of Reference. Bidders must indicate "Comply" or "Not Comply" in each individual parameter of the technical specifications;
9. Conformity with Schedule of Requirements; and
10. The following documents which are required by existing laws and/or by the Procuring Entity:
  - a. Proof of Authority of the Bidder's authorized representatives/s;
  - b. Proof of Offers for manufacturer's supplied items containing all the technical information about the product, i.e., product brochures;
  - c. Statement from the Prospective Bidder that it will provide necessary aftersales technical support including technician, engineers or personnel, who are competent and qualified to provide aftersales service;
  - d. Troubleshooting escalation procedure, which must include contract details of personnel in charge of technical support; and
  - e. Customer Feedback Form, with at least Very Satisfactory Rating, from the bidder's client, preferably the client with the Single Largest Completed Contract (except DOST-ASTI )

## **B. FINANCIAL DOCUMENTS**

1. Bid Form; and
2. Completed Price Schedule.

Bidders are required to submit one (1) original and one (1) copy of their Eligibility, Technical and Financial documents. The bidders shall separately bind their original Eligibility and Technical requirements in a folder and the original Financial proposal in a separate folder. All copies of Eligibility and Technical Documents (original and duplicate) shall be sealed in one (1) envelope marked "ELIGIBILITY AND TECHNICAL DOCUMENTS". Likewise, all copies of Financial Proposal (original and duplicate) shall be sealed in another envelope marked "FINANCIAL PROPOSAL". To facilitate the evaluation of bid offers, bidders are advised to follow the requirements in the abovementioned checklist when placed in the folder, with documents tabbed and labeled accordingly.

The DOST-ASTI reserves the right to accept or reject an offer, to annul the negotiation process, and to reject all offers/proposals at any time prior to contract award, without thereby incurring liability to affected Bidder/s.

For further information, you may refer to:

**DOST-ASTI BAC Secretariat**  
c/o Procurement Management Section  
G/F DOST-ASTI Bldg., CP Garcia Ave.  
UP Campus, Diliman, Quezon City  
Telephone No.: +63 2 426-9760 local 1206/1212  
Email: bac-sec@asti.dost.gov.ph  
Website: asti.dost.gov.ph

  
**PEDRITO B. MANGAHAS**  
Chairperson, BAC-1

# Technical Specifications

*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause (a)(ii) and/or GCC Clause (a)(ii).*

LOT NO.	TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE
1	<b>Mathematical Computing Software Subscription</b>	
	<b>1. Three (3) annual concurrent license-based subscription of a mathematical computing software with the following intrinsic capabilities (i.e. does not require third-party software/platform):</b>	
	1.1. Able to solve computationally and data-intensive problems using multicore processors, GPUs, and computer clusters with high-level constructs such as parallel for-loops, special array types and parallelized numerical algorithms to parallelize applications without CUDA or MPI programming.	
	1.2. Able to provide functions and applications to describe, analyze and model data; and is able to utilize descriptive statistics and plots for exploratory data analysis, fit probability distributions to data, etc.	
	1.3. Able to provide tools for machine learning algorithms (supervised and unsupervised) such as but not limited to support vector machines, k-nearest neighbors, Gaussian mixture model, decision trees, hierarchical clustering.	
	1.4. Provides tools for classification, regression, cluster, dimensionality reduction, time-series forecasting; algorithms, pretrained models and applications to perform neural network simulation.	
	1.5. Has support for convolutional neural network, long short-term memory (LSTM), directed acyclic graph network topologies, autoencoders for image classification.	
	1.6. Provides a comprehensive set of reference-standard algorithms and workflow apps for image processing, analysis, visualization, and algorithm development.	

	<p>1.7. Has tools for image segmentation and enhancement, noise reduction, geometric transformations, image registration and 3D image processing, automation of common image processing workflows and enable interactive image segmentation, image registration technique comparison and batch processing of large datasets. Must contain visualization functions for exploration of images, 3D volumes and videos.</p>	
	<p>1.8. Provides functions and applications to analyze, preprocess, and extract features from uniformly and nonuniformly sampled signals. Must include tools for filter design and analysis, resampling, smoothing, detrending and power estimation. Must also contain tools for signal feature extraction.</p>	
	<p>1.9. The code should run within the software to be procured without additional coding in another software platform or programming language such as python.</p>	
	<p><b>2. One (1) annual individual license-based subscription of a mathematical computing software capable of the following:</b></p>	
	<p>2.1. Able to solve computationally and data-intensive problems using multicore processors, GPUs, and computer clusters with high-level constructs such as parallel for-loops, special array types and parallelized numerical algorithms to parallelize applications without CUDA or MPI programming.</p>	
	<p>2.2. Able to provide functions and applications to describe, analyze and model data; and is able to utilize descriptive statistics and plots for exploratory data analysis, fit probability distributions to data, etc.</p>	
	<p>2.3. Able to provide tools for machine learning algorithms (supervised and unsupervised) such as but not limited to support vector machines, k-nearest neighbors, Gaussian mixture model, decision trees, hierarchical clustering.</p>	
	<p>2.4. Provides tools for classification, regression, cluster, dimensionality reduction, time-series forecasting, algorithms, pretrained models and applications to perform neural network simulation.</p>	
	<p>2.5. Has support for convolutional neural network, long short-term memory (LSTM), directed acyclic graph network topologies,</p>	

	2.6. Provides algorithms and visualizations for preprocessing, analyzing, and modeling text data coming from various sources (e.g. logs, news feeds, social media) with various well known formats.	
	2.7. Provides the ability to compile code into standalone applications.	
	2.8. Provides the ability to build C/C++ libraries, Microsoft® .NET assemblies, Java® classes, and Python® packages for deployment on desktop, web, and enterprise systems.	
	2.9. Compatible with item no. 5	
	2.10. The code should run within the software to be procured without additional coding in another software platform or programming language such as python.	
	<b>3. One (1) annual individual license-based subscription of a mathematical computing software capable of the following:</b>	
	3.1. Able to solve computationally and data-intensive problems using multicore processors, GPUs, and computer clusters with high-level constructs such as parallel for-loops, special array types and parallelized numerical algorithms to parallelize applications without CUDA or MPI programming.	
	3.2. Able to provide functions and applications to describe, analyze and model data; and is able to utilize descriptive statistics and plots for exploratory data analysis, fit probability distributions to data, etc.	
	3.3. Able to provide tools for machine learning algorithms (supervised and unsupervised) such as but not limited to support vector machines, k-nearest neighbors, Gaussian mixture model, decision trees, hierarchical clustering.	
	3.4. Provides tools for classification, regression, cluster, dimensionality reduction, time-series forecasting; algorithms, pretrained models and applications to perform neural network simulation.	
	3.5. Has support for convolutional neural network, long short-term memory (LSTM), directed acyclic graph network topologies, autoencoders for image classification.	
	3.6. Provides a comprehensive set of reference-standard algorithms and workflow apps for image processing, analysis, visualization, and algorithm development.	
	3.7. Has tools for image segmentation and enhancement, noise reduction, geometric	

	image processing, automation of common image processing workflows and enable interactive image segmentation, image registration technique comparison and batch processing of large datasets. Must contain visualization functions for exploration of images, 3D volumes and videos.	
	3.8. Provides algorithms and visualizations for preprocessing, analyzing, and modeling text data coming from various sources (e.g. logs, news feeds, social media) with various well-known formats.	
	3.9. Provides algorithms, functions, and apps for designing and simulating computer vision and video processing systems. This includes feature detection, extraction, and matching, as well as object detection and tracking, among others.	
	3.10. Supports single, stereo, and fisheye camera calibration; stereo vision; 3D reconstruction; and 3D point cloud processing.	
	3.11. Compatible with item no.5	
	3.12. The code should run within the software to be procured without additional coding in another software platform or programming language such as python.	
	<b>4. One (1) annual individual license-based subscription of a mathematical computing software capable of the following:</b>	
	4.1. Able to solve computationally and data-intensive problems using multicore processors, GPUs, and computer clusters with high-level constructs such as parallel for-loops, special array types and parallelized numerical algorithms to parallelize applications without CUDA or MPI programming.	
	4.2. Able to provide functions and applications to describe, analyze and model data; and is able to utilize descriptive statistics and plots for exploratory data analysis, fit probability distributions to data, etc.	
	4.3. Able to provide tools for machine learning algorithms (supervised and unsupervised) such as but not limited to support vector machines, k-nearest neighbors, Gaussian mixture model, decision trees, hierarchical clustering.	
	4.4. Provides tools for classification, regression, cluster, dimensionality reduction, time-series forecasting; algorithms, pretrained models and	

	4.5. Has support for convolutional neural network, long short-term memory (LSTM), directed acyclic graph network topologies, autoencoders for image classification.	
	4.6. Provides a comprehensive set of reference standard algorithms and workflow apps for image processing, analysis, visualization, and algorithm development.	
	4.7. Has tools for image segmentation and enhancement, noise reduction, geometric transformations, image registration and 3D image processing, automation of common image processing workflows and enable interactive image segmentation, image registration technique comparison and batch processing of large datasets. Must contain visualization functions for exploration of images, 3D volumes and videos.	
	4.8. Provides functions and apps to analyze, preprocess, and extract features from uniformly and nonuniformly sampled signals.	
	4.9. Includes tools for filter design and analysis, resampling, smoothing, detrending, and power spectrum estimation. The toolbox also provides functionality for extracting features like changepoints and envelopes, finding peaks and signal patterns, quantifying signal similarities, and performing measurements such as SNR and distortion.	
	4.10. Provides algorithms, apps, and scopes for designing, simulating, and analyzing signal processing systems. has support for designing and analyzing FIR, IIR, multirate, multistage, and adaptive filters, streaming signals from variables, data files, and network devices for system development and verification.	
	4.11. Provides algorithms and apps for the analysis, design, end-to-end simulation, and verification of communications systems.	
	4.12. Includes channel coding, modulation, MIMO, and OFDM enable you to compose and simulate a physical layer model of your standard-based or custom-designed wireless communications system.	
	4.13. Provides a waveform generator app, constellation and eye diagrams, bit-error-rate, and other analysis tools and scopes for design validation.	
	4.14. Compatible with item no. 5	



	4.15. The code should run within the software to be procured without additional coding in another software platform or programming language such as python.	
	Others:	
	a. Specifications listed for each item above are implicitly implied to be minimum specifications. Bidders are encouraged to propose better specifications in their bids so long as it does not deviate too much for the intent of the original specifications.	
	b. The winning bidder must provide the necessary technical support during the installation and testing of items no. 1, 2, 3, & 4.	
	c. The winning bidder is required to deliver the items within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP).	
	<b>5. Distributed Computing Server Annual Subscription</b>	
	5.1. Allows computationally-intensive codes to run in a multi-node server.	
	5.2. Facilitates the development of prototype codes on a local machine (desktop) and scale to a compute cluster without the need for recording;	
	5.3. Contains the following capabilities/features:	
	5.3.1. Supports batch jobs, parallel computations, and distributed large data;	
	5.3.2. Includes built-in job manager/scheduling and supports SLURM SCHEDULER;	
	5.3.3. Can execute GPU-enabled functions on distributed computing resources;	
	5.3.4. Execution of parallel computations from applications and software components generated;	
	5.3.5. Compatible with items no. 1, 2, 3 & 4; and	
	5.3.6. Provides license for all toolboxes and block sets to enable running codes on the cluster without having to separately acquire additional product specific licenses for each computer in the cluster.	
	<b>6. Others</b>	
	6.1. Specifications listed for each item above are implicitly implied to be minimum specifications. Bidders are encouraged to propose better specifications in their bids so	

	long as it does not deviate too much for the intent of the original specifications.	
	6.2. The winning bidder must provide the necessary technical support during the installation and testing of item no. 5.	
	6.3. The winning bidder is required conduct a workshop/training about the operation and provide the corresponding documentation. The workshop should include but not limited to the scope and limitation of the software, its integration with Slurm (current job scheduler of CoARE HPC cluster), executing workloads with the GPU processes, etc.	
	6.3.1. Participants: COARE technical team, at most ten (10) people	
	6.3.2. Duration: 1-3 Days	
	6.3.3. All costs related to the workshop will be shouldered by the winning bidder. These include but not limited to, lease of venue, meals, transportation of participants to and from the training venue, workshop fees, etc.	
	6.3.4. DOST-ASTI may, at its discretion, prefer to conduct the training in its office premises. In that case, the lease of venue may be waived.	
	6.3.5. The workshop must be conducted at an agreed schedule with the End-user.	
	<b>7. The winning bidder is required to deliver the items within fifteen (15) calendar days upon issuance of NTP.</b>	
	<b>8. Progress payment is allowed based on the following deliverable:</b>	
	8.1. Activity: Delivery, installation, configuration of software	
	8.1.1. Duration: Within fifteen (15) calendar days upon issuance of NTP	
	8.1.2. Percentage Progress: Ninety-five percent (95%)	
	8.2. Activity: Workshop/Training	
	8.2.1. Duration: Within thirty (30) calendar days from issuance of NTP	
	8.2.2. Percentage Progress: Five percent (5%)	
	<b>9. For Post Qual: Trial installation within five (5) working days.</b>	

## OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

**Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

**Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);]*;

*[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

*[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

**Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the End-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the End-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the End-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[Name of Bidder]* complies with existing labor laws and standards; and

*[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

Carefully examine all of the Bidding Documents;

Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

Made an estimate of the facilities available and needed for the contract to be bid, if any; and

Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

*[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*

IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

## STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT (SLCC)

Within three (3) years from the date of submission of bids which is similar in nature and the amount of which should be equivalent to at least fifty (50%) of the ABC.

Please fill up the required information below:

1	Name of Contract		
2	Date of Contract		
3	Contract Duration		
4	Owner's Name		
5	Owner's Address		
6	Kinds of Good / Services		
7	Amount of completed contracts		
8	Date of Delivery		
9	O.R No. / Sales Invoice No.		

**Note:**

The bidder shall:

1. For #7, the amount of the completed contracts can be adjusted by the Bidder to the current prices using PSA's consumer price index, if necessary, for meeting the SLCC Requirement.
2. It is required for the Bidder to submit **one** of the following documents. Choose only **one** to submit, not all.
  - a. Official Receipt
  - b. Sales Invoice
  - c. Statement of End-user's Acceptance
3. For #9, indicate the official receipt no. or the sales invoice no. of the supporting document attached or easier reference. If the Bidder opts to submit a statement of End-user's acceptance, then just indicate "N/A".

**CERTIFIED CORRECT:**

**Name of Company:**  
**Signature of Authorized**  
**Representative:**  
**Name and Designation:**  
**Date:**

## COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (NFCC)

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This is to certify that our **Net Financial Contracting Capacity (NFCC)** is **Philippine Pesos** \_\_\_\_\_ (\_\_\_\_\_ PhP) which is at least equal to the Approved Budget for the Contract (ABC). The amount is computed as follows:

**NFCC** = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

### **CERTIFIED CORRECT:**

**Name of Company:**

**Signature of Authorized Representative:**

**Name and Designation:**

**Date:**

### **Notes:**

1. The values of the bidder's current assets and current liabilities be based on the latest Audited Financial Statements which includes the data submitted to BIR through its Electronic Filing and Payment System.
2. Value of all outstanding or uncompleted contracts refers those listed in your Statement of All its Ongoing Government and Private Contracts
3. The detailed computation using the required formula must be shown as provided above.

## BID SECURING DECLARATION FORM

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

x-----x

### BID SECURING DECLARATION Request for Quotation No. 19-03-2322

To : **ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**  
**Department of Science and Technology**  
**DOST-ASTI Bldg., CP Garcia Ave., UP Technopark**  
**UP Campus, Diliman, Quezon City 1101**

I/We<sup>1</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

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<sup>1</sup> Select one and delete the other. Adopt the same instruction for similar terms throughout the document.



IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of  
[month] [year] at [place of execution].

*[Insert NAME OF BIDDER'S AUTHORIZED  
REPRESENTATIVE]*

*[Insert Signatory's Legal Capacity]*  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of  
execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me  
through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M.  
No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card  
used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and  
his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_;

Page No. \_\_\_\_\_;

Book No. \_\_\_\_\_;

Series of \_\_\_\_\_.

## BID FORM

Date:  
Request for Quotation No.: **19-03-2322**

**To : ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**  
**Department of Science and Technology Institute**  
**DOST-ASTI Bldg., CP Garcia Ave., UP Technopark**  
**UP Campus, Diliman, Quezon City 1101**

Gentlemen and/or Ladies:

Having examined the requirements including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform] [description of the Goods]* in conformity with the said requirements for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Schedule of Requirements.

We agree to abide by this Bid for the Bid Validity Period, specified in **BDS** provision for **ITB Clause 17.1** and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity]* *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the*

Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

### For Goods Offered From Abroad

Name of Bidder \_\_\_\_\_ Request for Quotation Number 19-03-2322.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**For Goods Offered From Within the Philippines**

Name of Bidder \_\_\_\_\_ Request for Quotation Number 19-03-2322

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

## SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the **DOST-Advanced Science and Technology Institute**.

Lot No.	Description	Qty.	Unit	Delivered (Calendar Days)
1	Mathematical Software Subscription	1	Lot	<b>Delivery, Installation and Configuration of Software</b> – Fifteen (15) calendar days upon issuance of Notice to Proceed (NTP)
				<b>Workshop/Training</b> – Duration: Within thirty (30) calendar days from issuance of NTP

**I hereby certify to comply and deliver all the above requirements.**

**Name of Company** : \_\_\_\_\_  
**Signature of Authorized Representative** : \_\_\_\_\_  
**Name of Authorized Representative** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_  
**Date** : \_\_\_\_\_

**PROOF OF WARRANTY**

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**To : ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE  
Department of Science and Technology  
DOST-ASTI Bldg., CP Garcia Ave., UP Technopark  
UP Campus, Diliman, Quezon City 1101**

**C E R T I F I C A T I O N**

I/We hereby warrant that the goods to be supplied by us for this procurement is free from any defects. Should the Advanced Science and Technology Institute through its authorized personnel find any item/s defective, we commit to replace the defective item/s within the warranty period specified in the contract.

I/We hereby warrant the goods to be in the condition as stated above for the period of \_\_\_\_\_ from the date of final acceptance of the goods/services.

**CERTIFIED CORRECT:**

\_\_\_\_\_  
SIGNATURE AND PRINTED NAME  
of Authorized Representative

\_\_\_\_\_  
Designation of Authorized Representative

\_\_\_\_\_  
Name of Company

## STATEMENT OF AFTERSALES SERVICE

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**To : ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**  
**Department of Science and Technology**  
**DOST-ASTI Bldg., CP Garcia Ave., UP Technopark UP**  
**Campus, Diliman, Quezon City 1101**

### CERTIFICATION

I/We hereby commit to provide the necessary after sales technical support including trained technicians/engineers/personnel who are competent and qualified to provide after sales service. Included here is our troubleshooting escalation procedure and contains the contact details of personnel in-charge of technical support.

*(Enter description of troubleshooting escalation procedure if applicable)*

Name of Qualified Technical Support Personnel	Contact details (Phone No. / Email Address)

**CERTIFIED CORRECT:**

\_\_\_\_\_  
SIGNATURE AND PRINTED NAME  
Of Authorized Representative

\_\_\_\_\_  
Designation of Authorized Representative



\_\_\_\_\_  
Name of Company

[INSERT CLIENT'S LETTERHEAD]

## CUSTOMER FEEDBACK FORM

This is to certify that, to the best of our knowledge and belief, the (Bidder Name), has provided (Name of Project and Company), dated (Duration of Service). The project has been completed and accepted in accordance with the terms and conditions.

In the execution of the project, we further certify and rate the Supplier's performance as:

- Poor*
- Fair*
- Satisfactory*
- Very Satisfactory*
- Outstanding*

This certificate has been issued at the request of (Bidder Name), for its participation in the bidding

Signed and certified by:

Name:  
Position:  
Company:  
Contact No.:

*Note: Must be signed by the person with sufficient knowledge of the project.*

## STATEMENT OF ALL ITS ONGOING GOVERNMENT AND PRIVATE CONTRACTS

Example:

No.	Contract Name	Contract Date & Contract Duration	Owner's name & address	Kinds of Goods / Services	Amount of Contract	Value of Outstanding Contract	Date of Delivery	Government or Private ("G" or "P")
1	XYZ Plan	01 Jan 2017, 5 Years	Juan Dela Cruz, Quezon City	Subscription Service	P99,000,000.00	P38,000,000.00	02 Jan 2017	G
Total Value of All Outstanding Contracts: P38,000,000.00								

No.	Contract Name	Contract Date & Contract Duration	Owner's name & address	Kinds of Goods / Services	Amount of Contract	Value of Outstanding Contracts	Date of Delivery	Government or Private ("G" or "P")
1								
2								
3								
4								

Total Value of All Outstanding Contracts: \_\_\_\_\_

Note: Supporting documents are not required.

Name of Company: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Name and Designation: \_\_\_\_\_

Date: \_\_\_\_\_